

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1, (2021-22)

Date: 04.09.2021

Time: 11.30 am

Venue: Online Mode

Following members were present.

SN	Name	Legend
1.	Dr. Supriya Shidhaye	Principal VESCOP
2.	Mr. B. L. Boolani	Management Representative
3.	Mr. Prasad Bhurke	Local society Member
4.	Mr. Inder Gulati	Industry Representative
5.	Mrs. Kameshwari Kulkarni	Parent Member
6.	Ms. Mukta Lele	Student Representative
6.	Ms. Ruchi Singh	Alumina Representative
7.	Dr. Rajashree Hirlikar	IQAC Co-ordinator
8.	Dr. Mushtaque Shaikh	NAAC coordinator
9.	Dr. Anita Ayre	Teacher Representatives
10.	Mrs. Vidhi Bhatia	Teacher Representatives
11.	Mrs. Harsha Kathpalia	Teacher Representatives
12.	Mrs. Sonali Munj	Teacher Representatives
13.	Mrs. Pradnya Korlekar	Teacher Representatives

SN	Name	Legend
14.	Mrs. Ashwini Wani	Teacher Representatives

Following points of agenda were discussed.

1. Discussion of DAB report 2021-22

As per the Program outcome attainment, it was found that PO related to use of modern tool usage was poorly mapped. So, it was suggested add that add on courses in the field of Artificial intelligence and business analytics can be conducted.

2. Implementation of LMS

Taking into consideration the proper implementation of academic and administrative work, it was further stressed that LMS system should be implemented.

3. Post graduate research activities

It was suggested that project work of M. Pharm students to be initiated and First Research Progress Presentation should be planned.

Additional Matter: Suggestions by Members:

1. Boolani Sir:

- A. Placement Committee should be renamed as Placement, training and skill development committee. Ensure Better employability.
- B. Students should get opportunities to explore their interests, including music, dance and other recreational activities, and such programmes can be arranged on virtual platforms for the students

2. Mr. Inder Gulati: VESCOP should focus on patenting the technology

3. Mrs. Kameshwari Kulkarni: Fitness related activities can be planned by the college for the students e.g. Marathons

4. Mr. Prasad Bhurke mentioned Profile Building is crucial for students, and all the suggestions given by other members will help in profile building in the long run. Mr. Prasad Bhurke offered help regarding important points like the installation of energy-efficient systems.

5. Ms. Mukta Lele mentioned she is happy to be part of the IQAC committee and would like to contribute in her capacity.

6. Ms. Ruchi Singh suggested students should undergo C2C programme sincerely. Resume writing sessions, Mock interview sessions etc. can be arranged. Students should undergo such training from the second year onwards.

M.Pharm project should focus on societal impact. Therefore, sessions can be arranged like How to select the project which has an impact on society. She expressed her willingness to offer help in terms of arranging such sessions for VESCOP.

7. Harsha madam mentioned her contacts from the industry could arrange the add on course during vacation by using a pilot plant for UG students. This course will help students to be industry-ready.

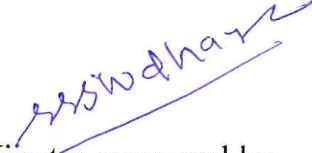
Dr. Supriya shidhaye told Harsha, madam, to coordinate industry people for arranging the course.



Minutes Compiled by
Mrs. Ashwini Wani
IQAC Member



Minutes Checked by
Dr. Rajashree Hirlekar
IQAC Coordinator



Minutes approved by
Dr. Supriya Shidhaye
Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 3, (2020-21)

Date: 29.05.2021

Time: 2.00 pm

Venue: Online Mode

Following members were present.

Sr. No.	Name of the Member	Capacity
1	Dr. Supriya Shidhaye	Chairperson
2	Shri. B. L. Boolani	Management Representative
3	Dr. Rajashree Hirlekar	IQAC Coordinator
4	Dr. Mushtaque Shaikh	NAAC Coordinator
5	Dr. S. Ganga	Teacher Representative
6	Dr. Anita Ayre	Teacher Representative
7	Mrs. Vidhi Bhatia	Teacher Representative
8	Mrs. Harsha Kathpalia	Teacher Representative
9	Mr. Keyur Shastri	Teacher Representative
10	Mrs. Sonali Munj	Teacher Representative
11	Mrs. Ashwini Wani	Teacher Representative
12	Mrs. Pradnya Korlekar	Teacher Representative

13	Mr. Milind Ghadi	Admin Officer
14	Ms. Aparna Shivsharan	Office Representative
15	Mr. Chaitanya Shirke	Student representative
16	Mr. Nilesh Både	Alumni Representative
17	Mr. Sushant Raorane	Industry Representative
18	Mr. Inder Gulati	Employer Representative
19	Mrs. Priya Mehta	Parent Representative

Following points of agenda were discussed.

1. Conduct of Faculty Induction Program

To orient the newly joined faculty about the systems in the college, it was decided that Faculty Induction program should be designed.

2. Skill enhancement sessions for support staff

In the Covid Pandemic, most of the transaction are done online. So it was suggested that support staff should be trained appropriately.

3. Online portals for various activities of college

With online working system, it was needed that all the data to be uploaded by online process. So it was suggested that for the data compilation of Examination section and inspecting authorities, on line systems to be devised.

4. Innovation and entrepreneurship activities

It was decided that faculty members should be given orientation about new initiatives of Institute Innovation cell.

5. Industry Institute Interaction activities

In order make presence of college in industries, it was proposed that Industry networking activities should be arranged.

Rajshree Hirlekar

Minutes Compiled by
Dr. Rajashree Hirlekar
IQAC Coordinator



Supriya Shidhaye

Minutes approved by
Dr. Supriya Shidhaye
Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of IQAC Meeting held on 29/05/2021

Sr. No.	Decisions	Action Taken
1	Faculty Induction Program	Online Course containing various modules for orientation of newly joined faculties was designed. The current faculties also underwent this as refresher course
2	Skill enhancement session for support staff	Workshop comprising of training modules for computer skills and maintenance was done.
3	Online portals for data submission	Website for central data compilation is being designed for Exam, NAAC, AICTE-CII survey.
4	Innovation and entrepreneurship activities	Orientation about the NISP policy was conducted by NISP cell.
5	Industry Institute Interaction activities	HR summit was organized by Industry Institute Interaction cell.

Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Shidhaye

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 2, (2020-21)

Date: 05.12.2020

Time: 2.00 pm

Venue: Online Mode

Following members were present.

