

Criteria 7- Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Code of Conduct

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes

- The Code of Conduct is displayed on the website
- There is a committee to monitor adherence to the Code of Conduct
- Institution organizes professional ethics programmes for students, teachers, administrators and other staff
- Annual awareness programmes on Code of Conduct are organized

DVV Query

- 1) Policy document on code of ethics
- 2) Proceedings of the monitoring committee
The minutes of meeting of the Governing body, college development committee, teaching staff meeting and non-teaching staff meeting
- 3) Circulars and geo tagged photograph with caption of the activities organized under the metric for teachers, students, administrators and other staffs.
- 4) Document showing Code of Conduct for students, teachers, governing body and administration
- 5) Handbooks, manuals and brochures on human values and professional ethics
- 6) Report on the student attributes facilitated by the Institution
- 7) Web-Link to the relevant documents at HEI website.

DVV Response

- 1) *Policy document on code of ethics is pasted below*
- 2) *The proceedings of the Governing body, College Development Committee, teaching staff meeting, programme committee and non-teaching staff meeting are added below*



- 3) *Circulars of the activities organized under the metric for teachers, students, administrators and other staffs are pasted below. However, the geotagged photographs are not available.*
- 4) *Code of Conduct for students, teachers, governing body, administrators and trustees is pasted below*
- 5) *Handbooks on human values and professional ethics is pasted below*
- 6) *Report on the student attributes facilitated by the Institution is pasted below*
- 7) *Web-Link to the relevant documents at HEI website is provided*

INDEX

Sr. No.	Content	Page No
1.	Policy document on code of ethics	4
2.	Proceedings of the monitoring committee	
	• Minutes of College development committee meeting	17
	• Minutes of Teaching staff meeting	23
	• Minutes of Programme committee meeting	28
	• Minutes of Non-Teaching staff meeting	30
3.	Circulars of the activities organized under the metric for teachers, students, administrators and other staffs	
	• Orientation Programme F.Y. B.Pharm (2016-2017)	31
	• Orientation Programme F.Y. B.Pharm (2017-2018)	32
	• Orientation programme circular F.Y. B.Pharm (2018-2019)	33
	• Minutes of M.Pharm Orientation Programme (2018-2019)	34
	• Orientation programme circular F.Y. B.Pharm (2019-2020)	35
	• Orientation Programme F.Y. B.Pharm and F.Y. M.Pharm (2020-2021)	38
	• Universal Human Value Programme for Teaching, Non teaching and students	39
	• Soft skills programmes contributing to ethics	44
	• A 30 hours course on: Transition from a graduate to a research scholar and its schedule	85
4	Document showing Code of Conduct for students, teachers, governing body and administration	
	• Code of conduct for teaching, non-teaching staff and students	89
	• Code of conduct for governing body	100
	• Code of conduct for Administrators and trustee	108
5.	Handbooks on human values and professional ethics	107
6.	Report on the student attributes facilitated by the Institution	117
7.	Web-Link to the relevant documents at HEI website	118

Policy document on code of ethics

Code of Ethics Policy Vivekanand Education Society's College of Pharmacy



Vivekanand Education Society's College of Pharmacy
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Code of Ethics Policy

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

	Policy Title:	Code of Ethics Policy
1	Policy Number and Functional area:	VES/2011/01/Rev01 Administrative
2	Brief Description of the Policy:	To fulfil educational needs and create a homogenous environment for students with physical disabilities
3	Drafting	IQAC
4	Policy Applies to:	All stake holders (Teachers, Non-teaching staff and students)
5	Effective from the Date:	1 st July, 2021
6	Approved by:	Principal
7	Responsible Authority	Principal
8	Superseding Authority	VES Management
9	Main Objectives of the policy	<ul style="list-style-type: none"> We feel our liability towards the society and our actions add values to the Institute. The roles and responsibilities are assigned and people are held accountable for their deeds.
10	References for the policy	<ul style="list-style-type: none"> VESOP HR Policy Section 72 (10) read with Section 71(20) of the Maharashtra Public Universities Act, 2016 Ref. STANDARD CODE Rules hand book, 1984 VESOP prospectus

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Code of ethics for teachers

(i) The teacher shall be available for the College/Recognized Institution full- time and shall serve in such capacity and at such place, as he/she may, from time to time, be so directed.

(ii) The teacher shall conform to and abide by the provisions of the Universities Act, Statutes, Ordinances, Regulations, and Rules and Directives and decisions of the Competent Authority. The teacher shall also observe, comply with and obey all orders and instructions which may, from time to time, be given to him/her by the Principal of the College/Recognized Institution,

(iii) The teacher shall at all time maintain absolute integrity, show devotion to his/her profession and shall do nothing which is unbecoming of a teacher and his/her profession.

(iv) The teacher shall extend utmost courtesy and attention to all persons with whom he/she has to deal in the sphere of his/her duties. He shall strive hard to promote and protect the interest of the College/Recognized Institution,

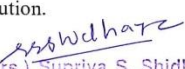
(v) The teacher shall not accept or permit any member of his/her family or any person acting on his/her behalf to accept any gift in cash or in kind for his/her own benefit from any person including another teacher or employee for a work to be done in connection with the business of the College/Recognized Institution.

Provided that, the collection of monthly subscription of membership at the prescribed rate collected by the office bearer of the Association, Union or the Club shall not amount to gift or realization of other contribution for this purpose.

(vi) The teacher shall not, without prior permission of the Competent Authority, remain absent himself from his/her duties. In the circumstances or reasons beyond his/her control, he/she shall intimate or cause to intimate to Competent Authority within five days from the first date of absence, failing which his/her absence may be treated as leave without pay, and he/she shall further be liable to such disciplinary action as the Competent Authority may deem fit.

However, that the Competent Authority shall condone this condition in respect of a teacher who for reasons beyond his/her control was unable to convey the cause of his/her absence.

(vii)(a) The teacher or his/her near relative shall neither bid directly or indirectly, at any auction of any college property nor submit any tender for any supply to the College/ Recognized Institution.


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- (b) The teacher or his/her relative shall not use the college property including the residential accommodation for conducting any trade or business, coaching classes, tuition, occupation or for any other purpose.
- (c) The full-time teacher shall not engage himself in any trade, business coaching classes, tuition, imparting instructions leading to any certificate, diploma or degree course(s) or any other occupation which is not part of his/her duties as prescribed under these Statutes.
- (viii) The teacher shall not write guides, notes, questions and answers, circulation, etc. for commercial benefit.
- (ix) The teacher shall abide by The Code of Professional Ethics laid down by University Grants Commission/respective Apex Bodies from time to time.

Code of Professional Ethics

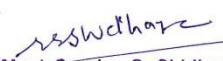
1. Teachers and their rights :

The Teachers shall enjoy full civic and political rights as provided by the Indian Constitution. The teachers shall have a right to adequate emoluments, and academic freedom, social position, just conditions of service, professional independence and adequate social insurance.

2. The Code of Professional Ethics:

(a) Teachers and their responsibilities:

Any person who takes teaching as profession assumes the obligation to conduct himself in accordance with the ideals of the profession. The teacher is constantly under the scrutiny of his/her students and the society at large. Therefore, every teacher shall see that there is no incompatibility between his/her precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals, duly reflecting in his conduct. The profession further requires that the teacher shall be calm, patient and communicative by temperament and amiable in disposition.


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A teacher shall :

- (i) adhere to a responsible pattern of conduct and demeanor expected of him/her by his/her peers and the community.
- (ii) manage his/her private affairs in a manner consistent with the dignity of the profession.
- (iii) seek to make professional growth continuous through study and research, writing and decent conduct.
- (iv) express free and frank opinion by active participation at professional meetings, seminars, conferences, etc. towards the contribution of knowledge.
- (v) maintain active membership of professional organizations, subscribing academic/subject periodicals, and strive to improve education and profession through them.
- (vi) perform his/her duties in the form of teaching, tutorial, practical and seminar work conscientiously and with dedication.
- (vii) co-operate and assist in carrying out functions relating to the educational responsibilities of the College or Recognized Institution and the University such as: assisting in appraising applications for admission, advising and counselling students as well as assisting in the conduct of University and College examinations, including supervision, invigilation and evaluation, and
- (viii) participate in extension, co-curricular and extracurricular activities including community service.

(b) Teachers and the students:

The teacher shall

- i. respect the right and dignity of the student in expressing his/her opinion.
- ii. deal justly and impartially with students regardless of their religion, caste, sex, political, economic, social and physical status.
- iii. recognize the difference in aptitude and capabilities among students and strive to meet their individual needs.
- iv. encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.
- v. inculcate among students scientific, progressive and rational outlook and respect for physical labour and ideals of democracy, patriotism and peace.
- vi. be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.
- vii. pay attention to only the attainment of the student in the assessment of merit.
- viii. make himself available to the students even beyond their class hours and help and guide them without any remuneration or reward.


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ix. aid students to develop an understanding of our national heritage and national goals, and

x. refrain from inciting students against other students, colleagues or administration.

(c) Teachers and Colleagues :

The teachers shall always

i. treat other members of the profession in the same manner as they themselves wish to be treated,

ii. speak respectfully of other teachers and render assistance for professional betterment,

iii. refrain from lodging unsubstantiated allegations against colleagues to higher authorities,

iv. refrain from exploiting considerations of caste, creed, religion, race or gender in their professional endeavor,

v. be thoroughly social and humane, democratic and rational, towards other teachers,

vi. strive at any cost to remove and wash out the local tensions and controversies and disputes.

vii. believe in union and unity of the colleagues.

(e) Teachers and nonteaching employees :

i. the teachers should treat the non-teaching employees as colleagues and equal partners in a co-operative undertaking, within every educational institution.

ii. the teachers should help in the function of joint

Code of ethics for non-teaching staff


{Ref. STANDARD CODE Rules hand book, 1984}

Office Superintendent (In the absence of Registrar)

1. The office Superintendent shall regulate the work and conduct of the staff in accordance with the Act, Statutes, Ordinances, Rules and Regulations. It shall be the duty of the Office Superintendent to assess and evaluate the performance of Non-Teaching employees and sections and take such measures as he/ She deems fit to regularise and to improve the working of the College.

2. The Office Superintendent shall have the power to issue warnings, reprimands, memos to the non-teaching employees subject to the approval of the Principal.

3. The Office Superintendent shall be the custodian of the records, the commons seal and such other property of the College as the Principal may commit to his charge.


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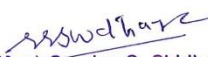


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4. The Office Superintendent shall keep the Minutes of all the meetings, and records of such meetings attended by him / her as ex-officio member- secretary.
5. The Office Superintendent shall co-ordinate the work in the college amongst the teaching and the non-teaching staff.
6. The Office Superintendent shall bring to the notice of the Principal any of the act of the staff or the students, if prejudicial to the college and/ or is not in the interest of the institution/ College.
7. The Office Superintendent shall maintain the enquiry service for students, staff and also for visitors to the college regarding courses, being conducted, examination and admission rules and such other allied matters of important nature.
8. The Office Superintendent shall sign letters issued from the College Office of routine nature.
9. The Office Superintendent shall watch over the work of college affiliation, staff recognition and follow procedure for appointments. He shall also watch Accounts, Audit, assessment work of Maintenance and other Grants and to keep the check on Accounts of the College.
10. The Office Superintendent shall look after the Examination work (College/ Board/ University) and shall ensure for the smooth conduct of the examination and prepare necessary work distribution chart in this connection.
11. The Office Superintendent shall be in-charge of the College office and shall be personally responsible for the smooth conduct and working, for the allotment of work to these subordinates who shall be directly responsible to him/her with the prior approval of Principal.
12. He/ She shall convene the regular meeting of the office staff and laboratory assistants and shall determine the time dimensions of each of the tasks assigned and supervise the overall working as per the prescribed norms, if any.
13. He/ She shall inspect attendance register of the non-teaching staff and take such action as he/ she may deem fit in case of habitual late comers or those who habitually remain absent, by issuing warnings in writing and recommending to the Principal to take the disciplinary action, in case, the same employee shows no improvement.
14. It shall be the duty of the Superintendent to maintain cordial public relations and to attend to the queries of the members of the public and students and supply information through Principal to Government, University, University Grants Commission, Managements and superior authorities as per requirements. It shall also be the duty to help the members of the public to solve their difficulties concerning office to entertain complaints, if any, against the staff subordinate to him, in the college.


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15. He/ She shall carry out the duties and responsibilities in a just manner without any discrimination and motivate his staff to take their work seriously and willingly and shall pay personal attention to their welfare.

16. He/ She shall be responsible for the work of the highly confidential nature that may be undertaken by his section. He/ She shall be responsible for preserving of the documents, etc. concerning his section.

17. The Superintendent shall personally look into the court cases concerning the college and obtain orders from Principal whenever necessary.

The Superintendent shall mark and distribute the letters in the names of dealing Assistant or to Heads of Departments in the College. He shall exercise check and follow up letters received from the Government, University Grant Commission, University, Management etc.

18. He/ She shall draft notes and deal independently cases which are of routine nature. He shall also draft notes, essentially with reference to relevant rules, regulations, precedence and

19. Implications etc. or special cases and submit to higher authority i.e. Principal and give interim replies.

20. The Superintendent shall point out mistakes or mis-statements, if any, and draw attention wherever necessary to the Statutory or customary practice and point out rules where they are concerned.

21. The Superintendent shall scrutinise notes or cases submitted by the lower staff, put his own remarks or suggestions, if any and submit the same to the Principal.

22. The Office Superintendent shall exercise such other powers and perform such other duties as are prescribed or are required from time to time by the Principal of the College and Management of the Society.

Personal Assistant:

1. The Personal Assistant shall be responsible to the Principal.

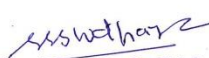
2. He/ She shall be responsible for their personal correspondence, appointments, engagements etc., other than normal office duties.

3. He/ She shall perform the duties and responsibilities assigned to him by the Principal from time to time.

4. He/ She shall maintain programme sheets of Principal, prepare drafts of meeting and correspondence of routine nature. He shall organise plan and follow tour programme of Principal.

5. He/ She shall maintain the confidential and other files as per requirements and make suitable arrangement for the safe custody.

6. He/ She shall sort out the mail and despatch it promptly to the relevant section.


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7. He/ She shall issue reminders etc. in respect of such cases, where the Principal has called for information/ date or has suggested or ordered immediate action in any of the cases. He / She shall maintain absolute confidentiality and integrity in respect of the work assigned to him/ her.

8. Any other work assigned from time to time by Principal.

Senior Clerk / Junior Clerk and Equivalent Cadres:

1. To enter the mail and letters and inter-departmental correspondence / files etc. letters, documents etc. addresses to Principal by name will be received by the officers themselves or through P.A.'s Stenographers / Secretaries.

2. To acknowledge letter received.

3. To submit dak to the Section Officer/ Assistant Section officer daily, despatch and watch every entry in the register bearing the initials of the recipients of the letter / documents etc.

4. To prepare list of letters issued during a fortnight to which replies have not been received and for which reminders are required to be sent.

5. To send relevant extracts or any part or a receipt, through Superintendent to the Section, branch concerned for remarks and / or necessary action.

6. To open and maintain service-book / new file(s) note book(s), do copying work/rubber stamping and to attend to all types of administrative / clerical work.

7. To maintain different registers, forms etc.

8. To keep a note-book to watch timely disposal of Urgent papers.

9. To collect the relevant material required for taking action on a receipt viz. file on the subject, if one already exists, other papers/ files, if any, refer to any receipt and any other relevant material etc.

10. To supply other relevant facts and figures and also papers pertaining to previous decisions of policy.

11. To prepare routine letters/ replies for approval where noting is not required issue reminders.

12. To maintain daily work sheet, and to submit weekly arrears report to the Section Officer and / or Assistant Section Officer.

13. To prepare monthly arrears report and submit it to the assistant Section Officer and / or Section officer for perusal and guidance / instructions.

14. Any other work assigned from time to time by Principal.

Clerk (Accounts) :-

1. To maintain various books of accounts such as ledger, salary registrar, income tax registers.

2. To ensure filling of vouchers and papers.

3. To prepare bills for payment.

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4. To file various returns.
5. Any other work assigned from time to time by Principal.

Clerk (Examination) :-

1. Arrangement of blocks as per instructions given by Examination In-charge
2. Holding of stock of stationery required for examination and supplying the same day-to-day to Senior supervisor of the examination
3. Follow up of Question Paper and Evaluated Answer Sheets of examination
4. Follow up with the University for Results, Revaluation results & other correspondence with the University.
5. Timely submission of examinations forms submitted by students.
6. Maintenance of Register and Records of examination.
7. Making of Results and Mark sheets in co-ordination with Examination co-ordinator
8. To maintain confidentiality of all examination records
9. Any other duties assigned by Principal & Examination In-charge

Laboratory Technicians / Assistant:-

1. To assist students and teachers in conducting practical's and experiments.
2. To maintain dead stock register and register of consumable material and to undertake physical stock verification of laboratory materials.
3. To assist the Incharge of Laboratory in purchase and procurement of laboratory materials.
4. To supervise the work of Laboratory attendants working under him.
5. To assist the Incharge of laboratory in routine administrative matters and to ensure that the laboratory facilities are not misused by any person.
6. To report about breakage/losses in laboratory, to his superiors.
7. To report to In charge of Laboratory about misbehaviour inside the laboratory.
8. To ensure that all the cupboards, doors, windows and gates are properly closed by the Laboratory attendants.
9. To attend to such other duties as may be specially brought to his notice, with the approval of the head of the Department.
10. Any other work assigned from time to time by Principal.