Sr. No.	Name of the Member	Capacity
1	Dr. Supriya Shidhaye	Chairperson
2	Shri. B. L. Boolani	Management Representative
3	Dr. Rajashree Hirlekar	IQAC Coordinator
4	Dr. Mushtaque Shaikh	NAAC Coordinator
5	Dr. S. Ganga	Teacher Representative
6	Dr. Anita Ayre	Teacher Representative
7	Mrs. Vidhi Bhatia	Teacher Representative
8	Mrs. Harsha Kathpalia	Teacher Representative
9	Mr. Keyur Shastri	Teacher Representative
10	Mrs. Sonali Munj	Teacher Representative
11	Mrs. Ashwini Wani	Teacher Representative
12	Mrs. Pradnya Korlekar	Teacher Representative
13	Mr. Milind Ghadi	Admin Officer

14	Ms. Aparna Shivsharan	Office Representative
15	Mr. Chaitanya Shirke	Student representative
16	Mr. Nilesh Bade	Alumni Representative
17	Mr. Sushant Raorane	Industry Representative
18	Mr. Inder Gulati	Employer Representative
19	Mrs. Priya Mehta	Parent Representative

Following points of agenda were discussed.

1. ICT enabled tools for teaching learning

It was suggested that subscription to be taken for online delivery of syllabus content

2. Guidelines regarding working in the college after relaxation of lock down

It was decided that proper SOP should be followed when the college reopens for the students.

3. Quality publications

In order to improve quality of publications, use of plagiarism software is important. was discussed that suitable plagiarism software should be purchased.

4. Planning for F. Y. B. Pharm and M. Pharm students

It was decided that Online sessions to be arranged for introduction of college to new admitted student.

5. NAAC timelines

Update regarding NAAC work was discussed. Updates from criteria in charges were taken.

Rajashree Hirlekar

Minutes Compiled by
Dr. Rajashree Hirlekar
IQAC Coordinator



Supriya Shidhaye

Minutes approved by
Dr. Supriya Shidhaye
Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of IQAC Meeting held on 05/12/2020

Sr. No.	Decisions	Action Taken
1	Purchase of online meeting tool	Zoom subscription was purchased as a tool for online meeting and conferences.
2	Devise guidelines for the students for lab work	Guidelines regarding working of the students, with Covid Background were implemented. Informative posters displaying dos and don't in Covid 19 Pandemic were displayed.
3	Purchase of Plagiarism software	College signed MOU wit VESIM for Turnitin plagiarism software.
4	Online session for newly admitted student.	Orientation program for F. Y. B. Pharm and M. Pharm students was organised
5	NAAC timelines	Schedule for NAAC was made by NAAC coordinator

Rajashree Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1, (2020-21)

Date: 17.09.2020

Time: 2.00 pm

Venue: Online Mode

Following members were present.

Sr. No.	Name of the Member	Capacity
1	Dr. Supriya Shidhaye	Chairperson
2	Shri. B. L. Boolani	Management Representative
3	Dr. Rajashree Hirlekar	IQAC Coordinator
4	Dr. Mushtaque Shaikh	NAAC Coordinator
5	Dr. S. Ganga	Teacher Representative
6	Dr. Anita Ayre	Teacher Representative
7	Mrs. Vidhi Bhatia	Teacher Representative
8	Mrs. Harsha Kathpalia	Teacher Representative
9	Mr. Keyur Shastri	Teacher Representative
10	Mrs. Sonali Munj	Teacher Representative
11	Mrs. Ashwini Wani	Teacher Representative
12	Mrs. Pradnya Korlekar	Teacher Representative
13	Mr. Milind Ghadi	Admin Officer
14	Ms. Aparna Shivsharan	Office Representative

15	Mr. Chaitanya Shirke	Student representative
16	Mr. Nilesh Bade	Alumni Representative
17	Mr. Sushant Raorane	Industry Representative
18	Mr. Inder Gulati	Employer Representative
19	Mrs. Priya Mehta	Parent Representative

Following points of agenda were discussed.

1. Online teaching pedagogy

Principal madam discussed about the online teaching pedagogy adopted by each faculty. It was suggested that suitable learning management system can be adopted.

2. Review of preparation of NAAC

Committee members updated about the criteria wise update about the NAAC. Principal madam suggested important points to be included in the criteria.

3. Alumni committee updates

Alumni cell was suggested that there should be some motivational measures taken for alumni.

4. Guidance to students for higher studies

It was suggested that lectures and evaluation tests be conducted for Alumni.

5. M. Pharm R2019 syllabus requirements

With implementation of M. Pharm R2019 syllabus it is required to adopt certain new systems. It was suggested to incorporate these parameters in the M. Pharm system.

6. Activities for mental well-being in the Covid Pandemic Scenario

Shree Boolani sir suggested that activities like Yoga sessions can be conducted.

7. Innovation and entrepreneurship related Activities

Institute Innovation cell members communicated that meetings are initiated. The members communicated about taking up National Innovation and start up polic

R. Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator



S. Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of IQAC Meeting held on 17/09/2020

Sr. No.	Decisions	Action Taken
1	Online teaching Pedagogies	Canvas as online learning management system was adopted. Faculty members shared the video recorded lectures.
2	NAAC criteria Updates	Suggestions were incorporated in respective criteria.
3	Alumni motivation	Alumni cell updated about the activity of announcing one past student as the "Alumnus of the month".
4	Guidance to alumni	Sessions for GPAT training are started by competitive exam guidance cell.
5	New systems as per M. Pharm 2019 syllabus	A regular record of attendance both in Theory, Practical, Seminar, Assignment, Journal club, discussion with the supervisor, Research work presentation was started.
6	Mental Wellbeing sessions for students	Yoga sessions for the students were conducted.
7	Innovation and entrepreneurship activities	National Innovation and start up policy is taken up by IIC of VESCOP.

J. Hirlekar

Dr. Rajashree Hirlekar
IQAC Coordinator



S. Shidhaye
Dr. Supriya Shidhaye
Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 3, (2019-20)

Date: 20.03.2020

Time: 2.00 pm

Venue: Online Mode

Following members were present.

Sr. No.	Name of the Member	Capacity
1	Dr. Supriya Shidhaye	Chairperson
2	Shri. B. L. Boolani	Management Representative
3	Dr. Rajashree Hirlekar	IQAC Coordinator
4	Dr. Mushtaque Shaikh	NAAC Coordinator
5	Dr. S. Ganga	Teacher Representative
6	Dr. Anita Ayre	Teacher Representative
7	Mrs. Vidhi Bhatia	Teacher Representative
8	Mrs. Harsha Kathpalia	Teacher Representative
9	Mr. Keyur Shastri	Teacher Representative
10	Mrs. Sonali Munj	Teacher Representative
11	Mrs. Ashwini Wani	Teacher Representative
12	Mrs. Pradnya Korlekar	Teacher Representative
13	Mr. Milind Ghadi	Admin Officer
14	Ms. Aparna Shivsharan	Office Representative

15	Mr. Chaitanya Shirke	Student representative
16	Mr. Nilesh Bade	Alumni Representative
17	Mr. Sushant Raorane	Industry Representative
18	Mr. Inder Gulati	Employer Representative
19	Mrs. Priya Mehta	Parent Representative

Following points of agenda were discussed.

1. Constitution of Committees for better execution of activities

Earlier some of the activities were conducted by Individual In charges. IQAC coordinator proposed that some of the activities can be clubbed under a single committee. It was decided that Formats regarding constitution and Standard Operating Procedures for all the committees to be prepared.

2. Quality Initiative

In the view that College is applying for the NAAC accreditation, it was proposed that NAAC webinar to be organized wherein Expertise in the field will be invited as resource speaker.

3. Review of NAAC preparation

NAAC coordinator proposed NAAC steering committee consisting of Criteria In charges will be presenting the contents of their criteria to Principal, NAAC Coordinator and IQAC coordinator.

4. Formation of Program Specific Objectives for Post graduate Courses

The college already has in place Program objective for B. Pharm Course. College is conducting Post graduate courses in stream of Pharmaceutics, Quality Assurance and Pharmaceutical Chemistry. NBA coordinator proposed that Program Specific Objectives should be formed for these courses.

5. Counselling system for Post Graduate students

An active student counselling cell for Undergraduate System is available in the college. There was need for such systems for Post Graduate students. Counselling Committee coordinator proposed that Guides will be the Mentors for their students.

6. Adoption of online teaching strategies

In the view of Covid Pandemic the offline classes were discontinued, hence Principal Dr. Supriya Shidhaye suggested that that online strategies for completing the pending syllabus should be adopted.

7. Scheduling M. Pharm induction Program

In the view that the M. Pharm students admitted in the year 2019-20, will start with their experimental work it was proposed by Principal Dr. Supriya Shidhaye to that an orientation Program to be organized for them.

8. Organization of webinar from Research perspective

To make students aware about the experimentation in research, online webinar to be organized.

9. Conduction of Executive Development Program

Taking into consideration the extensive research in the area of Herbal formulations, Principal Dr. Supriya Shidhaye suggested that Executive development Program to be devised.

Rajshree Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of IQAC Meeting held on 20/03/2020

Sr. No.	Decisions	Action Taken
1	Constitution of committees	Similar activities clubbed under one head and committees were formed
2	Conduction of NAAC webinar and workshop	NAAC webinar of three days duration was conducted. Workshop: Data Organization For NAAC was conducted.
3	Formation of Program Specific Objectives for M. Pharm courses	Program specific Objectives were formed for M. Pharm courses.
4	Counselling system for M. Pharm students	Research guides will act as mentors for the PG students.
5	Adoption of online teaching strategies	Online platforms such as skype and Zoom were used by faculties.
6	Orientation program for M. Pharm students	Induction program for PG students- Transition from a graduate student to research scholar
7	Webinar on research perspective	Three-day Webinar on 'Design of Experiment in Pharmaceutical research and development was conducted
8	Executive Induction Program in the area of Herbal formulation.	Processing for Executive induction Program was done by Pharmacognosy department.

Rajashree Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 2, (2019-20)

Date: 14.12.2019 Time: 2.00 pm

Venue: Conference Room, second floor

Following points of agenda were discussed.

Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

1. Awareness session on Innovation and IPR

It was suggested that novel ideas like workshops or Case study presentations should be conducted.

2. Conduct of Add on courses

It was suggested that add on course on the topics having good job perspectives to be conducted. Courses on Clinical Data management, Pharmacovigilance etc. can be conducted.

3. Experiential learning and field exposure

Students should be given exposure to experiential learning and field visits can be organized.

4. Environment Consciousness drive

Sensitization of students regarding proper management of e waste is essential. So, e waste management drive can be organized.

5. Quality Initiative program

It was suggested that seminar covering various aspects of NAAC process to be organized. Speakers from colleges, who have successfully completed NAAC compliance to be invited.

6. Professional contribution to the society

To accomplish the social responsibility, activities like blood donation camps should be organized. To curb the drug addiction, activities to make aware the impact of drug abuse should be conducted. Campaign stressing the importance of cleanliness should be conducted.

7. Session on Safety measures in college premises

It was proposed that fire-fighting training and mock drill to be conducted.

Rajashree Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

Principal

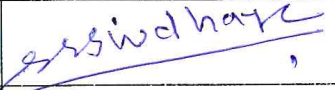

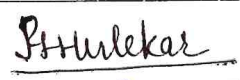

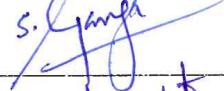
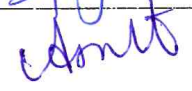
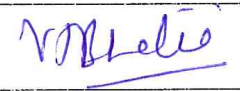
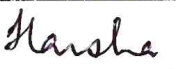
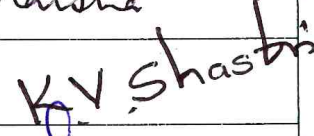
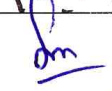

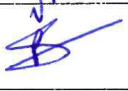

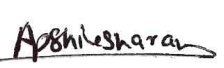


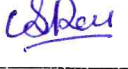
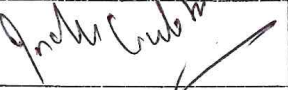

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Internal Quality Assurance Cell

Date: 14/12/2019

Attendance

Sr. No.	Name of the Member	Capacity	Signature
1	Dr. Supriya Shidhaye	Chairperson	
2	Shri. B. L. Boolani	Management Representative	
3	Dr. Rajashree Hirlekar	IQAC Coordinator	
4	Dr. Mushtaque Shaikh	NAAC Coordinator	
5	Dr. S. Ganga	Teacher Representative	
6	Dr. Anita Ayre	Teacher Representative	
7	Mrs. Vidhi Bhatia	Teacher Representative	
8	Mrs. Harsha Kathpalia	Teacher Representative	
9	Mr. Keyur Shastri	Teacher Representative	
10	Mrs. Sonali Munj	Teacher Representative	
11	Mrs. Ashwini Wani	Teacher Representative	
12	Mrs. Pradnya Korlekar	Teacher Representative	
13	Mr. Milind Ghadi	Admin Officer	
14	Ms. Aparna Shivsharan	Office Representative	
15	Mr. Chaitanya Shirke	Student representative	
16	Mr. Nilesh Bade	Alumni Representative	
17	Mr. Sushant Raorane	Industry Representative	
18	Mr. Inder Gulati	Employer Representative	
19	Mrs. Priya Mehta	Parent Representative	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of IQAC Meeting held on 14/12/2019