Laboratory Attendants/Library Attendant:

1. To clean laboratory and to keep laboratory materials including apparatus and equipments in proper place.
2. To render physical assistance to Students, Teachers and other Laboratory Staff in movement of Laboratory equipment, instruments, chemical and other materials within and outside the laboratory.

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3. To assist Laboratory Assistant and other Laboratory staff in physical stock verification of laboratory equipment, instruments, chemical and other materials.
4. To render Physical assistance to students and teachers in conducting practical's and experiments.
5. To report about loss of laboratory equipment and other materials to his superiors.
6. To open and to lock cupboards, doors, windows and a gate of laboratory.
7. To attend to delivery of letters connected with laboratory and its staff.
8. To attend to such other duties which are assigned to him by the laboratory staff, with the approval of In charge of the Laboratory.
9. Any other work assigned from time to time by Principal.

Peons/Peons-cum-Hamal:

Persons shall-

1. To open windows etc. in morning and switch on fans and lights and closing to close the same, when not required.
2. Do dusting of Office furniture, machines, files, table equipment, switch on light and fans and switch them off when not required remove and replace covers of machines, filling up inkpots.
3. Do the work of opening, pasting and sorting and arranging papers and circulars in accordance with Instructions of the Seniors, and also do the work of sticking agenda and minutes of meeting according to instructions.
4. Do the work of affixing stamps, sticking and sealing envelops or wrappers, packing up of parcels.
5. Carry messages, papers, registers, files, circulars, bags, portable size etc., from one place to another inside and outside as the case may be.
6. Carry out any other work of similar nature which the Officer incharge/ Principal / Office Superintendent, may instruct.
7. Serve drinking water to employees and to visitors, when required.
8. Dispatch letters including letters by hand delivery (all peons getting bank duty allowances shall take cash / cheques etc. to banks, as per instructions.)
9. Any other work as may be assigned to him by the concerned officer / Principal from time to time.
10. Peon-cum-Hamal shall also have to attend to the duties assigned to Hamals.

Hamals/Hamal-cum-peons:

Sweeping, cleaning rooms and furniture's and electrical fittings like fans and lights and shifting records, binding in bundles, furniture etc. as per needs.

Any other work as may be assigned to him by the concerned officer from time to time.

Hamal-cum-Peon shall also have to attend to the duties assigned to peon.

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Sweepers:

Sweeping and cleaning the Lavatories, Latrines, floors in the building and College premises and any other office work related to cleaning as assigned by the Officer. Any other work as may be assigned to him by the concerned officer from time to time.

Assistant Librarian:

The Assistant Librarian is responsible for all the matters connected with the library.

Job Description:

- Responsible for the development, modernization, upkeep and management of the college library.
- Custodian of all books, periodicals, manuscripts, journals and library equipments and ensure that these are maintained properly and not lost.
- Take periodic verification of the stock.
- Cataloguing and classification of books and Periodicals.
- Process the purchase of library books by making comparative statements
- Supervise over the maintenance of Photocopy machine and maintain records of the same.
- Any other work assigned by the Library In charge teacher and Principal

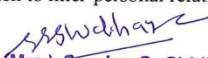
Library Assistant:

The Library Assistants are responsible to Assistant Librarian and the Librarian.

- Issue and receiving of books.
- Restoring the books and periodicals.
- Any other work assigned from time to time by Principal.

Code of ethics for students

- Students should be respectful
- Student should abide by the rules and regulations of the institute
- Students should show tolerance and accept feelings, habits, or beliefs that are different from your own
- Students should be punctual, meet deadlines and value others' time
- Students should abide by plagiarism regulations of the institute
- Student should not give any false information at the time of admission
- Students should treat all employees, honorary appointees, consultants, contractors, volunteers any other members of the public and other students with respect, dignity, impartiality, courtesy and sensitivity maintain a cooperative and collaborative approach to inter-personal relationships.


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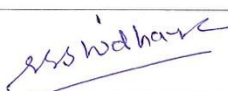
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- Student should not indulge in any anti-social and anti-national activities in the college premises
- Students should not use mobile phones in the instructional area
- Students should not indulge in smoking and consumption of drugs and narcotics

Approved by:


Dr. Supriya Shidhaye
Principal



Proceedings of the monitoring committee Minutes of College development committee meeting



Vivekanand Education Society's College of Pharmacy

(Sinhli Linguistic Minority, Approved by AICTE, DTE, Pharmacy Council of India & Govt. of Maharashtra, Affiliated to University of Mumbai)
B. Pharm. Programme is accredited by NBA, New Delhi. from 2016-17 to 2021-22

Prof. Supriya Shidhaye
M. Pharm., Ph.D. (Tech.)
Principal

Ref: VESCOP/OL-373 of 2020

Date: 14th July, 2020

NOTICE OF THE COLLEGE DEVELOPMENT COMMITTEE MEETING

The 20th College Development Committee (CDC) meeting of VES College of Pharmacy has been scheduled to be convened on Saturday, 25th July, 2020 at 12.00 noon using online platform. The link for the meeting will be sent on 23rd July, 2020. All the relevant documents for the meeting will be forwarded to you before the meeting.

AGENDA

1. To read the notice convening the meeting on 25th July, 2020.
 2. To read and confirm the minutes of the previous meeting held on 07th Dec. 2019.
 3. To discuss the matters arising out of the previous minutes, if any.
 4. To apprise the members about the status of approval of various programmes at VES College of Pharmacy by various statutory bodies.
 5. To apprise the members about status of applying for NAAC Accreditation.
 6. To review the Academic Calendar of the year 2020-21.
 7. To consider the existing position of the teaching faculty & non-teaching staff and requirement if any, for the academic year 2020-21.
 8. To apprise the members about the status of results of academic year 2019-2020 for examinations of University of Mumbai.
 9. To apprise the members about the measures taken for online teaching.
 10. To review the unaudited accounts for B.Pharm & M.Pharm courses for the financial year 2019-20 and utilization of the budget
 11. To present the budget for the financial year 2020-21.
 12. To deliberate on suggestions by members on innovation & research endeavors at VES College of Pharmacy.
 13. Principal's Report – to review examination results, placement activities, faculty development initiatives and efforts taken towards collaboration with industry.
 14. Any other matter with the permission of the chair.
- For Conducting the meeting 75% of the members need to be present. Meeting will be adjourned for half an hour, if the quorum is not present. After half an hour the same meeting will be conducted at the same place.*

Supriya Shidhaye
Dr. Supriya Shidhaye
Principal & Member Secretary, College Development Committee, VESCOP

To,

1) Shri. B.L. Boolani, CDC, Chairman, Founder Trustee of VESCOP; Representative of the Management	2) Shri. Amar Asrani, Secretary VES,
3) Shri. Suresh Malkani, Treasurer VES	4) Mrs. Pratibha Pilgaonkar, Member, CDC.
5) Mr. Edward Coutinho, Member, CDC.	6) Mr. Bharat Talreja, Member, CDC.
7) Dr. (Mrs.) Rajashree Hirlekar, Coordinator IQAC, CDC,	8) Dr. Anita Ayre, Representative of Teaching staff, CDC,
9) Dr. Mushtaqe Shaikh, HOD, Pharm. Chemistry Dept., CDC.	10) Mr. Keyur Shashiri, Representative of Teaching staff, CDC.
11) Dr. Sandeep Zine, Representative of Teaching staff, CDC	12) Ms. Chaitali Surve, Representative of Alumnus, CDC
13) Ms. Sayli Kharkar, President, Student Council, CDC.	14) Mr. Jay Juthani, Secretary, Students Council, CDC.
15) Mr. Milind Ghadi, Representative of Non-Teaching staff, CDC.	16) Prof. Jharana Das, Special Invitee.
17) Dr. Supriya Shidhaye, Principal, Member Secretary, CDC.	



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VES College of Pharmacy

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ATR of minutes of the College Development Committee (Online mode through Zoom meeting).

Date : Saturday, 25th July, 2020
Venue : 2nd floor , Conference Room, VES College of Pharmacy
Time : 12.00 noon

Members present for the meeting :	✚ Shri B.L. Boolani	Chairman, CDC. President, VES
	✚ Shri. Amar Asrani	Secretary, VES
	✚ Shri. Suresh Malkani	Treasurer, VES.
	✚ Mr. Edward Coutinho	Member
	✚ Mr. Bharat Talreja	Member
	✚ Dr. (Mrs) Rajashree Hirlekar	Coordinator IQAC, CDC
	✚ Dr. Mushtaque Shaikh	HOD. Pharm. Chem.,
	✚ Dr. Anita Ayre	Member ,Representative of Teaching Staff
	✚ Mr. Keyur Shashtri	Member ,Representative of Teaching Staff
	✚ Dr. Sandeep Zine,	Member, Representative of Teaching staff
	✚ Ms. Chaitali Surve	Member, Representative of Alumnus.
	✚ Dr. Bala Prabhakar	Special Invitee
	✚ Prof. Jharana Das	Special Invitee
	✚ Mr. Milind Ghadi	Special Invitee

Members granted leave of absence for the meeting	Mrs. Pratibha Pilgaonkar – Member
	Ms. Sayali Kharkar – Member, President, Students Council
	Ms. Jay Juthani – Member, Secretary, Student Council.

Shri B. L. Boolani took the chair and the following business was transacted:

- To read the notice convening the meeting on 25th July, 2020.
Dr. (Mrs) Supriya Shidhaye read the notice convening the meeting.
- To read and confirm the minutes of the previous meeting held on 07th Dec. 2019.
The same were read and confirmed.
- To discuss the matters arising out of the previous minutes, if any.
NIL.
- To apprise the members about the status of approval of various programmes at VES College of Pharmacy by various statutory bodies.
The same was presented.



324

Shri. B. L. Boolani, Chairman, CDC, VESOP

VESOP, CDC 25/07/20

VES College of Pharmacy

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5. To apprise the members about status of applying for NAAC Accreditation.
Dr. SS informed that college is in process of preparation for applying to NAAC for accreditation. Dr. SS invited Dr. Mushtaque Shaikh as a NAAC Coordinator to share updates about NAAC. Dr. Mushtaque informed that, there are two major documents i.e. SSR and IQA. The SSR comprises of 7 different criteria which have been divided among faculty members by appointing the criteria in-charge for each of the criteria. All the members representing criteria are working on it. All members have attended many sessions for training from experts, college has also hosted few such sessions. College will have mock Accreditation with experts after document part is over and then approximately in the month of January 2021 college will go for on-campus visit by the expert committee.
Dr. SS invited Dr. Rajashree Hirlekar as the IQAC Coordinator to share some updates on the same. Dr. Rajashree informed that under IQAC number of meetings were conducted till date. Many additional committees have been formed and aligned with the existing committees as per the requirement of NAAC with proper documentation. Now IQAC is in the process of receiving plans from all the committees. These plans will be compiled together and activities will be conducted.
ATR: The Committee is reviewing the Self Study Report (SSR) prepared by the criteria team and finalizing the Institute's Internal Quality Assessment (IIQA) and requirements thereof.
6. To review the Academic Calendar of the year 2020-21.
Same was presented and reviewed.
7. To consider the existing position of the teaching faculty & non-teaching staff and requirement if any, for the academic year 2020-21.
Dr. SS informed that the advertisement for requirement of faculty in AY 2019-20 was published and college received many applications. But due to sudden lockdown college could not conduct staff selection committee to make appointments. Dr. SS informed that this agenda is therefore deferred to AY 2021-21. Since the validity period of advertisement is over college will have to check with University of Mumbai whether the AY 2019-20 advertisement draft can be revised based on the requirement for academic year 2020-21.
Dr. SS also apprise members about the appointment of Dr. Anil Gandhi, having 18 years of experience in R&D in industry, as Associate Professor.
ATR: 1) The Staff Selection Committee was conducted on 30th January, 2021 after confirming the validity period from UOM.
2) The committee recommended appointment of Ms. Brinal Figer, Ms. Neha Chhabra and Mr. Avinash Suryavanshi as Assistant Professor in Pharmacy. Since, Ms. Brinal Figer did not accept the offer for post of Assistant Professor in Pharmacy, Ms. Aparna Palshetkar, next candidate as per merit was selected as per recommendations of committee.
3) College has received approval of Mr. Pratik Barve and Dr. Anand Chintakrindi as Assistant Professor in Pharmacy.
8. To apprise the members about the status of results of academic year 2019-20 for examinations of University of Mumbai.
The same was presented and reviewed.
9. To apprise the members about the measures taken for online teaching.
Dr. SS informed that college has formed a committee to setup guidelines for effective online Teaching – Learning process. Clear directives have been given to each of the faculty members. Also lots of online techniques have been used to keep students engaged during classes. College is using CANVAS as a LMS platform. College is using Google Meet / Zoom app for live lectures, recorded lectures are shared with students for their references and revision also sharing assignments, quizzes with students. College is taking feedback from students regularly and accordingly the corrective actions are taken immediately.
ATR: The feedback received from students about online teaching is showing that, students are satisfied with the overall teaching and learning process adopted by college and the quality of education is also maintained.
10. To review the unaudited accounts for B.Pharm & M.Pharm courses for the financial year 2019-20 and utilization of the budget.
The same was reviewed.

VESCOL, CDC 25/07/20

Dr. B. L. Boolani, Chairman, CDC, VESCOL

VES College of Pharmacy

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11. To present the budget for the financial year 2020-21.
Same was presented and approved.

12. To deliberate on suggestions by members on innovation & research endeavors at VES College of Pharmacy.

Dr. SS informed that college has appointed Dr. Anil Gandhi who is a hardcore R&D person. He has 18 years of experience of working in industry. He is working towards getting more and more research project for college. He had expertise in NDDS and also in Oral Solid Dosage Forms. Dr. SS also shared that Dr. Mangal Nagarsenkar is associated with us since past one and half year. The College has completed small projects with two industries viz. M/s. Solumics and M/s. IMCD India Private Limited with the initiative taken by Dr. Nagarsenkar. Also M/s. Teledyne Hanson has installed equipment worth Rs.80,00,000/- due to contacts of Prof. M. Nagarsenkar madam.

Dr. Mangal Nagarsenkar is working very hard on agreement between M/s. JANSSEN PHARMACEUTICA NV, Belgium, The University of Strathclyde, UK and VES College of Pharmacy and Bombay College of Pharmacy. The draft agreement is approved by Shri. B. L. Boolani sir and soon it will be signed by all the stakeholders.

Dr. SS invited Dr. Anita Ayre to share update about Analytical Method Development course. Dr. Anita Ayre shared that we are in the process of making our Central Instrument Lab NABL Accredited. However during last meeting of departmental advisory board few members from industry were of the opinion that we should not go for NABL accreditation. It is an investment with less return. However when enquired with people acting as auditor for NABL accreditation specifically Mr. Pradip Gujarati, IDMI institute which is renowned institute for providing NABL accreditation courses and with other experts, they were of the opinion that it is not so, Dr. AA assured that in next meeting she will be providing return on investment data and she expressed that considering benefits of NABL accredited lab, we must go for it.

Prof. Das madam asked how many students have benefited from the Add-on certificate course, conducted two years back. Dr. Anita shared that total 22 students had taken up the course, 9 students are placed in QA department. The feedback was sought from students. The course helped them to understand key definitions related to QA and regulatory affairs due to which students were very well able to face the interview.

Dr. Anita also shared that Mr. Ravindra Patil who is associated with Thermofisher had collaboration with VES COP and under this collaboration 6 students were trained to prepare CTD (Common Technical Document) and 2 of them directly placed in CQA because of having hands-on experience of handling documentation. This year's project work is not completed yet and Mr. Ravindra Patil assured that in next month it will be completed

Dr. SS asked Dr. Mushtaque Shaikh to share his initiative taken towards research. Dr. Mushtaque had suggested to go for projects in "Diagnostics" in previous meeting. Dr. Mushtaque shared that with B. Pharm. students college has taken up a project to develop a device to check out BP/ Blood Sugar.

Dr. SS asked Mr. Keyur Shastri to share updates regarding visit to Ayurvedic Industry regarding project related to Ayurveda and Herbal. Mr. Keyur Shastri informed that he himself with Dr. Ganga and Mrs. Vidhi Bhatia had meeting with Dr. Saurabh Chhatre and discussed some ideas about Herbal formulation in Novel drug delivery system. Dr. Saurabh Chhatre has assured that he will forward these ideas to industry and check whether it can be converted in to a commercial product.