Sr. No.	Decisions	Action Taken
1	Awareness session on Innovation and IPR	5 days workshop on 'Novel Drug Delivery Techniques' was conducted.
2	Add on course	Add on Certificate Course on "Advanced Pharmacovigilance and Medical Writing Certificate" was conducted.
3	Experiential learning and field visit	Field trip visit to Tinkering lab of VES high school was conducted.
4	Environment Consciousness drive	E waste collection drive and tree plantation was organised
5	Quality initiative activities	Seminar on Pharmacy Perspective of revised NAAC was conducted.
6	Anti addiction drive	Anti drug abuse drive was conducted
7	Safety measures	Firefighting training and fire mock drill was conducted

P. Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



S. Shidhaye

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1, (2019-20)

Date: 22.8.2019

Time: 11.30 am

Venue: Conference Room, second floor

Following points of agenda were discussed.

1. Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

2. Student Induction Program

It was decided that a committee to be formed for conduct of Induction Program for newly admitted First Year B. Pharm Students.

3. Guidelines for implementation of live projects for Sem VIII

First batch of CBCS syllabus has live project to be completed in Sem VIII. Guidelines for the same are to be prepared by Institute Ethics and Research Committee.

4. Career orientation to the students

It was suggested that talks on career opportunities in various fields should be organized.

5. Syllabus orientation program

As the PCI syllabus will be implemented from the year 2019-20, it was proposed to conduct the syllabus orientation programs for B. Pharm and M. pharm courses.

6. Preparation for online corrections of University of Mumbai examinations

It was discussed that on-screen marking software should be installed on additional computers.

7. NAAC preparation

As per the Self Study Report of NAAC, for proper implementation of processes, there is need for additional committees. So, the various committees to be formed.

Rajashree Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Internal Quality Assurance Cell

Attendance

Date: 22/08/2019

Sr. No.	Name of the Member	Capacity	Signature
1	Dr. Supriya Shidhaye	Chairperson	
2	Shri. B. L. Boolani	Management Representative	
3	Dr. Rajashree Hirlekar	IQAC Coordinator	
4	Dr. Mushtaque Shaikh	NAAC Coordinator	
5	Dr. S. Ganga	Teacher Representative	
6	Dr. Anita Ayre	Teacher Representative	
7	Mrs. Vidhi Bhatia	Teacher Representative	
8	Mrs. Harsha Kathpalia	Teacher Representative	
9	Mr. Keyur Shastri	Teacher Representative	
10	Mrs. Sonali Munj	Teacher Representative	
11	Mrs. Ashwini Wani	Teacher Representative	
12	Mrs. Pradnya Korlekar	Teacher Representative	
13	Mr. Milind Ghadi	Admin Officer	
14	Ms. Aparna Shivsharan	Office Representative	
15	Mr. Chaitanya Shirke	Student representative	
16	Mr. Nilesh Bade	Alumni Representative	
17	Mr. Sushant Raorane	Industry Representative	
18	Mr. Inder Gulati	Employer Representative	
19	Mrs. Priya Mehta	Parent Representative	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 22.8.2019

Sr. No.	Decisions	Actions Taken
1	Conduction of student induction program	Student Induction program was successfully completed.
2	Guidelines for Sem VIII live project	Institute Ethics and Research Committee prepared the guidelines for Sem VIII live projects.
3	Arrange talk on career opportunities	Session on career Opportunities in sales and Marketing was conducted.
4	Syllabus orientation Program	Syllabus orientation program for F. Y. B. Pharm and M. Pharm (Pharm Chem) and M. Pharm (QA) were conducted
5	Increase on-screen marking software	OSM softwares were installed on Six computers
6	Preparation for NAAC	Additional committees as per the NAAC requirements were formed

Rajshree Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Dr. Supriya Shidhaye

Principal

ALL
me
atta
ALL

Dr.
Prin

Sr.
1
2
3
4
5
6
7
8
9
10
11

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 2 (2018-19)

Date: 10.05.2019

Time: 11.00 am

Venue: Conference Room, 2nd Floor

Following points of agenda were discussed.

1. Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

2. Preliminary preparation for NAAC

NAAC Criteria distribution was done considering NBA equivalence. Each criterion was delegated to one team with one senior faculty member assigned as criteria in-charge.

3. Entrepreneur development sessions

In alignment with the educational objectives of the college, it is necessary to inculcate the sense to become entrepreneur in the minds of the students. So it was suggested that sessions motivating the students to become entrepreneur to be conducted.

4. Organizing technical sessions

In order to research culture in the college there is need to conduct sessions in new research domains. It was proposed that sessions on novel research topics to be organized.

5. Sessions on effective use of ICT tools for research to be conducted

With the advent of technology, the literature survey for the research findings can be done more effectively. Courses involving effective use of ICT tools can be conducted for the students.

Rajashree Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

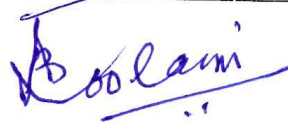
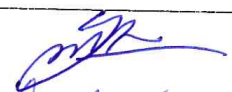
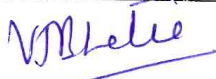



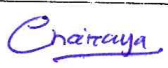

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Internal Quality Assurance Cell

Attendance

Date: 10/05/2019

Sr. No.	Name of the Member	Capacity	Signature
1	Dr. Supriya Shidhaye	Chairperson	
2	Shri. B. L. Boolani	Management Representative	
3	Dr. Rajashree Hirlekar	IQAC Coordinator	
4	Dr. Mushtaque Shaikh	NAAC Coordinator	
5	Dr. S. Ganga	Teacher Representative	
6	Dr. Anita Ayre	Teacher Representative	
7	Mrs. Vidhi Bhatia	Teacher Representative	
8	Mrs. Harsha Kathpalia	Teacher Representative	
9	Mr. Keyur Shastri	Teacher Representative	
10	Mrs. Sonali Munj	Teacher Representative	
11	Mrs. Ashwini Wani	Teacher Representative	
12	Mrs. Pradnya Korlekar	Teacher Representative	
13	Mr. Milind Ghadi	Admin Officer	
14	Ms. Aparna Shivsharan	Office Representative	
15	Mr. Chaitanya Shirke	Student representative	
16	Mr. Nilesh Bade	Alumni Representative	
17	Mr. Sushant Raorane	Industry Representative	
18	Mr. Inder Gulati	Employer Representative	
19	Mrs. Priya Mehta	Parent Representative	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 10/5/2019

Sr. No.	Decisions	Actions Taken
1	NAAC criteria distribution	All the criteria were distributed to different teams with criteria In charges. As per the NAAC requirements, New policies were designed and approved.
2	Entrepreneur development sessions	Session on skill to become successful entrepreneur was conducted.
3	Technical session	Technical session on ecofriendly application of hydrotrophy was conducted
4	Session on effective use of ICT tools for research to be conducted	Add on course on digital library was conducted..

Rajashree Hirlekar

Dr. Rajashree Hirlekar
IQAC Coordinator



Supriya Shidhaye

Dr. Supriya Shidhaye
Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1 (2018-19)

Date: 12.01.2019

Time: 11.00 am

Venue: Conference Room, 2nd Floor

Following points of agenda were discussed.

1. Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

2. Expansion of IQAC in accordance with NAAC

It was decided that college will opt for NAAC accreditation. Hence, the current IQAC was modified and new members were added. NAAC execution initiated.

3. Social media awareness

It was suggested that social media like LinkedIn and Facebook can be used for uploading various activities conducted in college. Lectures of the teachers can be uploaded on college website; this will help in brand development of the college.

4. Implementation of ICT tool and e-governance in academics

It was decided to create smart class facility to enhance the teaching learning process. It was suggested to capture attendance digitally using ICT tool.

5. Enhancing the Industry Institute Linkages

It was decided that linkages with the industries should be increased by doing industry collaborative projects and signing MoUs with the industries.

6. Upgradation of Infrastructure and facilities

To create an innovation ecosystem, college should set up Preincubation and Incubation center facility.

R. Hirlekar

Minutes Compiled by
Dr. Rajashree Hirlekar
IQAC Coordinator



S. Shidhaye

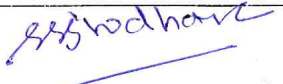

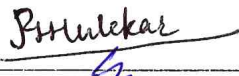
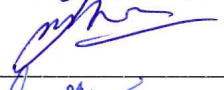
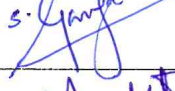
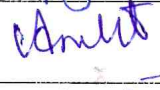
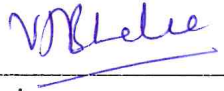
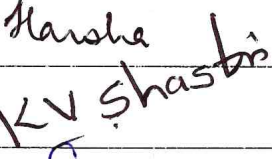
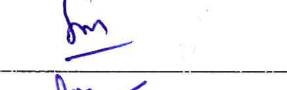


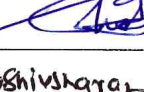
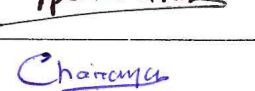
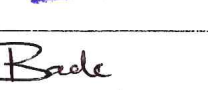
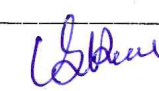
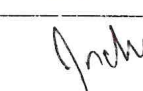
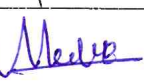


Minutes approved by
Dr. Supriya Shidhaye
Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Internal Quality Assurance Cell

Attendance

Date: 12/01/2019

Sr. No.	Name of the Member	Capacity	Signature
1	Dr. Supriya Shidhaye	Chairperson	
2	Shri. B. L. Boolani	Management Representative	
3	Dr. Rajashree Hirlekar	IQAC Coordinator	
4	Dr. Mushtaque Shaikh	NAAC Coordinator	
5	Dr. S. Ganga	Teacher Representative	
6	Dr. Anita Ayre	Teacher Representative	
7	Mrs. Vidhi Bhatia	Teacher Representative	
8	Mrs. Harsha Kathpalia	Teacher Representative	
9	Mr. Keyur Shastri	Teacher Representative	
10	Mrs. Sonali Munj	Teacher Representative	
11	Mrs. Ashwini Wani	Teacher Representative	
12	Mrs. Pradnya Korlekar	Teacher Representative	
13	Mr. Milind Ghadi	Admin Officer	
14	Ms. Aparna Shivsharan	Office Representative	
15	Mr. Chaitanya Shirke	Student representative	
16	Mr. Nilesh Bade	Alumni Representative	
17	Mr. Sushant Raorane	Industry Representative	
18	Mr. Inder Gulati	Employer Representative	
19	Mrs. Priya Mehta	Parent Representative	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 12/01/2019

Sr. No.	Decisions	Action Taken
1	Expansion of IQAC in accordance with NAAC	Parent, Industry Alumni representative and administration officer were included in the committee. Criteria wise teams were formed.
2	Add on course on Drug Regulatory Affairs	Certificate course in Drug Regulatory affairs was conducted.
3	Social Media awareness	Lectures of the teachers were uploaded on the college website.
4	Technology assisted teaching learning process	Smart class facility was introduced. RFID card for attendance monitoring was utilized.
5	Industry Institute linkages	Collaborative projects with industry like IMCD were conducted. MoU were signed with Industries, Adroit Biomed Ltd. Aquadry, Verodox Healthcare, B and B Pharma solutions
6	Infrastructure addition	New HPLC was purchased. Plan for set up of independent incubation center has been initiated at VES trust level.
7	Library support	Library books and journals worth 4.5 Lakhs were purchased.

Rajshree Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Supriya Shidhaye

Dr. Supriya Shidhaye

Principal

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1 (2017-18)

Date: 03.02.2018

Time: 11.30 am

Venue: Conference Room, 2nd Floor

Following points of agenda were discussed.

1. Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

2. Discussion of DAB Report 2016-17

Following are the important suggestions summarized from the DAB Report:

- i. Research in the areas of diagnostics, analytical method development. Healthcare products and veterinary products should be undertaken.
- ii. Animal house facility should be utilized for testing healthcare products.
- iii. Plant based products should be developed.
- iv. Institute should execute a mechanism to reach the alumni through social networking sites.

3. Confirmation of PEO for second cycle

It was confirmed that PEO for second cycle of NBA have been ratified in governing body meeting. Redefine PEOs were further communicated to Departmental Advisory Board and Program Assessment Committee.

4. Suggestions for attainment of Vision and Mission

Following Add-on courses were suggested:

- i. Regulatory guidelines of Pharmaceutical Industry
- ii. Pharmacovigilance awareness
- iii. Digital library
- iv. Instrument handling and HPLC method development/validation.
Workshop on current research topic to be organized.

5. Application to various funding agencies

For promotion of research culture in institute, advanced and state of the art research facilities must be available in the Institute. This can be achieved by applying for various research grants through agencies like SERB, AICTE RPS and ICMR.

6. Quality Initiatives

College is already NBA accredited. One of the requirement to get autonomy status is that the institute must be accredited. Hence it was decided to apply for NAAC

Academic and administrative audit

Over the remarks given by the inspectors in the first cycle of NBA academic and administrative audit should be conducted every year by involving external team of experts.