Dr. SS advised Mr. Keyur shastri that he can independently work on some projects. Dr. SS shared an example from one of the Webinars she attended. Dr. Laddha is working on isolating the phytoconstituents and creating library of "Markers" which he sources to number of industry and academic institutes. She advised Mr. Keyur Shastri to work on such project which can be his Intellectual property.

Dr. SS invited Dr. RSH to share her research endeavour. Dr. Rajashree shared that, under the able guidance of Dr. Nagarsenkar, she has completed one project with IMCD and two other small projects last year. She informed that two research proposals have been submitted, one for ICMR and one for SERB. She is also discussing with Dr. Nagarsenkar regarding Topical formulation project proposal to industry. Dr. SS suggested Dr. RSH to approach various industries through network of her batchmates



Shri. B. L. Boolani, Chairman, CDC, VES COP

VES COP, CDC 25/07/20

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for bringing some problem-solving projects.

Dr. SS informed that last year Dr. SZ informed that he is in touch with M/s. Meyer Organics Pvt. Ltd. regarding having projects. She asked Dr. Sandeep to share updates regarding project from M/s. Meyer Organics. Dr. SZ informed that he is in discussion with Mr. Sunil Kulkarni who is heading formulation department at M/s. Meyer Organics. Also Mr. Sunil Kulkarni has selected our 4-5 students from third year B. Pharm. for in-plant training, but due to current lockdown the training is not started yet.

Dr. SS invited Dr. Bala Prabhakar to share her views on commercialization of patents to have revenues for an Institute. Dr. Bala Prabhakar shared that for commercialization of patents, association with an industry is needed before filing of patent or conceiving the research idea. Rights of licencing of the patent can be given to Industry against some compensation. She also suggested to decide terms of working with the industry on a research idea, project while handling a research project.

Dr. SS invited Dr. Amit Antarkar to share his opinion on commercialisation of patents. Dr. Amit Antarkar shared that confidentiality agreement covering all the aspects about sharing information should be executed between Industry and Institute. If we work on current topics which are of interest to the industry or the areas of concern to the industry, it will help in commercialisation of patents.

Dr. SS informed that College has formed IP cell under guidance of Dr. Anil Gandhi and he will train us for patent filling and patent drafting. She invited Ms. Chaitali being member of the IP cell to share whether she is planning to undergo any kind of training in the area of patent drafting. Ms. Chaitali informed that she is in touch with Dr. Anil Gandhi and she attended 5 days workshop on patent drafting and patent filling and now the IP Cell can guide our faculty members in patent filing and patent drafting. Dr. SS advised her to take up a course for patent drafting on SWAYAM platform. She also requested to Dr. Anil Gandhi and Ms. Chaitali Surve to give presentation regarding patentability, patent search to our faculty members and encourage them to come up with applications for the patent.

Dr. SS invited Mr. Edward Coutinho to share his views on the research collaboration. Mr. Edward Coutinho shared that, current pandemic situation has created many challenges across the globe, which has created many opportunities of research and innovation for people closely involved in Healthcare Industry. The importance of diagnostics has been observed during current pandemic situation. He also suggested that VESOP can undertake research in many older drugs that can potentially work in the current pandemic.

On the views shared by Mr. Edward Coutinho, Dr. SS suggested Dr. Mushtaque to think over it and if he can work on developing any diagnostics device for COVID and also suggested that he can work on hackathon challenges announced by Govt. of India for drug discovery.

Dr. SS suggested Dr. Rajashree to explore in the area of repurposing of existing molecules for their antiviral or prophylactic action for COVID.

Dr. SS invited Mr. Bharat Talreja to share his opinion on the research. Shri. Bharat Talreja spoke about the emerging trend of telemedicine. He also felt that doctors need training regarding legal aspects of telemedicine / teleconsultation. Dr. SS requested for placement opportunities for 2019 graduating batch of students. Shri. Bharat Talreja assured to share this with the HR department of Sun Pharma.

Dr. SS requested Shri. BLB to share his opinion on the discussion members had in the meeting. Shri. BLB shared that pharmacy and technology should go hand in hand. Technology helps science to continue its work and go further. So whenever there are opportunities, the technology should be used. Many of the industries including new industries are showing interest in herbal science because in near future herbal science will solve many of our problem concerning the health.

He gave an example that in the COVID situation lack of testing methodology was observed considering number of cases multiplying every day. Scientists from Israel are collaborating with Indian scientists for COVID test. The testing instrument is supposed to detect the COVID infection within 30 seconds, which could help in controlling the situation.

Shri. BLB informed that we are starting new course on Artificial Intelligence and Data Science at VESIT in our campus and shared that he is expecting suggestions from experts in this field on what science and technology together can do for betterment of society. Shri. BLB also emphasized on Herbal Science as emerging area of research.

Dr. SS invited comments from Dr. M. D. Khubchandani on integration of technology, AI with research

VESOP, CDC 25/07/20

Shri. B. L. Boolani, Chairman, CDC, VESOP

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in Pharmacy. Dr. Khubchandani suggested to explore in Naval Drug Delivery System

ATR: 1) The agreement between M/s. JANSSEN PHARMACEUTICA NV, Belgium, The University of Strathelyde, UK and VES College of Pharmacy and Bombay College of Pharmacy is signed by all the parties and the project work is started.

2) Return on Investment data on NABL accreditation is deferred to next meeting due to pandemic situation.

3) Mr. Ravindra Patil conducted the training and 06 of our students have got stipend of Rs.10000/- and certificate for the training.

4) Mr. Keyur Shastri informed it is in process.

5) The projects sent by Dr. Rajashri Hirlekar to ICMR and SERB were not accepted.

6) Dr. Mushtaque informed that final live project title was changed to CADD project.

13. Principal's Report - to review examination results, placement activities, faculty development initiatives and efforts taken towards collaboration with industry.

The same was presented by Dr. SSS. All members appreciated and applauded the efforts and initiatives taken by the college with a focused vision on research.

ATR:NIL.

14. Any other matter with the permission of the chair

NIL.

Dr.(Mrs) Supriya Shidhaye thanked the members present for attending the meeting.



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Shri. B. L. Boolani, Chairman, CDC, VESOP

VESOP, CDC 25/07/20

Minutes of Teaching staff meeting

Minutes of Meeting AUGUST 2021

1. Meeting Date		Frequency:	Monthly
Type:	Teaching staff	Time:	2.30 pm to 5.00 pm
Meeting Date:	20 th Aug. 2021	Location:	Online meeting on Google meet app
Minutes by:	Harsha Kathpalia	Minutes issued on:	23 rd Aug. 2021

2. Participants					
SN	Name	Legend	SN	Name	Legend
1.	Dr. Supriya Shidhaye	SSS	11.	Mrs. Pradnya Korlekar	PSK
2.	Dr. Rajashree Hirlekar	RSH	12.	Ms. Bhagyashree Parab	BP
3.	Dr. Mushtaque Shaikh	MS	13.	Mr. Pratik Barve	PVB
4.	Dr. Anita Ayre	APA	14.	Ms. Prachitee Aayre	PPA
5.	Mrs. Harsha Kathpalia	HTK	15.	Dr. Anand Chintakrindi	ASC
6.	Mrs. Vidhi Bhatia	VB	16.	Mrs. Rashmi Wani	RDW
7.	Mr. Keyur Shastri	KS	17.	Mr. Avinash Suryawanshi	AS
8.	Mrs. Sonali Munj	SMM	18.	Ms. Khusboo Malabari	KM
9.	Mr. Ojaskumar Agrawal	OA	19.	Dr. Shweta Gupta	SG
10.	Mrs. Ashwini Wani	AW	20.	Mrs. Mamta Venna	MV
				Total	20

3. Faculty absent: NC and AP were involved in 1 week AICTE FDP on UHV

4. Actions

SN	Description	Primary Owner	Due Date
1.	Exam documents submission	All faculty	30 th August
2.	Submission of synopsis of M.Pharm. 2019-21 batch	All guides DRI: HODs	31 st August
3.	Talk to VESIM for changing the settings in Turnitin software	SMM	31 st August
4.	KRA submission to Soni madam and marked cc to HOD	All faculty	27 th August
5.	PBAS submission by HOD to Principal	HODs	31 st August
6.	Inform all faculty and LY students to start preliminary literature work and plan the live project. The abstracts for live project can be prepared for submission in the month of October.	KS and OA	25 th August
7.	APR of 2021-22 to be shared	SG	24 th August
8.	Floor wise audit, Lab audit and energy audit to be completed	All faculty DRI: VB	Before 28 th August

Dr. (Mrs.) Supriya S. Shidhaye
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Minutes of Meeting

AUGUST 2021

SN	Description	Primary Owner	Due Date
9.	Google drive folder of reports of NEP webinars to be shared	AW	23 rd August
10.	Student council formation	AS	28 th August
11.	2021-22 admissions to be promoted aggressively to ensure 100% admissions	PG: HODs	Till admissions
12.	Scientific article writing webinar to be conducted	SG, KM, AA	1 st week of Sept.
13.	Orientation session for NDLI club	SMM	Sept 2021
14.	Demonstration to the new features of Gmeet	AC	By 28 th August

5. Notes

SN	Description
1	Minutes of previous meeting held in the month of May was confirmed and ATR was discussed.
2	Soft copies of the exam documents have to be uploaded in the folder available at VESCOP Examination website for 2020-21. Hardcopies of exam documents have to be submitted for the year 2019-20. HOD approved and CO mapped Question papers of MSE including both theory and practical, Quiz (MCQ excel sheet) and Assignment (3-5 copies of each). For MSE MCQ question paper CO mapping can be mentioned in the description of the google form. Both MSE and ESE question paper the pdf file of the google form has to be uploaded. Exam dept will get the hard copy of the CO mapped question paper signed by the HOD. Upload folder for 2021-22 has also been created on VESCOP Exam website.
3	HOD: Departmental updates were given.
4	To check the possibility of Data Analytics add-on course, a student poll has been taken by NC and a positive response was received. Course details will be shared by VES Business school by 23/8/2021. It is planned to start the weekend course by 11/9/2021.
5	2021-22 admissions to be promoted aggressively to ensure 100% admissions. Tier 1: Activity was done on 7th Aug Tier 2: Planned in last week of Aug Tier 3: Planned in 1 st and 2 nd Week of Sept
6	Maintenance committee: The things blocking the fire escape exit on the first floor have been cleared. The activities conducted were pesticide control treatment was carried out, water logging and hence leakage problem in terrace was sorted out, the openings in the fire


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Minutes of Meeting		AUGUST 2021
	escape staircase were covered by the pigeon nets.	
7	<p>Placement:</p> <ul style="list-style-type: none"> Placement email id created vescop.placement@ves.ac.in. LY students registered on AICTE internship portal. TY students registration in process as they have internship after Sem VI. Email put up to our industry associates with whom we have signed MoU to register on AICTE internship portal. Google forms are created for Internshala to keep record of students (UG) who had done internships and received certificates. Directions from webinar attended on University Institutional Rankings by Prof. Sohan Chitlange, google form is created for students (UG 20-21, PG 18-20) placed and those opted for higher studies to upload their offer letter, appointment letter, id card for college record. M. Pharm 2019-21 batch, TCS (process will take 1 month: aptitude test and interview), Analytical Solutions, Macleods (M. Pharm PC) approached, they are suggesting to students to atleast give interview, if selected can join from 1st October 2021. But it was decided that no student will be placed before they submit their thesis. 	
8	<p>Alumni committee: Alma mater will be released during the virtual Alumni meeting. Activities for 2021-22 will begin from September. Nominations for the post of the President have been received.</p>	
9	<p>ICT: VES trust has provided us with two licensed google accounts, the login details have already been shared. One will be used for classroom teaching and the other will be used for webinars. Both have maximum capacity of 250 inmeet participants and live streaming upto 10000 participants.</p>	
10	<p>Program committee updates: Orientation to TY and LY students for NAAC Student satisfaction survey was conducted by VB. For FY and SY will be done later. CO of each course to be deliberated to the students. Teaching should be application oriented with lot of illustrative examples and the teacher should be approachable and able to identify the weakness of the students and area of improvement. Experiential learning, participatory learning and problem-solving methodology should be adopted.</p>	
11	<p>Library: SMM to conduct an orientation session for NDLI club activities, an initiative of GOI. This has weightage in NIRF ranking and also will promote our social presence.</p>	
12	<p>IQAC: Activity sheet for 2020-21 to be completed by all activity coordinators in the consolidated sheet.</p>	

Dr. (Mrs.) *Sushiladevi*
Supriya S. Shidhaye
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Page 3 of 4



Minutes of Meeting

AUGUST 2021

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|----|---|
| 13 | Examination: All the ESE and internal assessment documents for Sem II and III to be completed by 20 th August so that Gazette preparation could be done. |
| 14 | Student council: Election will be conducted on 28 th August. |
| 15 | Ranking and accreditation: Aicte CII survey- mandatory participation for approved institutions. Data templates will be shared by the committee. |
| 16 | NAAC: QIm review to be completed on priority and QIn review to be completed by 25 th Aug. IIQA: 4 th and 5 th Sept. |

The meeting ended with thanks to the chair.

Harsha
Minutes compiled by
Harsha Kathpalia
Assistant Professor

Supriya Shidhaye
Minutes reviewed by
Dr. Supriya Shidhaye
Principal

Supriya Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
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ACTION TAKEN REPORT AUG 2021

SN	Description	Primary Owner	Status
1	MSE Question papers, Quiz and Assignment soft copy to be submitted by course coordinators to exam department for even sem. 2019-20 and both sem. of 2020-21	All faculty	Done: HK, AW, NC, SMM, KS To be uploaded by 1 st Dec.
2	Submission of synopsis of M.Pharm. 2019-21 batch	All guides DRI: HODs	Done: All branches
3	KRA submission to Soni madam and marked cc to HOD	All faculty	Done: HK, CS, AC, AW, SMM, OA, KS, NC, RSH
4	PBAS submission by HOD to Principal	HODs	MSS: Done RSH: NC, AP remaining
5	Inform all faculty and LY students to start preliminary literature work and plan the live project. The abstracts for the live project can be prepared for submission in the month of October.	KS and OA	Abstract to be submitted by 10th Dec.
6	APR of 2021-22 to be shared	SG	Done
7	Floor wise audit, Lab audit and energy audit to be completed	All faculty DRI: VB	Lab and energy audit completed: HK, AP, NC, OA
8	Google drive folder of reports of NEP webinars to be shared	AW	Done and to be shared with Principal
9	Student council formation	AS	Done
10	2021-22 admissions to be promoted aggressively to ensure 100% admissions	PG: HODs	M. Pharm Research connect series 3 sessions conducted.
11	Scientific article writing webinar to be conducted	HK, SG, KM, AA	Done
12	Orientation session for NDLI club	SMM	Done
13	Demonstration to the new features of Gmeet	AC	Done

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Dr. (Mrs.) Supriya S. Shidhaye
 PRINCIPAL

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 INDIA

Minutes of Programme committee meeting

VES COLLEGE OF PHARMACY

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MINUTES OF PROGRAM COMMITTEE MEETING 22/09/2021

1. Meeting Data

Type:	Teaching staff	Category/ Frequency:	Monthly
Meeting Date:	22 nd September 2021	Scheduled Time:	3 p.m - 5 p.m.
Location:	Online Google Meet https://meet.google.com/qfs-uyou-wdh?authuser=0&hs=122		
Minutes:	Mrs Vidhi Bhatia	Minutes issued on:	22 nd September 2021

2. Participants

SN	Name	Legend
1.	Dr. Supriya Shidhaye	SSS
2.	Dr Rajashree Hirlekar	RSH
3	Dr Mushtaque Sheikh	MS
4	Mrs. Vidhi Bhatia	VJB
5	Mr. Pratik Barve	PVB
6	Dr. Anand Chintakrindi	ASC
7	Dr Neha Chhabra	NC
8	Mrs. Rashmi Wani	RDW
9	Mr. Avinash Suryawanshi	AS
10	Mr Keyur Shastri	KS
11	Mrs Harsha Kathpalia	HK
12	Dr Anita Ayre	AA
13	Ms Aparna Andhe	TY CR A Division
14	MsRhutuja Potekar	TY CR A Division
15	Ms Ankita Rai	LY CR A Division
16	Ms Alisha Tondwalkar	LY CR B Division
17	Ms Mansi Gunjal	Second year CR
18	Ms Shreya Singh	Second year CR
19	Ms Tamanna Gidwani	M Pharm Pharmaceutics CR
20	Mr Aaron Taites	M Pharm Chemistry CR
21	Ms Siddhita Gawade	M Pharm QA CR
Total		12

S. N	Description	Primar	Due Date	ATR
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		y Owner		
1	Meeting with Final year students regarding for explaining the process of distribution and division of students for live project	IREC, Final year Class coordinator	November 2021	Done
2	Live project schedule is to be prepared for final year students.	Time table Incharge	November 2021	Done
3	Final year class orientation to be organised in sem VIII for M Pharm course	Final year class coordinators	December 2021	Confirm dates to be given by HODs
4	Journal club activity for M Pharm is to be presented by the student directly in research paper instead of Power point presentation for better efficiency of the activity	M Pharm Class coordinator	October 2021	Done
5	Journal Club activity presentation by Mrs Shivali Tank to M Pharm students	Mrs Harsha Kathpalia Ms Shivali Tank	October 2021	Done

M. Bhatia
Minutes compiled by
Mrs Vidhi Bhatia
Assistant Professor



Dr. Supriya Shidhaye
Approved by
Dr. Supriya Shidhaye
Principal

Minutes of Non-Teaching staff meeting

**VIVEKANAND EDUCATION SOCIETY'S
COLLEGE OF PHARMACY**

MINUTES OF NON-TEACHING STAFF MEETING OF VESOP

2nd May 2020

Minutes of Meeting

Attendees: All Non-teaching Staff

Venue: Online mode

Agenda of the meeting

- 1) Review of scholarship amount
- 2) Review of odd Semester requirement – Journals, Chemicals & Glassware
- 3) Minor Research Grant Review
- 4) Stationary purchase
- 5) Form 16

➤ Review of scholarship amount

Scholarship amount of batch 2019-20 is being received and process of amount disbursement of 2020-21 is also started.

➤ Review of odd Semester requirement – Journals, Chemicals & Glassware

Odd semester requirement is received from the respective departments, the order for the same was not placed due to lockdown.

➤ Minor Research Grant Review

Minor research grant bills were collected and 40% amount file kept ready for the submission for 2019-20.

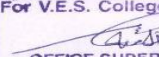
➤ Form 16


The TDS deduction and form 16 were done as per the process.

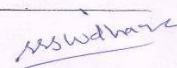
➤ Admission Process

New admission process notification was not yet received. Regular admission notification and fee collection were scheduled from July 2020.

For V.E.S. College of Pharmacy


OFFICE SUPERINTENDENT




Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

Circulars/relevant documents of the activities organized under the metric for teachers, students, administrators and other staffs

Orientation Programme F.Y. B.Pharm (2016-2017)

VES COLLEGE OF PHARMACY

Hashu Avani Memorial Complex, Behind Collectors Colony, Chembur(E), Mumbai-400074

Student & Parents Orientation Program

First Year B. Pharm 2016-2017

20th August, 2016

Assembling at the Venue 2:45 p.m. to 3:00 p.m.

AGENDA

Time	Activity	Speaker
03.00 pm to 03.05 pm	Invocation Song	Miss. Ira / Anushka (S.Y.B.Pharm.)
03.05 pm to 03.10 pm	Address by Principal	Dr. Supriya Shidhaye
03.10 pm to 03.15 pm	Address by Founder Trustee and Trustee In-charge VESOP	Shri. B. L. Boolani
03.15 pm to 03.20 pm	Address by Programme coordinator VESOP	Prof. Jharna Das
03.20 pm to 03.35 pm	Introduction of the faculty members	-
03.35 pm to 03.45 pm	Rules and regulation of examinations	Mrs. Pradnya Shinde-Korlekar
03.45 pm to 04.00 pm	Introduction of Student Council and Overview of the Student Council activities	Mr. Viren Bhatia (General Secretary)
04.00 pm to 04.10 pm	Interaction with Meritorious Students of Academic year 2015-2016	1. Miss. Kadam Deepti(T.Y.) 2. Miss. Namrata Kulkarni (S.Y.) 3. Miss. Anushka Rajesh (F.Y.)
04.10 pm to 04.15 pm	Presentation by VESLARC	VESLARC Representative
04.15 pm to 04.20 pm	Vote of Thanks	Mrs. Pradnya Shinde-Korlekar
04.20 pm to 04.40 pm	Refreshments & Visit to college premises	-



Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
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Chembur, Mumbai - 400 074.

Orientation Programme F.Y. B.Pharm (2017-2018)

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collectors Colony, Chembur(E), Mumbai-400074

Notice

Date: 14th August, 2017

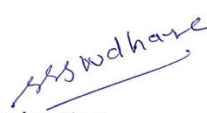
All F.Y.B. Pharm students (Academic Year: 2017-18) are hereby informed that college has organized '**Orientation Program**' on for F.Y.B.Pharm students and their parents. This session will give you an idea about the working culture of VES along with an overview of the examination scheme. It will be a good opportunity to interact with the management, Principal, faculty and other parents.


Your presence is highly appreciated.

Day and Date: Saturday, 19th August, 2017

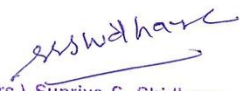
Time: 2:30 p.m.

Venue: Seminar Hall, 2nd Floor, VES College of Pharmacy.


Dr. Supriya Shidhaye,
Principal


Mrs. Pradnya Shinde-Korlekar
Class Coordinator
(F.Y.B.Pharm)




Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

Orientation programme circular F.Y. B.Pharm (2018-2019)

VES COLLEGE OF PHARMACY

Hashu Avani Memorial Complex, Behind Collectors Colony, Chembur(E), Mumbai-400074

Student & Parents Orientation Program

First Year B. Pharm 2018-2019

18th August, 2018

Assembling at the Venue 2:15 p.m. to 2:30 p.m.

AGENDA

Time	Activity	Speaker
02.30 pm to 02.45 pm	Rules and regulation of examinations	Exam Coordinator
02.45 pm to 2.50 pm	Start of formal function by Invocation Song	Miss. Anushka Rajesh
02.50 pm to 02.55 pm	Address by Principal	Dr. Supriya Shidhaye
02.55 pm to 03.00 pm	Address by Founder Trustee and Trustee In-charge VES COP	Shri. B. L. Boolani
03:00 pm to 03:05 pm	Address by Chief coordinator VES COP	Prof. Jharna Das
03.05 pm to 03.20 pm	Introduction of the faculty members	-
03.20 pm to 03.25 pm	Introduction of Student Council and Overview of the Student Council activities by General Secretary	Miss. Anushka Rajesh
03.25 pm to 03.35 pm	Interaction with Meritorious Students of Academic year 2018-2019	Toppers: 1. First Year B. Pharm 2. Second Year B. Pharm 3. Third Year B. Pharm
03.35 pm to 03.40 pm	Presentation by VES LARC	VES LARC Representative
03.40 pm to 03.45 pm	Vote of Thanks	Dr. Surekha Pimple



Supriya S. Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
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Chembur, Mumbai - 400 074.

Minutes of M.Pharm Orientation Programme (2018-2019)

VES College of Pharmacy

HAMC, Behind Collector's Colony, Chembur 400074

Minutes of Orientation Meeting for FY M.Pharm students

Date: 21/05/2018

Venue: Seminal Hall

Members Present:

- (1) Dr. Supriya Shidhaye, Principal
- (2) Prof. Mangal Nagarsenkar, Research Advisor
- (3) Dr. Ganga Srinivasan, HOD Pharmaceutics
- (4) Dr. Rajashree Hirlekar, HOD Quality Assurance
- (5) Dr. Rakesh Somani, HOD Pharmaceutical Chemistry
- (6) Dr. Swati Mittal, Class Coordinator
- (7) All research Guides
- (8) All FY M.Pharm Students (List Attached)

The following was discussed

1. Overall college rules were explained to the students by the Principal
 - a. The students were informed that the college working hours will be from 8.00am to 7.00pm every day and if students wish to work beyond these hours or on any public holidays, they have to form a group of four students and take approval at least two days prior from the guide and submit to the HOD. HOD will depute a lab peon who will sign the form and form will be submitted to office.
 - b. The students were told that ours is a ragging free campus and any act of indiscipline in this regards will not be tolerated.
 - c. According to DTE rules, it is a mandate that upto 8 to 10hrs of teaching assistantship can be assigned to the students.
 - d. Leave rules were explained to them. 30 days of EL and more than 2 days of sick leave should be accompanied with a medical certificate.
 - e. Wearing Identity card is a must in the college premises.
 - f. The students were informed that the PG research labs are being shifted to the first floor in next months. The process for shifting has been initiated. However the students will be initiating the work on sixth floor and later when the lab on first floor is ready they can shift to first floor.
2. Overall research guidelines were explained to the students by Dr. Mangal Nagarsenkar
 - a. They were advised to read more literature and make it a practice to read figures, tables and results carefully.
 - b. It was emphasised that the students should be more independent and design experiments on their own.
 - c. The students should be able to study data appropriately and draw logical conclusions from the same.
 - d. The students should discuss the work with their guides and take approval from them before conducting experiments.
 - e. The guides should be approached only for guidance and approvals. Reading, planning and designing of experiments should be done by the students themselves.
 - f. The students should maintain evidence of every data in hand written form, photographs and videos where necessary. They analysis of data shouldn't be kept pending. Conclusions should be drawn from every experiment and discussed with the guide.

Page 1 of 3



Dr. (Mrs.) Supriya S. Shidhaye
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Chembur, Mumbai - 400 074.

Orientation programme circular F.Y. B.Pharm (2019-2020)

VES COLLEGE OF PHARMACY

Hashu Avani Memorial Complex, Behind Collectors Colony, Chembur(E), Mumbai-400074

Student & Parents Orientation Program

First Year B. Pharm 2019-2020

19th August, 2019

Assembling at the Venue 9:45 to 10:00 am

AGENDA

Time	Activity	Speaker
10:00 am to 10:05 am	Start of formal function by Invocation Song	Student
10:06 am to 10:15 am	Address by Principal	Dr. Supriya Shidhaye
10:16 am to 10:20 am	Address by Founder Trustee and Trustee In-charge VESOP	Shri. B. L. Boolani
10:21 am to 10:25 am	Address by Chief coordinator VESOP	Prof. Jharna Das
10:26 am to 10:40 am	Introduction of the faculty members	-
10:41 am to 10:50 am	Interaction with Meritorious Students of Academic year 2019-2020	Toppers: 1. First Year B. Pharm 2. Second Year B. Pharm 3. Third Year B. Pharm
10:51 am to 10:55 am	Presentation by Placement In charge	Dr. Ganga Srinivasan
10:56 am to 11:05 am	VESLARC Session	VESLARC Representative
11:06 am to 11:20 am	Introduction to Academic activities and Overview of Induction Program	Mrs. Sonali Munj
11:21 am to 11:25 am	Vote of Thanks	Mrs. Rashmi Wani



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VES College of Pharmacy

HAMC, Behind Collector's Colony, Chembur 400074

- g. Students should be honest and hardworking.
 - h. Students were counselled to care of the equipment in the lab and contribute to rectifications and maintenance procedures.
 - i. College provides all facilities for research work to students and the students should contribute to enhancing the reputation of the college by carrying of quality reserach
3. Dr. Supriya Shidhaye summarised the statements of Dr. Mangal Nagarsenkar and emphasised that the students should be honest and hardworking. There are no short cuts to research. She informed that a workshop would be conducted by Dr. Anita Ayre in the month of June to provide hands on training to PG students for handling equipment used in day to day experiments For Eg: Balances, UV Vis Spectrophotometer heating mantles etc... She also informed that a register will be maintained with her PA and any complaint/suggestion can be written in the register. She assured that immediate action will be taken to rectify the problem.
 4. Dr. Ganga Srinivasan, HOD of Pharmaceutics reiterated the same points as told by Dr. Mangal Nagarsenkar and added that during the coming months, each student will be made in charge of one equipment/instrument and the respective students should ensure the working of equipment/instrument, its maintenance, calibration, log book entries. Any repair and maintenance work should be brought to her notice that further action can be taken. She added that students should consider the research topic as their own and love their work. Students should take the ownership of their work and contribute to its quality by reading more. She also advised the students to meet their guides at least twice a day. Report to the respective guides when they come and when they leave from college. She also added that students should be disciplined in their behaviour. She advised students to be compassionate about fellow colleagues and ensure that their own behaviour and usage of equipment does not hamper someone else's study.
 5. Dr. Rajashree Hirlekar HOD of Quality Assurance emphasised on all the points spoken earlier and added that always get your work approved from the guide for 2-3 days so that you are not stuck up. Students should work independently. Come to college in time and leave the college in time. They should avoid over extending the college working hours as much as possible. She further advised the students to be conscious about usage of water, electricity and to switch them off when not in use. The students should maintain the discipline and decorum of the lab. Students should handle equipment carefully, ensure cleanliness of balances and other equipment.
 6. Dr. Rakesh R Somani advised the students to maintain two note books one experimental and one for literature, visit different libraries and read chemical abstracts in addition to internet.
 7. Dr. Sameer Padhye described the flow of work in a Pharmaceutics project and the importance of good rationale for the study. He also instructed the students to read full article summarize it maintain a record of all the work that was done.
 8. Dr. Anita Ayre announced that she will be sharing an excel sheet with the students in the last week of June where the students need to give a tentative plan for full year regarding the use of HPLC in their project. The plan can be modified anytime. A similar plan should be given for the usage of IR spectrophotometer.

Page 2 of 3



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9. Ms. Chaitali Surve advised to make a list of requirements for every experiment and keep it ready before initiation of study and analyse the data on the same day on which the experiment was conducted. Make graphs tables wherever necessary.
 10. Mrs. Harsha Kathpalia shared her experience of working in the lab and told the students that they should work independently and keep their own inventory of small things (stationery, staplers, pins, labels, test tube cleaning brushes, spatula, soap etc...) to be used every day and not to rely on borrowing from others. She insisted on maintaining the cleanliness of the labs and keeping ones belongings in orderly manner. The advised the students to eat well and maintain the stamina to work full day. She insisted on maintaining discipline of the lab and lastly she said that students should be cooperative with their colleagues, keep themselves motivated and motivate others too.
 11. Dr. Swati Mittal informed them about being the in-charge of exams for M.Pharm and in-charge of pilot plant.
The students were told that pilot plant facilities are open for use by all students and they need to make correct entries in booking register and log books. The in charge and technician should be informed about usage of any equipment and if any maintenance is required by any equipment. The students should be responsible about their exams and any notice from exam section should be taken seriously and timelines maintained. The exam section cannot follow up with the students for filling up of forms.
 12. Dr. Supriya Shidhaye informed the students that in this year the students will have to give two review presentations of their work prior to the colloquium.
The students were informed about the workshop to be conducted by Mrs. Sonali Munj on effective use of digital library.
They were also told that Dr. Mangal Narsenkar is with VESOP in the capacity of research advisor and if anybody needs her advice he/she should inform Ms. Bhagyashree Parab to schedule an appointment.
- Dr. Supriya Shidhaye concluded the meeting by thanking everyone. She gave special thanks to Dr. Mangal Narsenkar for being with VESOP.

Prepared by:
Dr. Swati Mittal
Class coordinator

Approved By:
Dr. Supriya Shidhaye
Principal



Dr. Supriya S. Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
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College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Orientation Programme F.Y. B.Pharm and F.Y. M.Pharm (2020-2021)



Neha Chhabra <neha.chhabra@ves.ac.in>

Regarding First year Orientation program [BPharm and MPharm]

8 messages

Brinal Pereira <brinal.pereira@ves.ac.in> Wed, Feb 10, 2021 at 10:02 AM
To: Vescoop <vescoop_educationists@ves.ac.in>
Cc: Supriya Shidhaye <supriya.shidhaye@ves.ac.in>, Avinash Suryawanshi <avinash.suryawanshi@ves.ac.in>, Harsha Kathpalia <harsha.kathpalia@ves.ac.in>

Dear First-Year BPharm and MPharm teachers,

We have planned a virtual live orientation for our newly admitted first-year BPharm and MPharm students on 13 Feb 2021.

The details are as below:

Mode: Online [via zoom]
Time: 10:30 am to 11:15 am
Date: 13 February 2021
Day: Saturday

As course coordinators for the first year BPharm and MPharm subjects, you will be introduced to the students and parents during faculty introduction.

We, the class coordinators of the first-year BPharm and MPharm class request your presence for the same.

A minute to minute agenda will be sent to you by Friday, 12 Feb 2021.

The link to join the program is
Join Zoom Meeting
<https://zoom.us/j/97987342510?pwd=UUdnSVhMY3VVeFh0Wk15QWNaWmdLUT09>
Meeting ID: 979 8734 2510
Passcode: 335885
One tap mobile
+13126266799, 97987342510#,,*,335885# US (Chicago)
+13462487799, 97987342510#,,*,335885# US (Houston)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 669 900 8833 US (San Jose)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)
Meeting ID: 979 8734 2510
Passcode: 335885
Find your local number: <https://zoom.us/u/ajbmMiwaE>

We look forward to seeing you at the orientation.