Research Planning

It was decided that M. Pharm students will present two research progress reports, first giving outline of the topic and second covering about 70 % of research work. Symposium will be conducted as per the earlier practice when most of the research work is done.

Infrastructure augmentation

It was decided that first floor of Physical Pharmacy lab to be renewed and used as PG research lab. Renovation of central Instrument room also to be done. Separate Physical Pharmacy lab to be made available on the 5th floor. Printer to be provided in faculty rooms. To enhance the support to research activities new equipments and instruments to be procured. As presentations are done in the seminar hall, there was need to have independent CPU in the seminar hall.

Conduct of Fire Mock drill

To make students understand the protocol to be followed in the case of fire, Fire mock drill should be conducted.

Hirlekar

Compiled by
Dr. Hirlekar
Coordinator

Supriya Shidhaye

Minutes approved by
Dr. Supriya Shidhaye
Principal



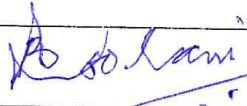

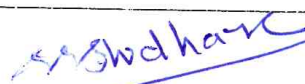
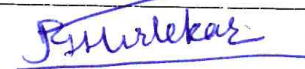




VES COLLEGE OF PHARMACY

**in Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai -
400 074**

Internal Quality Assurance Cell

Attendance

Date 03/02/2018

<i>Names of Member</i>	<i>Designation</i>	<i>Signature</i>
Shree B.L. Boolani	MANAGEMENT REPRESENTATIVE	
Prof. Jharana Das	MANAGEMENT REPRESENTATIVE	
Dr. (Mrs.) Supriya Shidhaye	PRINCIPAL	
Dr. (Mrs.) Rajashree Hirlekar	CHAIRPERSON	
Dr. Rakesh Somani	PROGRAMME COORDINATOR	
Mrs. Vidhi Bhatia	MODULE COORDINATOR REPRESENTATIVE	
Mrs. Harsha Kathpalia	FACULTY REPRESENTATIVE	
Ms. Lahaware Afreen	STUDENT REPRESENTATIVES	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 03/02/2018

Sr. No.	Decisions	Action Taken
1	PG research projects in the areas of analytical method development, health care products and veterinary products.	M. Pharm students were given projects in the areas of analytical method development and health care products.
2	Utilization of animal house for testing health care products.	Pharmacology department-initiated studies of health care products utilizing animal house
3	Development of plant-based products.	Pharmacognosy department developed plant-based products.
4	Strengthening the Alumni network	Alumni Web portal was made
5	Add on course regulatory guidelines to be conducted for the students.	Process for arranging add on course in collaboration with Institute of Pharmaceutical Management initiated.
6	Increase awareness about Pharmacovigilance by conducting add on course	Probable speakers for add on course on Pharmacovigilance were identified.
7	Conduct of Digital library course	Digital library course for students was conducted.
8	Submission of Research Project to various funding agencies.	Faculties applied for SERB, RPS and ICMR grants. SERB Project of 37 lakhs was received by Principal Dr. S. S. Shidhaye
9	Quality Initiatives	1 st prize in AICTE CII survey of Best Industry linked Institute was received. Preparation for NAAC work initiated.
10	Academic and administrative audit	Academic and administrative audit was conducted.

Research Planning	Two research Progress presentations alongwith colloquium were included in M. Pharm Semester III and IV.
Infrastructure Augmentation	<p>First floor Physical Pharmacy lab was renovated as PG lab.</p> <p>Central Instrument room was renovated.</p> <p>Rotary evaporator was purchased.</p> <p>Beckmann ultracentrifuge was purchased.</p> <p>CPU was installed in seminar hall.</p> <p>Printers were made available in the faculty rooms.</p>
Fire safety in the college premises	Fire mock drill was conducted.
Library support	Library books and journals worth 4.5 Lakhs were purchased.

Hirlekar

shree Hirlekar

oordinator

Shidhaye

Dr. Supriya Shidhaye

Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1 (2016-17)

Date: 11.02.2017

Time: 11.00 am

Venue: Conference Room, 2nd Floor

Following points of agenda were discussed.

1. Confirmation of MoM of the earlier meeting

The minutes of the earlier meeting were confirmed.

2. Discussion of DAB Report 2015-16

Following are the important suggestions summarized from the DAB Report:

- i. Students internships in the Industry should be increased.
- ii. Workshops should be conducted for Pharmaceutical Industries in some defined areas.
- iii. For research, faculties should focus on the products which will have importance 5 years down the line.
- iv. Add on course for students should be conducted.

3. Review and suggestions for attainment of Vision and Mission

Guest lectures should be arranged to develop entrepreneurship skills in the learners. Students should be given Case study presentation.

4. Redefinition of PEO

PEOs redefined by DAB were confirmed by all the members and communicated to DAB for further implementation

5. Preparation for Next NBA cycle

Program assessment committee meetings to be conducted frequently to align and comply with the requirements of revised NBA guidelines.

6. Skill development course for support staff

It was suggested that skill development courses in the area of technical knowledge, soft skill and professional development to be conducted for support staff.

7. Professional Conduct by Post graduates students

It was decided that PG students should be oriented regarding code of conduct of Institute and they should abide by the same while working in the laboratory.

8. Training to PG students

Training to PG students on advanced instrumentation techniques to be provided. This activity can be conducted by approaching various Industries.

9. Annual lecture series

It was suggested that annual lecture series to be initiated for making the students aware about the contemporary research areas. Pharmaceutics department was given the responsibility to conduct this activity annually.

10. Consultancy for Industrial Projects

Number of collaborative projects with Industries should be increased. It was resolved that Principal Investigator will get certain percentage of the share from the funding amount received for the project.

11. Support for Innovation

It was suggested that Institute should support innovation activities.

12. Any other matter with permission of chair

It was decided unanimously that the schedule of meeting of various committees of NBA should be followed in the following sequence:

- i. Program Assessment Committee
- ii. Departmental Advisory Board
- iii. Internal Quality Assurance Committee

Rajshree Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator

Supriya Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

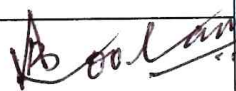



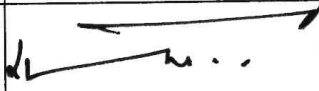
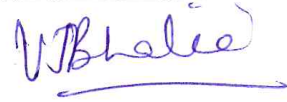
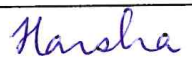

Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

ATTENDANCE

Following members were present for the Internal Quality Assurance Cell meeting held on Saturday, 11th February, 2017 at 11.30 am in the Board Room on 2nd floor.