Sincerely,

Brinal

On behalf of the,

Class Coordinators of FYBPharm and MPharm

Done is better than Perfect- Sheryl Sandberg

You received this message because you are subscribed to the Google Groups "vescoop_educationists" group.
To unsubscribe from this group and stop receiving emails from it, send an email to vescoop_educationists+unsubscribe@ves.ac.in.
To view this discussion on the web visit https://groups.google.com/a/ves.ac.in/d/msgid/vescoop_educationists/CAHdKKGjaat1QPD%2Bza%2BQw6Zqd3Jza9Ahmz3_Ph%2BYaA_ILbe6J%2Bng%40mail.gmail.com.

Supriya Shidhaye <supriya.shidhaye@ves.ac.in> Sat, Feb 13, 2021 at 1:43 PM
To: Brinal Pereira <brinal.pereira@ves.ac.in>
Cc: Vescoop <vescoop_educationists@ves.ac.in>, Avinash Suryawanshi <avinash.suryawanshi@ves.ac.in>, Harsha Kathpalia <harsha.kathpalia@ves.ac.in>

Hearty congratulations Brinal madam, Avinash sir and all the coordinators for effective conduction of F Y orientation cum induction program.

Thank you our faculty members for your presence and motivation to students.

Thank you Anita madam for showcasing our college effectively.

Presence and guidance by our beloved managing trustee, Shri Boolani sir was a cherry on the cake.

I was impressed by views shared by our young newly admitted students confidently.

I am equally happy to hear that they are very happy with the online classes they are attending.

Thank you Ashwini madam for giving an innovative suggestion to upload the links of pre recorded imp sessions which we used to conduct in physical mode. Had we not done this, we would have over shot the timing and program would have lost its charm. Learning from orientation programs of different schools/colleges and sharing the best practices with me for the benefit of our organization is a very kind gesture and I welcome such ideas by all of you in future too.
Thank you
Keep it up.

On Wed, Feb 10, 2021, 10:02 AM Brinal Pereira <brinal.pereira@ves.ac.in> wrote:

Dear First-Year BPharm and MPharm teachers,

We have planned a virtual live orientation for our newly admitted first-year BPharm and MPharm students on 13 Feb 2021.

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Meeting ID: 979 8734 2510
Passcode: 335885
One tap mobile
+13126266799, 97987342510#,,*,335885# US (Chicago)
+13462487799, 97987342510#,,*,335885# US (Houston)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 346 248 7799 US (Houston)
+1 669 900 8833 US (San Jose)
+1 929 205 6099 US (New York)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)



Dr. (Mrs.) Supriya S. Shidhaye
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Universal Human Value Programme for Teaching, Non teaching and students

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Introductory Program on Universal Human Value

Academic Year: 2020-21

Quarter: 1st

Program Type: Self-driven activity

Program Theme: Motivation

Program/Activity Name: Introductory Program on Universal Human Value

Start Date: 2nd September, 2020

End Date: 7th September, 2020

PR Note link:

https://www.linkedin.com/posts/ves-college-of-pharmacy-744492b7_vescop-humanvalues-in-dia-activity-670661492233233153-10tQ

Number of days: 5

Number of Students Participants: 258

Number of Faculty/Other Participants: 19

Number of External Students Participants: 12

Number of External Faculty/Other Participants: 36

Mode / venue of session delivery: Online (YouTube live via streamyard)

Expenditure Amount, If any: Nil

FLYER / Schedule:



Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
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HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Resource Person:

Affiliation:

Mr. Umesh Jadhav,
Regional Coordinator, Western Region, National Coordination Committee – Induction Program,
AICTE

Background:

"Education is not just academics but understanding and improving other life skills and be a useful good citizen" says Prof. Anil D. Sahasrabudhe, Chairman, AICTE. In addition to other soft skills, one needs to understand self, one's role in family, society, nation and their influence on oneself. The basic human values are universal, thus needs to inculcated for holistic development of an individual

Objective:

The objective of the webinar was to train faculty in Universal Human Values programme and to help students in the right development of their world-view, mindset, perspective and value

Benefit in terms of learning/Skill/Knowledge obtained:

The webinar helped students become more aware of their surroundings, society, social problems and their sustainable solutions, while keeping human relationships and human nature in mind. Precisely the webinar has sensitized students to their commitment towards what they believe in (humane values, humane relationships and humane society).

Details

Details of registration are available at:

<https://docs.google.com/spreadsheets/d/1Hk4u7RglpokvZz29RtcvqYqyb3fKJ6k-Mhzulp2bUg/edit?usp=sharing>

Certificate template:

<https://docs.google.com/presentation/d/1VWVGn4BzE7qTXcfvqsbsPrNUAJt5uOPrDN44iyjNUYE/edit?usp=sharing>



Dr. (Mrs.) Supriya S. Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
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Chembur, Mumbai - 400 074.

VES COLLEGE OF PHARMACY Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

Glimpses of the event

YouTube Search

Aspiration (आसक्ति) – Aim, Objective, Purpose

Desire (आसक्ति) – Aim, Objective, Purpose

To Become Banana	To Do/Get Karna/Paana	To Be Hona
Teacher	Teach, Money, Respect...	Happy & Prosperous
Engineer	Make Things, Money, Respect ...	Happy & Prosperous
Doctor	service, Money++, Respect++...	Happy & Prosperous
Farmer	Grow Things, Money, Respect...	Happy & Prosperous

Steps toward Goal
Not the Goal

Basic Human Goal
Desire, Aim, Objective, Purpose

Vivekanand Education Society's College of Pharmacy

Day 1 : Universal Human Values
3,904 views • Streamed live on Sep 2, 2020

100 8 SHARE SAVE

YouTube Search

Process for Right Understanding: Self-exploration

Whatever is stated is a Proposal (Do not assume it to be true/ false)
Verify it on your own right

1 Verify on the basis of your Natural Acceptance

2 Experiential Validation

Live according to it

2a Behaviour with Human Beings

2b Work with Rest of Nature

Mutual Happiness

Mutual Prosperity

Which process is Naturally Acceptable to you?

A process of self-exploration, self-verification on your own right, leading to understanding in yourself

or

A process of do's & don'ts, in which you assume what is said, without verification

Day 2 : Universal Human Values
2,413 views • Streamed live on Sep 3, 2020

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Vivekanand Education Society's
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Chembur, Mumbai - 400 074,

VES COLLEGE OF PHARMACY
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Basic Human Aspiration
Continuous Happiness and Prosperity

Happiness is to be in Harmony

Program for Fulfilment of Human Aspiration
Understanding Harmony and Living in Harmony at all Levels

Harmony in the Human Being

Harmony in the Family

Harmony in the Society

Harmony in Nature/Environment

Process of Understanding

Self Exploration
Whatever is started in a Proposal (Do not assume it to be true/false)
Verify it on your own right

Proposal

1. Verify it on your own right

2. Mutual Acceptance

3. Low screening test

4. Mutual respect

5. Mutual respect

6. Mutual Prosperity

What is my role (value) in the family?

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Day 3 : Universal Human Values
1,501 views • Streamed live on Sep 4, 2020

43 0 SHARE SAVE ...

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Harmony in the Family

1. Relationship is – between one self (I_1) and other self (I_2)
2. There are feelings in relationship – in one self (I_1) for other self (I_2)
3. These feelings can be recognized – they are definite (9 Feelings)
4. Their fulfilment, evaluation leads to mutual happiness

Feelings in relationship:

1. Trust विश्वास FOUNDATION VALUE	6. Reverence श्रद्धा
2. Respect सम्मान	7. Glory गौरव
3. Affection स्नेह	8. Gratitude कृतज्ञता
4. Care ममता	9. Love प्रेम COMPLETE VALUE
5. Guidance वात्सल्य	

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Day 4 : Universal Human Values
1,303 views • Streamed live on Sep 5, 2020

26 0 SHARE SAVE ...



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Search

Harmony in the Family

1. Relationship is – between one self (I_1) and other self (I_2)
2. There are feelings in relationship – in one self (I_1) for other self (I_2)
3. These feelings can be recognized – they are definite (9 Feelings)
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3. Affection स्नेह	8. Gratitude कृतज्ञता
4. Care ममता	9. Love प्रेम COMPLETE VALUE
5. Guidance वात्सल्य	

Day 5 : Universal Human Values
1,220 views • Streamed live on Sep 7, 2020

25 0 SHARE SAVE ...



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Soft skills programmes contributing to ethics

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Activity	Name of the capacity development and skills enhancement program	Date of implementation (DD-MM-YYYY)	Number of students enrolled	Name of the agencies/consultants involved with contact details (if any)
2021-22				
Soft Skills (Atmavikas)	Living with courage	31-07-2021	143	Ms. Piya Mukherjee, Director, VESLARC, 022-25996172
	Self esteem and use of technology	21-08-2021	166	Ms. Piya Mukherjee, Director, VESLARC, 022-25996172
2020-21				
Soft Skills (Atmavikas)	Emotional Resilience and Self love	15-07-2020 and 08-09-2020	264	Meeta Bhramabhatt and Preeti Vasudevan, Counsellor at VESLARC, 9819187486
	Professionalize your personality	13-10-2020 & 15-10-2020	83	Saurav Ghosh, Director, Sports Reconnect, 9892490940
	Awareness against substance abuse "Enchant the real High"	16-01-2021	261	Ramanik Bansal, Senior art of Living Faculty, 9172525524



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2019-20				
Soft Skills (Atmavikas)	Persistence	19-08-2019	66	Shubham Vanmali (Olympic Swimmer)
	Freedom through expression, self-esteem, self-acceptance.	20-08-2019	84	Preeti Vasudevan, Counsellor, VESLARC, 8652811026
	Effects of bullying, kinds of relationships and its conflicts, Self acceptance	20-08-2019	76	Preeti Vasudevan and Meeta Brahmbhatt, Counsellor, VESLARC, 8652811026
	Soft skill development	21-08-2019	100	Nikita Gaikwad, Business Development Executive, SkillEnhanc
	Human Values (orientation to FY B.pharm)	21-08-2019	100	Dr. Supriya Shidhaye, VESOP
	Anti-Corruption Campaign	10-10-2019	28	Union Bank



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2018-19				
Soft Skills (Atmavikas)	Healthy Relationships	04-09-2018	12	Meeta Brahmbhatt, Preeti Vasudevan : VESLARC counsellor, 8652811026
	One thought can change your life	08-09-2018	57	Team Lakshya
	Anti -Corruption and Vigilance Awareness Program	27-10-2018	80	Union Bank
	Importance of counselling	19-03-2019	77	Preeti Vasudevan and Meeta BrahmBhatt, VESLARC, 8652811026
	Role of youth in Nation Building , Character Building among youths, How youth should use their energy	22-03-2019	95	Kulbhushan Maharaj



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2017-18				
Soft Skills (Atmavikas)	Current Social problems and their solutions.	10-10-2017	38	Dr. Neeraj Tripathi, Co-Founder, Onourem, 9819892055
	Cherished values for elders	10-10-2017	38	Mrs. Preeti Vasudevan, Counsellor from VESLARC, 8652811026
	Ethics and Values	15-12-2017	66	Piya Mukherjee, Director, VESLARC, 8652811026
	Vigilance Awareness drive, Corruption Free India	13-10-2017	110	Uma Krishnaswamy, Branch Manager, Union Bank of India, Chembur West Branch, Mob:9819666069



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2016-17				
Soft Skills (Atmavikas)	Vigilance Awareness Programme: Corruption Free India	07-10-2016	100	Union Bank of India
	Motivational talk	22-10-2016	51	Mr. Vivek Joshi, Associate Director, Kotak Investments Mr. Nikhil Nerurkar, Chief Manager, Abbot Labs, Mr. Hemant Jangla, Founder, Harmore Insurance, 022-43360731
	Winning attitude for life	29-12-2016	35	Piya Mukherjee, Director, VESLARC, 8652811026
	Creative thinking and innovation	31-01-2017	59	Vijaykumar Shivpuje, CEO, FlexiTutor, 9960041085
	Time management and goal planning	20-02-2017	86	Piya Mukherjee, Director, VESLARC, 8652811026



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Self esteem and use of technology

VES COLLEGE OF PHARMACY			
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074			
C2C Activity Report A.Y 2021-22			
C2C DEPARTMENT/ COMMITTEE/ FACULTY			
IQAC ACTIVITY No: (To be included from A.Y. 21-22)			
Details of activity:			
Name of the Activity	Self esteem and use of technology	Activity No.	IQAC/2021-2022/ C2C 04
Day, Date	21/8/2021	Department/ Committee/Faculty	C2C/ Dr. Neha Chhabra
Venue	Online	Time	2:30PM-4:30PM
Nature of activity	Indoor/Outdoor (Tick mark appropriate)	Total no. of participants	166
Activity Information:			
Objectives	<p>The session was conducted to convey the students the concept of brand identity and identifying the gap between the real self and what is projected to the world.</p> <p>The second part of the session showcased various root reasons for misuse and overuse of technology</p>		
Methodology	<p>Guidelines for dealing with misuse and overuse of technology situation when one is at the receiving end, and tips for self-reflection, were discussed at length. The students were sensitized by giving common day examples. The Indian Penal Code, the Information Technology Act, the POST Act, and the UGC Act were briefly introduced to the students in this regard</p>		
Outcomes	<p>The session enlightened the students in alignment with our programme outcomes mentioned below:</p> <ul style="list-style-type: none"> • Problem Analysis – Utilize the principles of scientific enquiry, thinking analytically, clearly and critically, while solving problems and making decisions during daily practice. Find, analyze, evaluate and apply information systematically and shall make defensible decisions. • Leadership skills – Understand and consider the human reaction to change, motivation issues, leadership and team-building when planning changes required for fulfillment of practice, professional and societal responsibilities. Assume participatory roles as responsible citizens or leadership roles when appropriate to facilitate improvement in health and well-being. • Professional Identity – Understand, analyze and communicate the value of their professional roles in society (e.g. health care) 		



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1

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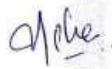


Self esteem and use of technology

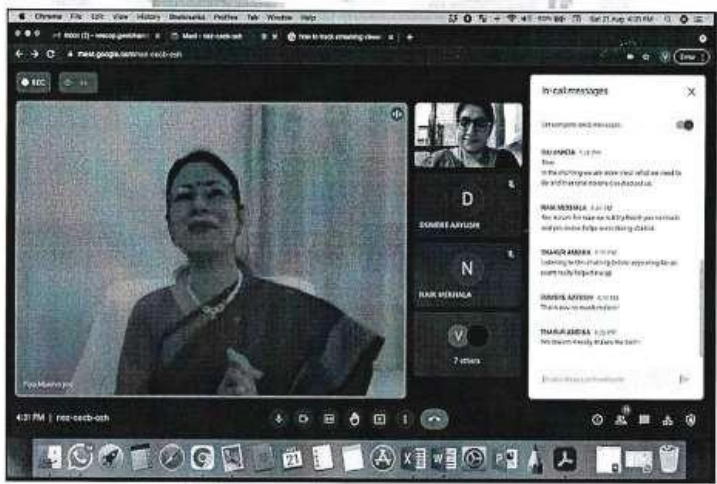
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	professionals, promoters of health, educators, managers, employers, employees).
--	---

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

✓	Notice and communication	✓	Feedback form
✓	Student list of participation	✓	Feedback analysis
✓	Photos	✓	Media news details/ PR Post
	Certificate		Any other

Name & Signature of Coordinator	Name & Signature of Head/Committee In charge	Name & Signature of IQAC Coordinator
Dr. Neha Chhabra 	Dr. Neha Chhabra 	Dr. Rajshree Hirlekar 






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Self esteem and use of technology

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Sign in - Google Accounts
stream.meet.google.com

Reminder for today's C2C session for S.Y., T.Y. and L.Y. B.Pharm:


@Self esteem and use of Technology
 21/8/2021
 2:30PM-4:30PM
 Live streaming: <https://stream.meet.google.com/stream/118c78f4-a576-4095-8e63-9e5cc61f15fc>

This is a very popular and requested session from VESLARC. I advise you all to make the most out of it. 10:57 AM ✓

Predominantly, the following topics will be covered in the session:

1. Concept of brand identity,
2. Metrics to check self-esteem, and, identifying the gap between the real self and what is projected to the world.
3. Various root reasons for misuse and overuse of technology to be explored, along with guidelines for dealing with the situation when one is at the receiving end, and tips for self-reflection, if one is the doer of sub-optimal action.
4. Sensitization of students to some of the relevant sections of 4 Laws - The Indian Penal Code, the Information Technology Act, the POST Act, and the UGC Act.
5. The students are helped with various tools and techniques to bolster their self-worth, for well-being.