S. No.	Names of Member	Designation	Signature
1	Shree B.L. Boolani	MANAGEMENT REPRESENTATIVE	
2	Prof. Jharana Das	MANAGEMENT REPRESENTATIVE	
2	Dr. (Mrs.) Supriya Shidhaye	PRINCIPAL	
3	Dr. (Mrs.) Rajashree Hirlekar	CHAIRPERSON	
4	Dr. Rakesh Somani	PROGRAMME COORDINATOR	
5	Mrs. Vidhi Bhatia	MODULE COORDINATOR REPRESENTATIVE	
6	Mrs. Harsha Kathpalia	FACULTY REPRESENTATIVE	
7	Ms. Shivali Tank	STUDENT REPRESENTATIVES	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 11/02/2017

Sr. No.	Decisions	Action Taken
1	Add on course for students	QA RA add on course was conducted for Final year and M. Pharm students
2	Conduction of workshop for Pharmaceutical Industry	Short Term Training Program In Basics & Applications Of Pharmacokinetics In Drug Development was conducted for Industry executives
3	Accreditation work	Institute was ranked in the band 51-75 in NIRF survey. NBA work continued for next cycle
4	Skill development course for support staff	Samvridhhi workshop was conducted for support staff.
5	Orientation of PG students	PG students were oriented regarding code of conduct
6	Instrument handling training to PG students	HPTLC handling training was given to PG students at Anchrom labs ltd.
7	Annual lecture Series	Annual lecture series was started with lecture by Prof. Rohit Srivastav from IIT Bombay.
8	Consultancy for Industrial projects	In industrial projects, PI will share about 15% of the amount
9	Research Support	SIRO (Scientific and Industrial Research

		Organization) status was granted by DSIR.
10	Innovation Activities support	Institute Innovation cell was formed.
11	Library support	Library books and journals worth 2 lakhs were purchased.

Hirlekar

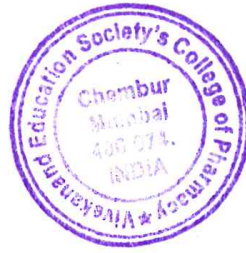
Dr. Rajashree Hirlekar

IQAC Coordinator

Shidhaye

Dr. Supriya Shidhaye

Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1 (2015-16)

Date: 10.10.2015

Time: 12 noon

Venue: Conference Room, second floor

Following points of agenda were discussed.

- 1. Confirmation of MoM of the earlier meeting**
The minutes of the earlier meeting were confirmed.
- 2. Ratification of PEOs and POs**
The PEOs and POs prepared by DAB were ratified.
- 3. Discussion of DAB Report 2014-15**
Following are the important suggestions summarized from the DAB Report:
 - i. Students should be oriented preferably in the Third Year about the career options in the different areas after graduation so as to help them access their area of interest for selecting career.
 - ii. Students should regularly update their knowledge through Pharma magazines and newsletters like Pharma Pulse and Pharma Biz.
 - iii. Students should be oriented for handling various analytical equipments.
 - iv. Guest lectures to be arranged from Industries on newer emerging areas of research.
 - v. Students should be made aware expectations from industries by organizing interactive session with human resource department personnel from industries.
 - vi. Competitions for idea presentation by budding entrepreneurs to be conducted.
- 4. Review of the working of OBE committee and other quality initiatives**
As the college is going for NBA accreditation, outcome-based education system is implemented. Various pedagogical teaching learning approaches are implemented. NBA documentation work and inspection to be completed.
- 5. Review of attainment of Vision and Mission**
Upon taking a review of attainment of Vision and Mission statements, it was suggested that Add-on courses to be organized for the students.
- 6. Suggestions for conducting sessions to inculcate ethics and values, sense of social responsibilities**
Sessions which will inculcate values...

7. Environment consciousness drive

Programs focusing on waste management, conservation of electricity, use of solar panels, tree plantations to be organized.

8. Motivational majors for support staff

Best teacher and most resourceful person awards are already given to teaching staff. To encourage good performance by the support staff it was decided that best nonteaching staff award to be given in two categories: Technician and Attendant.

9. Expansion of research domains

It was suggested that college should apply recognition of Ph. D. Branch in Pharmaceutical Chemistry.

Pstulekar

Minutes Compiled by
Dr. Rajashree Hirlekar
IQAC Coordinator

Shidhaye

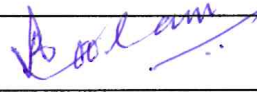

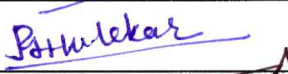
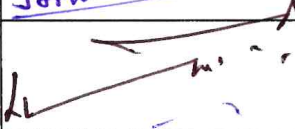
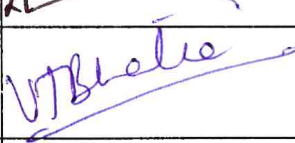

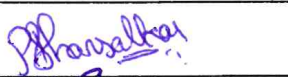

Minutes approved by
Dr. Supriya Shidhaye
Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

ATTENDANCE

Following members were present for the Internal Quality Assurance Cell meeting held on Saturday, 10th October, 2015 at 12 noon in the Board Room on 2nd floor.

S. No.	Names of Member	Designation	Signature
1	Shree B.L. Boolani	MANAGEMENT REPRESENTATIVE	
2	Dr. (Mrs.) Supriya Shidhaye	PRINCIPAL	
3	Dr. (Mrs.) Rajashree Hirlekar	CHAIRPERSON	
4	Dr. Rakesh Somani	PROGRAMME COORDINATOR	
5	Mrs. Vidhi Bhatia	HOD REPRESENTATIVE	
6	Mrs. Harsha Kathpalia	FACULTY REPRESENTATIVE	
7	Mr. Palak Phansalkar	STUDENT REPRESENTATIVES	
8	Ms. Neha Pillai	STUDENT REPRESENTATIVES	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai – 400 074

Action Taken Report of the IQAC meeting held on 10/10/2015

Sr. No.	Decisions	Action Taken
1	Orientation of students to different career options after graduation	<p>Following guest lectures were conducted.</p> <ol style="list-style-type: none"> 1. Career Prospects: Clinical pharmacy and pharmacovigilance and Pharma Industry 2. Career Avenues in QA 3. Enhancing Industry Readiness 4. Education and opportunities at US <p>One day National Seminar on 'Nanotechnology: New perspectives in Drug Delivery Systems' was organized.</p>
2	Arranging guest lectures from Industry personnel	<p>Following lectures were conducted.</p> <ol style="list-style-type: none"> 1. Nanoparticulate systems and characterization 2. Wurster process
3	Conducting add on Courses	Preliminary work started for conducting QARA course
4	Quality Initiative	NBA accreditation inspection was conducted and accreditation was granted. Institute received Platinum ranking in AICTE CII survey in emerging Pharmacy Institutes in western zone
5	Interaction with Human resource personnel from industries to be organized.	HR summit was organized.
6	Conducting sessions on ethics and values a	Vigilance Awareness Program: Corruption Free India was conducted.

		Rotaract club activities started.
7	Environment consciousness drive	Tree Plantation activity was organized in collaboration with BPCL in VES campus.
8	Motivational Majors for support Staff	Best technician and lab attendant awards were announced.
9	Expansion of Research domain	Ph. D. branch in Pharmaceutical chemistry was approved by University of Mumbai. International collaboration with University of Pittsburgh for research project was done by Dr. S. S. Shidhaye
10	Library support	Books and Journals worth 1.6 lakhs were purchased.
11	Additional matters	An innovative session involving chemistry-based events called Chemtastic was started.

P. Hirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator

S. S. Shidhaye

Dr. Supriya Shidhaye

Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074.

Internal Quality Assurance Cell

Minutes of IQAC Meeting No. 1 (2014-15)

Date: 19.07.2014

Time: 12.00 noon

Venue: Board Room, Second Floor

Following points of agenda were discussed.

1. Formation of IQAC (Internal Quality Assurance Cell)

As per the resolution in Governing Body meeting in December 2013, OBE (Outcome based Education) system was adopted in 2014-15. As a part of OBE system, IQAC was constituted by the Principal.

2. Introduction to functions of IQAC

The constitution, working and objectives of IQAC were explained to all members. IQAC committee consists of representative of Management, Principal, Chairperson (appointed by Principal), PAC coordinator, Module coordinator representative, faculty representative and student representative. The IQAC will confirm that quality education is maintained during the implementation of program and will suggest efforts to be made to achieve Vision and Mission of the institution. It will communicate the vision and mission to DAB (Departmental Advisory Board). After the implementation of OBE committee, analysis of PEO (Program Educational Objectives) and PO (program Outcomes) attainment is done by DAB through PAC (program Assessment Committee) and is presented to IQAC. Appropriate suggestions will be given by IQAC to DAB so as to maintain the quality education.

3. Approval of Vision and Mission Statements

The Vision and Mission Statements approved by governing body meeting were ratified and communicated to DAB for further action.

4. Preparation of PEOs and POs

DAB was communicated to prepare the PEOs and POs and present for approval to IQAC.

5. Conduct of Cocurricular activities to attend the Vision and Mission

It was suggested that college activities should be conducted in alignment with vision and mission. It was communicated to DAB to suggest measures to bridge the curricular gaps to improve effectiveness of program.

Shree Boolaniji suggested that in order to increase the industry institute interactions, a meeting of Human resource department representative from various industries should be organized.

Prof. Jharna Das suggested that the support staff should be deputed for skill development sessions.

Dr. Supriya Shidhaye suggested that awareness program should be conducted to develop sensitivity in the learners towards health care of the society.

Dr. Rajashree Hirlekar suggested that faculties should be motivated for attending conferences to learn newer avenues in their domain

6. Administrative activities

Following activities to be conducted on regular basis. Lab Audit committee should be formed and duties be given to faculty members. All the documentations should always be updated on regular basis.

7. Digitalization in library

Processes like bar coding of books to be initiated.

8. Quality Initiatives

It was suggested that the college should apply for NBA accreditation

Hirlekar

Minutes Compiled by

Dr. Rajashree Hirlekar

IQAC Coordinator

Shidhaye

Minutes approved by

Dr. Supriya Shidhaye

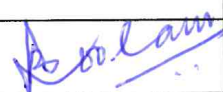
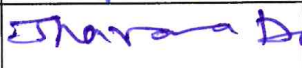
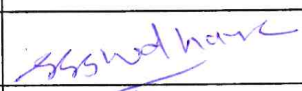
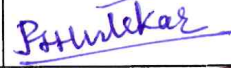
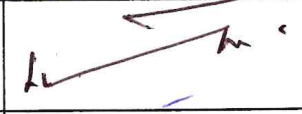
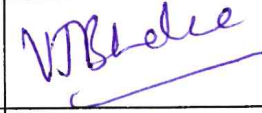

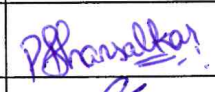

Principal



VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

ATTENDANCE

Following members were present for the Internal Quality Assessment Cell meeting held on Saturday, 19th July, 2014 at 12 noon in the Board Room on 2nd floor.

S. No.	Names of Member	Designation	Signature
1	Shree B.L. Boolani	MANAGEMENT REPRESENTATIVE	
2	Prof. Jharana Das	MANAGEMENT REPRESENTATIVE	
2	Dr. (Mrs.) Supriya Shidhaye	PRINCIPAL	
3	Dr. (Mrs.) Rajashree Hirlekar	CHAIRPERSON	
4	Dr. Rakesh Somani	PROGRAMME COORDINATOR	
5	Mrs. Vidhi Bhatia	HOD REPRESENTATIVE	
6	Mrs. Harsha Kathpalia	FACULTY REPRESENTATIVE	
7	Mr. Palak Phansalkar	STUDENT REPRESENTATIVES	
8	Ms. Neha Pillai	STUDENT REPRESENTATIVES	

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E),
Mumbai - 400 074

Action Taken Report of the IQAC meeting held on 19/07/2014

Sr. No	Decisions	Action Taken
1	Preparation of PEOs and POs	DAB prepared PEOs and POs in alignment with Vision and Mission
2	Conduction of Cocurricular activities	Campus to corporate (C2C) series of lectures was initiated. It included four sessions. 1. Vidnyan Manch-Technical sessions 2. Disha-Career guidance 3. Talkathon- lectures by Alumni 4. Atmavikas- Soft skill development
3	Organization of HR meet	HR personnel from various industries were contacted for participation in HR meet.
4	Sensitization of students towards health care of the society	Public health office committee and Rotaract club conducted events like blood donation camp and skits regarding awareness of various diseases.
5	Skill development sessions for support staff	Support staff from Chemistry department was deputed to attend skill development session on fire safety.
6	Research Grant application	Faculties applied for minor research grant of University of Mumbai
7	Research showcase	Open day was organized for Final year students, wherein M. Pharm

		students show cased their research work
8	Lab audit committee formation	Lab audit duties to the staff members were assigned.
9	Quality Initiative	NBA accreditation process initiated. Course objectives for various courses were formed and confirmed.

Rshirlekar

Dr. Rajashree Hirlekar

IQAC Coordinator



Shidhaye

Dr. Supriya Shidhaye

Principal