10:57 AM ✓



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Living with

Courage

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C2C Activity Report A.Y 2021-22

C2C DEPARTMENT/ COMMITTEE/ FACULTY

IQAC ACTIVITY No: (To be included from A.Y. 21-22)

Details of activity:



Name of the Activity	Living with courage	Activity No.	IQAC/2021-2022/ C2C/01
Day, Date	31/7/2021	Department/ Committee/Faculty	C2C
Venue	Online	Time	
Nature of activity	Indoor/Outdoor (Tick mark appropriate)	Total no. of participants	143

Activity Information:

Objectives	To realize the types of fear, to ensure you face those fears, why is it important to live with courage, how to face the fears and live courageously
Methodology	Online session - Interactive, Google Meet, Chat
Outcomes	Students learned on the importance of facing your fears Students learned how to face those fears Students learned how to live life with courage


PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

<input checked="" type="checkbox"/>	Notice and communication	<input checked="" type="checkbox"/>	Feedback form
<input checked="" type="checkbox"/>	Student list of participation	<input checked="" type="checkbox"/>	Feedback analysis
<input type="checkbox"/>	Photos	<input checked="" type="checkbox"/>	Media news details/ PR Post
<input type="checkbox"/>	Certificate	<input type="checkbox"/>	Any other

Name & Signature of Coordinator	Name & Signature of Head/Committee In charge	Name & Signature of IQAC Coordinator
 Mr. Pratik Barve	 Dr. Neha Chhabra	 Dr. Rajashree Hirlekar



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NAME OF THE ACTIVITY: Santulan Session for Final Year and Third Year B.Pharm students

NAME OF THE DEPARTMENT: C2C Cell of VES COP

Day and Date: Wednesday 15th July 2020

Time: 11.00 am to 12.00 pm

Venue: Online via GMeet

DETAILS OF THE SPEAKER

Topic of Talk: Emotional Resilience and Self Love

Name of Speaker: Ms Meeta Brahmhatt & Ms Preeti Vasudevan

Designation: Counsellors at VES LARC

Name and address of Organization: VES LARC, 4th floor, College of Architecture, HAMC < Collectors Colony, Chmebur, Mumbai 400074.

Phone No: 8652811026

Signature:




DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	----
S.Y.B.Pharm. SEM III/IV	----
T.Y.B.Pharm. Sem V/VI	100
Final Y. B. Pharm. SEM VII/VIII	70
F.Y.M.Pharm. SEM I/II	----
Final Y. M.Pharm. SEM III/IV	---
Teachers	---
Non-Teaching Staff	---
Total Strength	170

Name and Signature of the co-ordinator: Dr. Swati Mittal

Name and Signature of the In-charge: Ms. Anshika Punjabi



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Emotional Resilience and Self Love

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Final Y. B. Pharm. SEM VII/VIII	70
F.Y.M.Pharm. SEM I/II	---
Final Y. M.Pharm. SEM III/IV	---
Teachers	---
Non-Teaching Staff	---
Total Strength	170

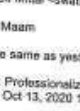
Name and Signature of the co-ordinator: Dr. Swati Mittal

Name and Signature of the In-charge: Ms. Anushka Punjabi -



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Professionalize your Personality


 Welcome to Vivekanand Education Society Mail - Re: Introductory Session by Art of Living at VES

Swati Mittal <swati.mittal@ves.ac.in>

Re: Introductory Session by Art of Living at VES
 1 message

Sourav Ghosh <sourav@sportsreconnect.com>
 To: Swati Mittal <swati.mittal@ves.ac.in>

Tue, Oct 13, 2020 at 11:10 AM

Sure Maam


It's the same as yesterday


Topic: Professionalize Your Personality - VES Institute of Pharmacy
 Time: Oct 13, 2020 12:15 PM Mumbai, Kolkata, New Delhi

Join Zoom Meeting
<https://us02web.zoom.us/j/96604731344?pwd=Wmc2d1o1ZWV5UTF6NWZkdjFDbGpvcz09>

Meeting ID: 998 0473 1344
 Passcode: 1234

On Tue, 13 Oct 2020, 10:29 Swati Mittal, <swati.mittal@ves.ac.in> wrote:
 Dear Sourav,
 Can you please send me the link for today's session?
 Thank you
 Dr. Swati Mittal
 Assistant Professor
 VES College of Pharmacy
 HAMC Chembur
 Mumbai 400074


 ☑ Glorious decade of academic excellence
 ☑ AICTE-CII survey 2018 Best Industry linked Pharmacy Institute (Established Institutes)
 ☑ NIRF-2018 All India ranked in the band of 51-75
 ☑ B.Pharm program accredited by NBA 2016-19
 ☑ Registered as VES-Scientific and Industrial Research Organization (VES-SIRO) at DSIR
 ☑ Signatory of PRME, a United Nations initiative for sustainability

Follow us: 

On Mon, Oct 12, 2020 at 1:13 PM Sourav Ghosh <sourav@sportsreconnect.com> wrote:
 Yes Maam
 Perfect

On Mon, 12 Oct 2020, 12:03 Swati Mittal, <swati.mittal@ves.ac.in> wrote:
 Dear Sourav,
 I have been coordinating with the students and many of them are facing problems with Internet connectivity. It will be best if we can reschedule today's session to Thursday without disturbing tomorrow's schedule. Thanks a lot for your cooperation.
 Best Regards


On Mon, 12 Oct 2020, 11:41 Sourav Ghosh, <sourav@sportsreconnect.com> wrote:
 Dear Maam


Just wanted to ask are we going ahead with the talk today in the wake of the Power Grid Failure which has occurred for the entire Mumbai? If we can kindly reschedule today's talk to Wednesday or Thursday as per your convenience, we would be grateful as we will not be able to deliver a very good session without the electricity & also majority of the students might not attend the same.

Kindly let me know whatever you feel convenient & apt. Incase you feel that we should still go ahead, we are ready & I have made alternative arrangements as well.


Thank you

On Thu, 8 Oct 2020, 12:47 Swati Mittal, <swati.mittal@ves.ac.in> wrote:
 Dear Mr. Ghosh,
 We will be very happy to have you in our college to deliver a talk on the topic "Professionalise Your Personality". We have arranged for two slots for you:
 Monday 12th October 2020 from 12:15 to 1:30 pm for Second Year and Third Year B.Pharm students (about 200 participants).
 Tuesday 13th October 2020 from 12:15 to 1:30 pm for Final Year B.Pharm and M.Pharm students (about 100 participants).
 I will get back to you regarding the year-long Yes!+ session in a few days.
 Thanking you,
 Yours faithfully,
 Dr. Swati Mittal
 Assistant Professor
 VES College of Pharmacy
 HAMC Chembur
 Mumbai 400074


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 ☑ Registered as VES-Scientific and Industrial Research Organization (VES-SIRO) at DSIR
 ☑ Signatory of PRME, a United Nations initiative for sustainability

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On Thu, Oct 8, 2020 at 10:18 AM Sourav Ghosh <sourav@sportsreconnect.com> wrote:
 Dear Ma'am



Dr. (Mrs.) Supriya S. Shidhaye
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 HAMC, Behind Collector Colony,
 Chembur, Mumbai - 400 074.

<https://mail.google.com/mail/u/0/?ik=bb48dd0892&view=pt&search=all&permthid=thread-f%3A1679957692661738861%7Cmsa-f%3A168041304>



Professionalize your Personality

31/2021

Welcome to Vivekanand Education Society Mail - Yes! Introduction

It was great talking to you. Also it was a pleasure to discuss about how we can make a difference in the life of the VES students through the Yes!+ workshop of the Art of Living.

Just to summarise once again about the overall workshop, The Yes!+ workshop is an year long program with 10 modules. It starts with 4 consecutive days for 2.5-3 hours everyday, followed by 1 session every month for 2.5 hours on a pre-decided date. Further detailed presentation with its benefits and testimonials of the program is attached to mail, kindly go through the same. Our website address is <https://www.artofliving.org/in-en/yesplus>

As per what we discussed to help the students to be stress-free, healthier and inspired we can give them a glimpse of the workshop in the introductory talk "Professionalise Your Personality" which can be conducted for different years as per their academic schedules. The introductory session would be of 1.15 hours duration & it will be highly interactive. Please let us know mean the final schedule of the talks

The Content for this session will enable insights on how to Ace the Interview & also to develop one's personality

It also has a complimentary meditation and a immunity boosting breathing technique

I am attaching the Profile of Speaker - Sourav Ghosh


We have also attached an Introductory Presentation for your kind perusal. List of Universities / Colleges where we this course is being conducted at a regular basis. Kindly note some of the Modules that would be covered in the overall session are:

1. Time Management
2. Developing Communication Skills
3. Heighted Focus And Awareness
4. Skill to Respond in unfavorable conditions.
5. Health And Fitness
6. How to overcome Stage Fear
7. Secret of handling Relationships
8. Secret to a Happy and Relaxed Mind.
9. Excellence in Studies

We are looking forward to work together in bringing about a positive change in the life of our future pharmacists.

Regards,
Sourav Ghosh
Director,
Sports Reconnect.
09852490940 www.sportsreconnect.com

"Sports Doesn't Build Character, It Reveals It"



Dr. (Mrs.) Supriya S. Shidhaye
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Enchant the real high

Vivekanand Education Society Mail - Re: Invitation email for Enchant the Real High (ERH) educational and awareness ...

Swati Mittal <swati.mittal@ves.ac.in>

Re: Invitation email for Enchant the Real High (ERH) educational and awareness campaign

1 message



Swati Mittal <swati.mittal@ves.ac.in>
To: The Art of Living Youth Club <teamheartofliving2021@gmail.com>

Sal, Jan 16, 2021 at 12:01 PM





Dear Harneet,
Can you please get this google form filled from the speaker:
https://docs.google.com/forms/d/1FwGn5VTFyWIDH_FbD800h3DZ14IB1HzGMylGHEwR4/edit

Thanks

Dr. Swati Mittal
Assistant Professor
VES College of Pharmacy
HAMC Chembur
Mumbai 400074

- ❑ Glorious decade of academic excellence
- ❑ AICTE-CII survey 2018 Best Industry linked Pharmacy Institute (Established Institutes)
- ❑ NURF-2018 All India ranked in the band of 51- 75
- ❑ B Pharm program accredited by NSA 2016-19
- ❑ Registered as VES-Scientific and Industrial Research Organization (VES-SIRO) at DSIR
- ❑ Signatory of PRME, a United Nations Initiative for sustainability

Follow us :    

On Wed, Jan 13, 2021 at 1:31 PM The Art of Living Youth Club <teamheartofliving2021@gmail.com> wrote:
Respected Madam,
Thank you so much for agreeing to hold the talk. For record purposes, I request you to fill this Google Form,
<https://forms.gle/TAAGk3ajSX3ny3e5>
I also request you to ask the participating students to fill in their details so we can prepare their certificates. The link for the Student's form is mentioned below
<https://forms.gle/TAAGk3ajSX3ny3e5>

Thank you,
Harneet Kaur

On Wed, Jan 13, 2021 at 7:34 AM Swati Mittal <swati.mittal@ves.ac.in> wrote:
Dear Harneet,
We are very happy that you have approached us with such a wonderful initiative. We will definitely want to create the awareness against substance abuse amongst the students of our institute.
On behalf of VESCOP, I would like to invite you on Saturday, 16th January 2021 between 11:00 am and 1:00pm to conduct the session.
We will have about 250 to 300 students (from B.Pharm and M.Pharm) who will attend the seminar.
Thanking you in advance.
Best regards,
Dr. Swati Mittal
Assistant Professor
VES College of Pharmacy

On Tue, 12 Jan 2021, 15:11 The Art of Living Youth Club, <teamheartofliving2021@gmail.com> wrote:
To,
Miss Swati,
Vivekanand Education Society College of Pharmacy,
Chembur (East),
Mumbai-400074

Respected Madam,


About the Campaign: Enchant the Real High (ERH):
We, a team of volunteers and teachers at Art of Living have initiated "Enchanting the Real High" an educational and awareness project of, by and for Students. "Prevention is better than cure" is the objective of this project. Awareness sessions will be delivered to students for making them informed of the monster of Substance abuse which may engulf them at a young age if they are not educated of its harms.

The Teenage Brain is Susceptible to Addiction and reason being pleasure centers of a teenager's brain develop faster than the parts of the brain responsible for decision-making and risk analysis. Maharashtra has the highest number of suicides because of alcohol addiction. 75% of youth consume alcohol before 21 which is a very alarming matter.

About The Art of Living
The Art of Living Foundation is a volunteer-based, humanitarian, and educational non-governmental organization. It was founded in 1981 by Sri Sri Ravi Shankar. The Art of Living Foundation has centers in more than 156 countries.
<http://aoliving.org>

Youth Club Initiative of The Art of Living- S.O.R.T Club: The Students Organisation for Reform and Transformation is oriented towards the holistic well-being of the college student. The club provides students a platform to express themselves, overcome their inhibitions, serve society, grow professionally and adapt culturally to the changing needs of society. In addition, they receive tools that help them to deal effectively with their mind and emotions.

This initiative is part of SRR: Students Social Responsibility of Sort Club.
The talk sessions are delivered by our team of teachers who have many years of experience in mentoring youth which will prove fruitful in shaping the mind of the young and steering them away from substance abuse.


Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074

<https://mail.google.com/mail/u/0/?ik=bb48dd0892&view=pt&search=all&permthid=thread-f%3A1688673443742764310%7Cmsg-a%3Ar518010041...> 1/2




Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Enchant the real high

31/2021 Welcome to Vivekanand Education Society Mail - Re: Invitation email for Enchant the real high



The talks will be organized online for your college students. At the end of the talk, students will be urged to take a pledge not to indulge in any kind of substance abuse in their future lives. We will also award a 'Certificate of Pledge' to the students for taking the pledge.

About the Speaker:
Ramnik Barsal
(IIT Bombay, IIM Bangalore Alumnus, Senior Art of Living Faculty)
<https://www.youtube.com/watch?v=...>
For more details you can reach out to us and our team of volunteers will be glad to help you with the required information.

Let's together empower our youth to make informed decisions and contribute in building a stronger foundation for our country.
As aptly said by our founder, "Youth is the backbone of our country and they determine the country's development. Hence, they have to be competent enough to face the challenges in life".

Daily two hour sessions will be held from **12th Jan to 15th Feb 2021** from 11 a.m. to 1 p.m. Your college can pick up any one day of the session for your students. Kindly fill the Google form and confirm your college participation. Since Pan Maharashtra colleges will be participating in this campaign it will be helpful to receive your confirmation asap.


https://docs.google.com/forms/u/4/d/1uFA_el4U0haVc9SChG-NyZiQRFN74BurBbduDacwml/edit

We look forward for support and guidance to take this initiative ahead with your college.

Contact: 917252524, 9136949869

Thanking you, In-Service
On Behalf of The Art of Living Team
Harneet Kaur

Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



vesmail@ves.edu.in



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: SEMINAR

NAME OF THE DEPARTMENT: _____

Day and Date: 19/8/19 Monday

Time: 11:00 - 12:00

Venue: VES IT AUDITORIUM

DETAILS OF THE SPEAKER

Topic of Talk: PERSISTENCE

Name of Speaker: SHUBHAM VANMALI (BEST SWIMMER)

Designation: _____

Name and address of Organization: VEGLARC, VES ARCHITECTURE BUILDING
HASHUADVANI COMPLEX, CHEMBUR - 400074

Phone No: _____

Signature: _____

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	<u>50 / 66</u>
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	<u>66</u>

Name and Signature of the co-ordinator: Charali S

Name and Signature of the In-charge: _____

Dr. (Mrs) Charali S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

Persistence

Freedom through expression, self-esteem, self-acceptance



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: AATMAVIKAS

NAME OF THE DEPARTMENT: _____

Day and Date: Tuesday, 20/8/19

Time: 10:30-12:30

Venue: Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Freedom through expression, Self-esteem, Self-acceptance.

Name of Speaker: Preeti Vasudevan

Designation: Counsellor

Name and address of Organization: VECLARC

Phone No: 8652811026

Signature: Preeti

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	84
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	84

Name and Signature of the co-ordinator: Chaitali S Q

Name and Signature of the In-charge: _____

Dr. (Mrs) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Effects of bullying, kinds of relationships and its conflicts, Self acceptance

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: ATMMVIKAS

NAME OF THE DEPARTMENT: _____

Day and Date: Tuesday, 20/8/19

Time: 1-2 pm

Venue: Sominas Hall

DETAILS OF THE SPEAKER

Topic of Talk: Effects of bullying, Kinds of relationships and its conflicts, Self-Acceptance

Name of Speaker: Meeta Brahmabhatt, Preeti Vasudevan

Designation: Counsellor

Name and address of Organization: VESLARC

Phone No: 8652811026

Signature: Meeta Brahmabhatt


DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	76
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	76

Name and Signature of the co-ordinator: Charali S

Name and Signature of the In-charge: _____

Dr. (Mrs.) G. S. Shidhaye
Principal
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.





Human Values, Orientation to F.Y. B.Pharm

Student Induction Programme (SIP)

Day 2, 20/8/2019, Tuesday

Session	Time	Activity	Activity In charge
1.	9.30 to 10.15 am	Yoga Session	Mrs. Harsha Kathpalia
2.	10.15 am to 10.45am	Formation of groups and address by counselling committee in charge	Mrs. Ashwini Wani
3.	10.45 to 11.15am	Exam Section Orientation	Mr. Ojaskumar Agarwal
4.	11.15 to 12.15 pm	VESLARC session	Mrs. Chaitali Surve
5.	12.15 to 1.00 pm	Introduction to Student Council	Dr. Sandip Zine
6.	1.00 to 2.00 pm	Lunch break	
7.	2.00pm to 2.30 pm	Antiragging and Internal Complaint committee orientation	Dr. Rajashree Hirlekar
8.	2.30 to 3.00 pm	Women development Cell orientation (Talk on gender sensitization)	Mrs. Vidhi Madam
9.	3.00 to 5.00 pm	Games and Sports	Student Council

(WOC - kindly keep 1 hr session on Vistekha guidelines and add SGRS Student Behavioural Education system) NM

Supriya S. Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Student Induction Programme (SIP)

Day 3, 21/8/2019, Wednesday

Session	Time	Activity	Activity In charge
1.	9.30 to 10.15 am	Yoga Session	Ms. Bhagyashri Parab
2.	10.15 to 11.15am	Lecture by Alumni	Dr. Anita Ayre <i>Anita</i>
3.	11.15 to 12.15pm	Human Value Session	Speaker: Principal Madam under C to C.
4.	12.15 to 1.00 pm	Introduction to PHO/Rotaract/IPA	Mr. Pratik Barve <i>Barve</i>
5.	1.00 to 2.00 pm	Lunch break	
6.	2.00pm to 3.00 pm	Motivational videos from YouTube	Student Council
7.	3.00 to 5.00 pm	Presentation of report by each group in front of all other groups. Distribution of ONLINE Certificates	Evaluation by student induction Committee First Year Class Coordinator Pradnya Shinde and Brinal Pareria <i>Pareria</i>

Note:

1. Photographs and one page report should be submitted by individual activity in charge by mail only.
2. Attendance to be monitored at the beginning and at the end of the day by individual class coordinator.
3. Feedback form and any other arrangement if required, will be done by activity in charge.

C-2-C - Overview of Pharma Industry
eg- Sushant ; Edward,
Chetan Mahajan



Pradnya Shinde
Dr. (Mrs) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Atni-Corruption Campaign

10/5/21, 3:34 PM Welcome to Vivekanand Education Society Mail - 10th October 2019; Central Vigilance Awareness day on theme Corruption ...



Harsha Kathpalia <harsha.kathpalia@ves.ac.in>

10th October 2019; Central Vigilance Awareness day on theme Corruption Free India

1 message

Sandip Zine <sandip.zine@ves.ac.in> Wed, Oct 9, 2019 at 10:20 AM
To: vescop_educationists <vescop_educationists@ves.ac.in>, Sayli Kharkar <saylikharkar.98@gmail.com>
Cc: Supriya Shidhaye <supriya.shidhaye@ves.ac.in>

Hello,

This is for your information that we have subject mentioned activity in seminar hall at 2 to 4 pm.

You all can participate any of below mentioned activity or else attend session & boost confidence of students.

Target audience & participant are First year, Second Year B.Pharm and M.pharm students.

Lectures of B Pharm First & Second year of time slot between 2 to 4pm ll be compensated later on in coming weeks.

***Poster making specifications* :**
- Make a poster on A3 size paper
Topic:
1. Anti- Corruption
2. Anti-ragging

***Debate/Elocution* :**
- Topic:
Integrity: The way of life
- Student/Faculty may speak either in English/Hindi

Slogan making
Topic: Anti-Corruption
- English/ Hindi
- To be written on a blank A4 Size sheet and submitted

Thanking you,
Regards

--

You received this message because you are subscribed to the Google Groups "vescop_educationists" group.
To unsubscribe from this group and stop receiving emails from it, send an email to vescop_educationists+unsubscribe@ves.ac.in.
To view this discussion on the web visit https://groups.google.com/a/ves.ac.in/d/msgid/vescop_educationists/CAPMvUpFRcsfWeykXXJqFVdsT3fQSKvMTAuBjuZJuvqhjMeLzA%40mail.gmail.com.


Dr. (Mrs.) Supriya S. Shidhaye
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



<https://mail.google.com/mail/u/0/?ik=abcb8ad0e9&view=pt&search=all&permthid=thread-f%3A1646889953314367470&simpl=msg-f%3A1646889953314367470> 1/1



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

10/5/21, 3:30 PM

Welcome to Vivekanand Education Society Mail - Monthly drive theme- Corruption Free India, October 2016. Appeal to pa

Professor & HOD
Department of Pharmaceutics
VES College of Pharmacy
Shri Hashu Advani memorial Complex
Behind Collector Colony
Chembur, Mumbai-400074

--
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Visit this group at https://groups.google.com/a/ves.ac.in/group/vescop_educationists/.
To view this discussion on the web visit https://groups.google.com/a/ves.ac.in/d/msgid/vescop_educationists/CAEKwVB%3DjqOgeDqj7udNg_u2vd7gqsp%3DcqRF0zX4_bRKoTQ%3DY8A%40mail.gmail.com.

Dr. (Mrs.) Supriya S. Shidhaye
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.





6) Vigilance Awareness Week 2019 (With UNION BANK OF INDIA)

Date: 10th October, 2019

Venue: Seminar Hall, VES College of Pharmacy

Organizing team/committee: Student Council

Number of Students Participated: 28

Winners: Poster Making: 1st: Sarvesh Desai

2nd: Aparna Andhe

3rd: Gauravi Parab

Slogan Writing: 1st: Shruti Kulkarni

2nd: Vrushti Trivedi

3rd: Hitesh Lad

Elocution: 1st: Hiren Mange

2nd: Anupama Nair

3rd: Shrejal Kanojiya

Activity Report along with Photograph:

The Student Council in association with Union Bank of India organised the Anti-Corruption Campaign to mark the Vigilance Awareness Week 2019. A variety of competitions were conducted, including Poster making competition and Slogan writing on the topic of Anti-Corruption and an elocution competition on the topic of Integrity-the way of life. The winners were awarded with trophies and certificates.



[Signature]
Dr. (Mrs.) Supriya S. Shidhaye
Principal
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.





Healthy Relationships

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: Aatmarikas

NAME OF THE DEPARTMENT: _____

Day and Date: Tuesday 4/4/18

Time: 10.30 - 11.30 am

Venue: Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Healthy Relationships

Name of Speaker: Meeta Brahmabhatt Preeti Vasudevan

Designation: VESLARC Counsellor

Name and address of Organization: _____

Phone No: _____

Signature: Meeta Brahmabhatt


DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	10
Non-Teaching Staff	2
Total Strength	12

Name and Signature of the co-ordinator: _____

Name and Signature of the In-charge: Charati S

Dr. (Mrs) S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.





One thought can change your life

VES COLLEGE OF PHARMACY																					
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074																					
NAME OF THE ACTIVITY:	<u>Aatmavikas</u>																				
NAME OF THE DEPARTMENT:																					
Day and Date:	<u>Saturday, 8th Sept, 2018</u>																				
Time:	<u>12.00 - 1.15 pm</u>																				
Venue:	<u>Seminar Hall</u>																				
DETAILS OF THE SPEAKER																					
Topic of Talk:	<u>One thought can change your life</u>																				
Name of Speaker:	<u>Team Lakshya</u>																				
Designation:																					
Name and address of Organization:																					
Phone No:																					
Signature:	<u>Rahul</u>																				
DETAILS OF THE PARTICIPANTS																					
<table border="1"><thead><tr><th>Participants</th><th>Strength</th></tr></thead><tbody><tr><td>F.Y.B.Pharm. SEM I/II</td><td>57</td></tr><tr><td>S.Y.B.Pharm. SEM III/IV</td><td></td></tr><tr><td>T.Y.B.Pharm. Sem V/VI</td><td></td></tr><tr><td>Final Y. B. Pharm. SEM VII/VIII</td><td></td></tr><tr><td>F.Y.M.Pharm. SEM I/II</td><td></td></tr><tr><td>Final Y. M.Pharm. SEM III/IV</td><td></td></tr><tr><td>Teachers</td><td></td></tr><tr><td>Non-Teaching Staff</td><td></td></tr><tr><td>Total Strength</td><td>57</td></tr></tbody></table>	Participants	Strength	F.Y.B.Pharm. SEM I/II	57	S.Y.B.Pharm. SEM III/IV		T.Y.B.Pharm. Sem V/VI		Final Y. B. Pharm. SEM VII/VIII		F.Y.M.Pharm. SEM I/II		Final Y. M.Pharm. SEM III/IV		Teachers		Non-Teaching Staff		Total Strength	57	
Participants	Strength																				
F.Y.B.Pharm. SEM I/II	57																				
S.Y.B.Pharm. SEM III/IV																					
T.Y.B.Pharm. Sem V/VI																					
Final Y. B. Pharm. SEM VII/VIII																					
F.Y.M.Pharm. SEM I/II																					
Final Y. M.Pharm. SEM III/IV																					
Teachers																					
Non-Teaching Staff																					
Total Strength	57																				
Name and Signature of the co-ordinator:																					
Name and Signature of the In-charge: <u>Charlita S</u>																					
Dr. (Mrs.) Supriya S. Shidhaye PRINCIPAL Vivekanand Education Society's College of Pharmacy HAMC, Behind Collector Colony, Chembur, Mumbai - 400 074																					





Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Corruption and Vigilance awareness programme

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: Aatnavikas

NAME OF THE DEPARTMENT: _____

Day and Date: Saturday 27/10/18

Time: 2-3pm

Venue: Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Corruption & Vigilance Awareness Program

Name of Speaker: Union Bank

Designation: _____

Name and address of Organization: _____

Phone No: _____

Signature: [Signature]

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	80
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	

Name and Signature of the co-ordinator: _____

Name and Signature of the In-charge: Chaitali S. [Signature]

Dr. (Mrs.) Supriya S. Shidhaye
Principal
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

10/5/21, 3:28 PM

Welcome to Vivekanand Education Society Mail - Fwd: vigilance awareness programme



Harsha Kathpalia <harsha.kathpalia@ves.ac.in>

Fwd: vigilance awareness programme

1 message

Sandip Zine <sandip.zine@ves.ac.in>

Fri, Oct 26, 2018 at 2:09 PM

To: vescop_educationists@ves.ac.in, nonteaching.vescop@ves.ac.in

Hello,

Like every year, this year Union bank of India is organizing event like Debate & Poster Presentation on theme corruption free india, tomorrow on 27th October 2018 in seminar hall at 2pm to 3pm.

So hereby requesting you to be in seminar hall to boost our students.

----- Forwarded message -----

From: **BM Chembur** <chembur@unionbankofindia.com>

Date: Fri, 5 Oct 2018, 17:23

Subject:

To: <sandip.zine@ves.ac.in>

Dear Sir,

Please find attached topics for debate.

Uma Krishnaswamy

Branch Manager

Chembur West Branch

Mob:9819666069

"Caution : Union Bank of India never sends mails, SMSs or make calls asking for personal information such as your bank account details, passwords, Debit / Credit card details etc.,. Please do not respond to such calls in any manner.

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To view this discussion on the web visit https://groups.google.com/a/ves.ac.in/d/msgid/vescop_educationists/CAPMvUpGSbXV0rzRQUxD9uO-jQ-bhTQu-955Y28SkpTS%3Da4Uyuw%40mail.gmail.com.

vigilance awareness.pdf
169K

Dr. (Mrs.) Shidhaye

Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,



<https://mail.google.com/mail/u/0/?ik=abcb8ad0e9&view=pt&search=all&permthid=63A161537659062882144&simpl=msg-f%3A161537659062882144> 1/1

Importance of counselling



Ivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: Importance of Counselling

NAME OF THE DEPARTMENT: _____

Day and Date: 19/3/2019

Time: 2:15 pm

Venue: Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Importance of Counselling

Name of Speaker: Preeti Vasudevan & Meeta BrahmBhatt

Designation: _____

Name and address of Organization: VESLARC

Phone No: 8652811026

Signature: [Signatures]

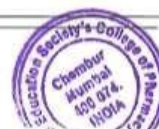
DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	77
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	77

Name and Signature of the co-ordinator: Chaitali S

Name and Signature of the In-charge: _____

Dr. (Mrs.) Sushree S. Shidhaye
Principal
Ivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074





Role of youth in Nation building

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: DISHA

NAME OF THE DEPARTMENT: _____

Day and Date: FRIDAY 22/3/19

Time: 10:15 AM

Venue: SEMINAR HALL

DETAILS OF THE SPEAKER

Topic of Talk: 1. Role of youth in Nation Building, 2. Character building among youths & 3. How youth should use energy for better future

Name of Speaker: Kuladhusan Maharaj

Designation: _____

Name and address of Organization: RAMAKRISHNA MISSION KHAR

Phone No: _____

Signature: [Signature]

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	
S.Y.B.Pharm. SEM III/IV	55
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	

Name and Signature of the co-ordinator: _____

Dr. (Mrs.) [Signature] **Principal**

Name and Signature of the In-charge: Chaitali S. [Signature]

Vivekanand Education Society's
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HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Current social problems and their solutions

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: ONDUREM'S YOUTH CARES CAMPAIGN

NAME OF THE DEPARTMENT: _____

Day and Date: 10/10/2017 Tuesday

Time: 3:00 PM

Venue: SEMINAR HALL, SECOND FLOOR

DETAILS OF THE SPEAKER

Topic of Talk: Youth's Contribution in Solving Social Problems

Name of Speaker: Dr. Neeraj Tripathi

Designation: CEO, CO-FOUNDER

Name and address of Organization: 4-1st-20 Talwandi, Kota, Rajasthan

Phone No: 9819892055

Signature: Neeraj

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	
S.Y.B.Pharm. SEM III/IV	28
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	

Name and Signature of the co-ordinator: [Signature]

Name and Signature of the In-charge: [Signature]

M. (Mrs) [Signature]
Principal
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

Cherished values from elders



Ivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: Jigyasa - Cherished Values from Elders

NAME OF THE DEPARTMENT: VESLARC

Day and Date: 10th OCTOBER 2017, TUESDAY

Time: 1:05 P.M.

Venue: VES College of Pharmacy

DETAILS OF THE SPEAKER

Topic of Talk: Cherished Values from Elders

Name of Speaker: Preeti Vasudevan

Designation: Counsellor

Name and address of Organization: VESLARC

Phone No: 8652811026

Signature: Preeti

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II ✓	38
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	

Name and Signature of the co-ordinator: Chaitali S

Dr. (Mrs.) S. J. S. Chaudhary
Principal
Ivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,





Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Ethics and values

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

NAME OF THE ACTIVITY: Swayam workshops
ATMAVIKA, VESLARC

NAME OF THE DEPARTMENT: _____

Day and Date: Friday, 15/12/17

Time: 10.15-12.15

Venue: Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Ethics & Values

Name of Speaker: Pia Mukherjee

Designation: _____

Name and address of Organization: VESLARC

Phone No: _____

Signature: Pia Mukherjee

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	44
Final Y. B. Pharm. SEM VII/VIII	12
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	

Name and Signature of the co-ordinator: Aarati Suresh

Dr. (Mrs.) Supriya S. Shidhaye
Name and Signature of the In-charge: _____
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.

Vigilance awareness drive



VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai
- 400 074

VIGILANCE AWARENESS DRIVE

Conducted On : 13TH October, 2017, Friday

Vivekanand Education Society's College of Pharmacy, Chembur had organized **Vigilance Awareness Drive** on Corruption Free India theme in association with Union bank of India on 13th October, 2017, Friday.

Initially Panel of Union Bank of India addressed the session by giving an orientation on the theme, followed by Mrs. Ramalaxmi Anand and Dr. Rakesh Somani, who contributed to the theme with their words of wisdom to the crowd. The program included poster making competition, video making competition, and elocution competition in which participants shared their views on various topics covering awareness on Corruption-free India.

Several Students came forward to be a part of this, out of which Kajal Gore from TY B.Pharm won the first prize in elocution competition by delivering a wonderful speech followed by Kishan Chaudhary from SY B.Pharm who was awarded the first prize in poster making competition and lastly Vanashree Chaudhari who won the first prize in video making competition. Also a special award was presented to one of a faculty member, Mrs Ramalaxmi Anand for her insightful and impactful take on India's current situation.

Principal, **Dr. Supriya Shidhaye** along with panel of Union Bank of India felicitated the winners of the above mentioned competitions by giving trophies towards the end of programme.

The event was coordinated by Faculty incharge Dr. Sandip Zine along with student council of college.

Dr. (Mrs) Supriya S. Shidhaye
Principal

Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.





PARTICIPANT LIST:

Elocution Competition

- Atreya Karandikar SECOND YEAR B.PHARM
- Azhar Khan SECOND YEAR B.PHARM
- Sameer Jain THIRD YEAR B.PHARM
- Shardul Parab FINAL YEAR B.PHARM
- Anushka Rajesh (Second Prize) THIRD YEAR B.PHARM
- Rushabh Sheregar (Third Prize) THIRD YEAR B.PHARM
- Kajal Gore (First Prize) THIRD YEAR B.PHARM
- Harshali Powar

Drawing Competition

- Kartik Sonawane SECOND YEAR B.PHARM
- Suyog Tangade SECOND YEAR B.PHARM
- Umang Ashar SECOND YEAR B.PHARM
- Siddharth Maity THIRD YEAR B.PHARM
- Nikeeta Palande SECOND YEAR B.PHARM
- Pooja Rathod SECOND YEAR B.PHARM
- Dilip Panwar THIRD YEAR B.PHARM
- Kishan Choudhary (First Prize) SECOND YEAR B.PHARM
- Kajal Gore (Second Prize) THIRD YEAR B.PHARM
- Harshada Kesarkar SECOND YEAR B.PHARM

Video Making Competition

- Vanashree Choudhari (First Prize) SECOND YEAR B.PHARM
- Ashish Chawla, Karen Saiswani (Second Prize) THIRD YEAR B.PHARM

Faculty Participation

Drawing Competition

- Dr. Rajashree Hirlekar

Elocution Competition

- Mrs. Ramalakshmi Anand
- Dr. Rakesh Somani



Dr. (Mrs) S. S. Shidhaye
Principal
Vivekanand Education Society's
College of Pharmacy
HAMB, Behind Collector CC
Chembur, Mumbai - 400074

Motivational talk



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

VES COLLEGE OF PHARMACY

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CAMPUS TO CORPORATE CELL

NAME OF THE DEPARTMENT: Aatmanikao

Day and Date: Saturday, 22/10/2016

Time: 2.00 pm to 4.00 pm

Venue: VESCP Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Motivational Talk

Name of Speaker: Mr. Virek Joshi

Designation: Associate Director

Name and address of Organization: Kotak Investments Advisors Ltd

Phone No: 022 43860731

Signature: [Signature]

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	25
S.Y.B.Pharm. SEM III/IV	06
T.Y.B.Pharm. Sem V/VI	-
Final Y. B. Pharm. SEM VII/VIII	-
F.Y.M.Pharm. SEM I/II	-
Final Y. M.Pharm. SEM III/IV	-
Teachers	20
Non-Teaching Staff	-
Total Strength	51

Name and Signature of the co-ordinator: [Signature]

Name and Signature of the C2C In-charge: [Signature]

Dr. (Mrs.) Supriya S. Shidhaye
Principal
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074





Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Motivational talk

VES COLLEGE OF PHARMACY

Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

CAMPUS TO CORPORATE CELL

NAME OF THE DEPARTMENT: Aatmanikas

Day and Date: Saturday, 22/10/2016

Time: 2:00 pm to 4:00 pm

Venue: VES COP Seminar Hall

DETAILS OF THE SPEAKER

Topic of Talk: Motivational Talk

Name of Speaker: Mr. Nikhil Nerurkar

Designation: Chief Manager

Name and address of Organization: Abbott Laboratories

Phone No: 9930699015

Signature: Nikhil

DETAILS OF THE PARTICIPANTS

Participants	Strength
F.Y.B.Pharm. SEM I/II	25
S.Y.B.Pharm. SEM III/IV	06
T.Y.B.Pharm. Sem V/VI	—
Final Y. B. Pharm. SEM VII/VIII	—
F.Y.M.Pharm. SEM I/II	—
Final Y. M.Pharm. SEM III/IV	—
Teachers	20
Non-Teaching Staff	—
Total Strength	51

Name and Signature of the co-ordinator: _____

Name and Signature of the C2C In-charge: _____

Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074





Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Motivational talk


VES COLLEGE OF PHARMACY	
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074	
CAMPUS TO CORPORATE CELL	
NAME OF THE DEPARTMENT:	<u>Labmanikas</u>
Day and Date:	<u>Saturday, 22/10/2016</u>
Time:	<u>2.00 pm to 4.00 pm</u>
Venue:	<u>VES COP Seminar Hall.</u>
DETAILS OF THE SPEAKER	
Topic of Talk:	<u>Motivational Talk.</u>
Name of Speaker:	<u>Mr. Hemang Tangla</u>
Designation:	<u>Founder</u>
Name and address of Organization:	<u>Harmore Insurance</u> <u>Brokers Pvt. Ltd.</u>
Phone No:	<u>918210685502</u>
Signature:	<u>[Signature]</u>
DETAILS OF THE PARTICIPANTS	
Participants	Strength
F.Y.B.Pharm. SEM I/II	<u>25</u>
S.Y.B.Pharm. SEM III/IV	<u>06</u>
T.Y.B.Pharm. Sem V/VI	<u>-</u>
Final Y. B. Pharm. SEM VII/VIII	<u>-</u>
F.Y.M.Pharm. SEM I/II	<u>-</u>
Final Y. M.Pharm. SEM III/IV	<u>-</u>
Teachers	<u>20</u>
Non-Teaching Staff	<u>-</u>
Total Strength	<u>51</u>
Name and Signature of the co-ordinator: <u>[Signature]</u>	
Name and Signature of the C2C In-charge: <u>[Signature]</u>	
Dr. (Mrs.) Supriya S. Shidhaye PRINCIPAL Vivekanand Education Society's College of Pharmacy HAMC, Behind Collector Colony, Chembur, Mumbai - 400 074.	



Vivekanand Education Society's College of Pharmacy

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Winning attitude for life

VES COLLEGE OF PHARMACY	
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074	
CAMPUS TO CORPORATE CELL	
NAME OF THE DEPARTMENT:	<u>Autmarikas</u>
Day and Date:	<u>Thursday 29/12/16</u>
Time:	<u>10:30 - 12:30</u>
Venue:	<u>VES Seminar Hall</u>
DETAILS OF THE SPEAKER	
Topic of Talk:	<u>Winning attitude for Life</u>
Name of Speaker:	<u>Mrs Piya Mukharjee</u>
Designation:	<u>Director - VESLARC</u>
Name and address of Organization:	<u>VESLARC - Chembur</u> <u>Mumbai-74</u>
Phone No:	
Signature:	
DETAILS OF THE PARTICIPANTS	
Participants	Strength
F.Y.B.Pharm. SEM I/II	—
S.Y.B.Pharm. SEM III/IV	—
T.Y.B.Pharm. Sem V/VI	<u>23</u>
Final Y. B. Pharm. SEM VII/VIII	<u>12</u>
F.Y.M.Pharm. SEM I/II	—
Final Y. M.Pharm. SEM III/IV	—
Teachers	<u>1</u>
Non-Teaching Staff	<u>2</u>
Total Strength	<u>38</u>
Name and Signature of the co-ordinator:	<u>[Signature]</u>
Name and Signature of the C2C In-charge:	<u>[Signature]</u>
<p>Dr. (Mrs.) Supriya S. Shidhaye PRINCIPAL Vivekanand Education Society's College of Pharmacy HAMC, Behind Collector Colony, Chembur, Mumbai - 400 074.</p> 	



Creative thinking

VES COLLEGE OF PHARMACY
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074

CAMPUS TO CORPORATE CELL - AATMAVIKAS

Topic: Creative Thinking & Innovation

Name of the Speaker: Mr. Shivkumar Pyje

Date: 31-1-17 Academic Year: 2016-2017

Class: Pharm D / L.Y.B. Pharm Semester: II & III

- 1 The session helped me strengthening soft skills and improving technical and professional communication.
- 2 The session helped in understanding team work and acquire leadership abilities.
- 3 The session guided to work ethically towards inspiring health and wellness of the society.

Q. No.	Name of Student	1	2	3	Sign
1	Ashton Rodrigues	4	3	4	<i>Ashton</i>
2	Vijay Choudhary	3	4	4	<i>Vijay</i>
3	Princy D'monte	4	3	3	<i>Princy</i>
4	Tejia Suthar	3	3	3	<i>Tejia</i>
5	Poonam Shetty	3	3	4	<i>PShetty</i>
6	Shweta Patil	3	3	4	<i>Shweta</i>
7	Swarnal D. Kamble	4	3	4	<i>Swarnal</i>
8	Ankita Patil	4	3	3	<i>Ankita</i>
9	Gauri S. Sawant	3	3	3	<i>Gauri</i>
10					
11					
12					
13					
14					
15					
16					

Rate the effectiveness of the session
5 = Excellent, 4 = Very Good, 3 = Good, 2 = Satisfactory, 1 = Not Satisfactory

(Mrs.) Supriya S. Shidhaye
PRINCIPAL
Ivekanand Education Society's
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AMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074



Vivekanand Education Society's College of Pharmacy

(Sindhi Linguistic Minority, Approved by AICTE, DTE, Pharmacy Council of India & Govt. of Maharashtra, Affiliated to University of Mumbai)

Prof. Supriya Shidhaye
M.Pharm., Ph.D. (Tech)
Principal

Ref No: VESGOP/OL/116 of 2017

Date: 31st January 2017

To,

Mr. Vijaykumar Shivpuje,
Co-Founder & CEO,
FlexiTutr, Mumbai.

Respected Sir,

We thank you whole heartedly for delivering a guest lecture on the topic entitled "**Creative Thinking & Innovation**" for our Final Y. B. Pharm. and M. Pharm. students on 31st January 2017. The session was very informative and inspirational.

Your co-operation is highly appreciated and we hope that this association will be continued in the future also.

Thanking you with regards.

Yours sincerely,

Supriya Shidhaye
Dr. Supriya Shidhaye

Principal

Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL



Vivekanand Education Society's
Hashu Advani Memorial Complex, Behind Collectors Colony, Chembur, Mumbai - 400 074, INDIA. | Tel.: +91 22 6114 4144 / 2554 3600
HMC, Behind Collectors Colony, Chembur, Mumbai - 400 074. | Email: vespharm@yahoo.co.in / vescop@gmail.com | Website: www.ves.ac.in



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Time management and goal planning

VES COLLEGE OF PHARMACY	
Hashu Advani Memorial Complex, Behind Collector Colony, Chembur (E), Mumbai - 400 074	
NAME OF THE ACTIVITY:	Jigyasa
NAME OF THE DEPARTMENT:	VES COP - 1st year
Day and Date:	Tuesday, 14th August 2018
Time:	10:15 - 11:15 am
Venue:	SEMINAR HALL - 2nd Floor
DETAILS OF THE SPEAKER	
Topic of Talk:	TIME MANAGEMENT
Name of Speaker:	PREETI VASUDEVAN
Designation:	COUNSELLOR
Name and address of Organization:	VESLARC
Phone No:	8652811026
Signature:	
DETAILS OF THE PARTICIPANTS	
Participants	Strength
F.Y.B.Pharm. SEM I/II	67
S.Y.B.Pharm. SEM III/IV	
T.Y.B.Pharm. Sem V/VI	
Final Y. B. Pharm. SEM VII/VIII	
F.Y.M.Pharm. SEM I/II	
Final Y. M.Pharm. SEM III/IV	
Teachers	
Non-Teaching Staff	
Total Strength	
Name and Signature of the co-ordinator:	
Name and Signature of the In-charge: Chaitali S. S.	
Dr. (M) Chitambar	
Vivekanand Education Society's	
College of Pharmacy	
Hashu Advani Memorial Complex,	
Chembur (E), Mumbai - 400 074	






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A 30 hours course on: Transition from a graduate to a research scholar


Vivekanand Education Society's
College of Pharmacy
organizes



NATIONAL LEVEL
INDUCTION PROGRAM FOR
M. PHARM STUDENTS

**TRANSITION FROM
A GRADUATE STUDENT
TO
A RESEARCH SCHOLAR**

13th -21st August 2020 | Duration : 30 Hours



ABOUT VESCOP

Vivekanand Education Society's College of Pharmacy was established in the year 2007. The Institute was established with a mission to work closely with industry and work on solving problems for Industry. The Institute is headed by Principal, Prof. (Mrs.) Supriya Shidhaye, since July 2009. VESCOP works with the vision to create competent pharmacy professionals to positively impact healthcare of the Society. VESCOP is in the process of applying for NAAC and IQAC coordinator is Dr. Rajashree Hirlekar.


Courses Run:

- **B. Pharm.** Course with 100 intake
- **M. Pharm.** Courses: Quality Assurance, Pharmaceutics and Pharmaceutical Chemistry with total 36 intake.
- **Ph.D.** Programs: Pharmaceutics and Pharmaceutical Chemistry with total 18 intake

All programs are affiliated to University of Mumbai. The Institute is approved by All India Council for Technical Education (AICTE), Pharmacy Council of India (PCI) & Government of Maharashtra.

KEY ACHIEVEMENTS

- **AICTE-CII survey:** Awarded as **Best Industry Linked Pharmacy Institute in 2018** in AICTE-CII survey. VESCOP was one of the top 7 Pharmacy Institutes at National level to receive the platinum ranking in 2019.
- **NIRF Rankings:** Ranked 63rd and 67th among Pharmacy Institutes across the nation at NIRF 2020 and 2019 respectively.
- **Avishkar Research Convention:** Won the overall runner-up championship at 52nd Avishkar- Interuniversity Research Convention held by University of Mumbai for year 2019. One of the projects is selected for presentation at National research convention – Anveshan.
- **NBA Accreditation:** NBA Accreditation for the B. Pharm. up to 2022 as per Outcome Based Education - OBE System.
- **Best Educational Quality Enhancement Team Award:** National Centre of Quality Management awarded the Institute with top ranks in two consecutive years, 2018 and 2019 in the contest of "Best Educational Quality Enhancement Team".
- **Institute Innovation Cell (IIC) Ranking:** The Institute has set up an Institute Innovation Cell (IIC) in the year 2018 as per the directives of MHRD, Government of India, and we are glad to share that our Institute has received 4- star rating.



ABOUT THE WEBINAR

This induction program is being organized with an intent to inculcate research aptitude in M. Pharm students who will be entering the research lab to carry out their project work. Additionally it will also help the students to understand and adopt multidisciplinary approaches in order to do translational research work which will lead to innovation and will be at par with industrial standards and requirements.

Key Highlights:

- Eminent speakers from academia and Industry
- Virtual tours to laboratories
- Live demonstrations of software and equipment

Target Audience: M. Pharm Students, Session is open for Ph.D. Students and faculty

Patron
Shri. B. L. Boolani
President, Vivekanand Education Society

Mentor
Prof. (Mrs.) Supriya Shidhaye
Principal, VES College of Pharmacy

Organizing Committee

Dr. Ganga Srinivasan (Professor and HOD)	Dr. Mushtaque Shaikh (Associate Professor)
Dr. Anita Ayre (Associate professor)	Mrs. Pradnya Korlekar (Assistant professor)

Supriya S. Shidhaye
Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

Registration details:

Click here to register or Copy paste the link

(<https://forms.gle/zUESQfkfEBwG7B4J9>)

Last date for registration: 12th August, 2020

This is a free add-on certificate course.
E-certificates will be issued to participants who will complete all e-assessment forms within 3 days of completion of the course.

Online platform: Live YouTube streaming.

Link will be shared with registered participants.



Schedule for the course

Time: 2:00 pm to 6:00 pm

Topic	Speaker
Day 1: Thursday, 13th August 2020	
Inauguration and Address by the Chief Guest	Dr. Pravin Digambar Chaudhari President APTI (Central Committee), Professor & Principal, P.E.S. Modern College of Pharmacy,
Keynote speaker	Dr. Anilkumar Gandhi Consultant, Associate Professor and Research Advisor, VES College of Pharmacy
A virtual tour to sophisticated instruments for research	Mr. Amrisha dave Head of Division, analytical and Synthetic Chemistry, Anton Paar India Pvt. Ltd.
Day 2: Friday, 14th August 2020	
Module 1: Application of Synthetic chemistry in research	
A Guidance for Post-graduate Research in Synthetic Chemistry Laboratory	Dr. Urmila Joshi Principal, Prin. KM Kundnani College of Pharmacy Dr. Premkanta Ambre Associate Professor, Bombay College of Pharmacy
Module 2: Computer Aided Approaches	
Computer Aided Methods in Pharmacy Research: Where to begin!	Dr. Mushtaqe Shaikh HOD and Associate Professor, Vivekanand Education Society's College of Pharmacy
Discovery Studio for multidisciplinary research: A Demonstration	Dr. Anand Chintakrindi Assistant Professor, Vivekanand Education Society's College of Pharmacy
Day 3: Monday, 17th August 2020	
Module 3: Insights into Formulation Development	
Phospholipid based vesicular systems: Design and applications	Dr. (Mrs.) Mangal Nagarsenkar Research Advisor, VES College of Pharmacy
Operation of Tablet compression Machine and significance of machine tooling	Mr. Sudeep Kumar Director, Pacific Tools
An overview of Regulatory Affairs: In research	Mrs. Tejal Bedekar Senior Officer, Global Regulatory Affairs FinOrion Pharma India Pvt. Ltd

Schedule for the course

Time: 2:00 pm to 6:00 pm

Topic	Speaker
Day 4: Tuesday, 18th August 2020	
Module 3: Insights into Formulation Development	
Formulation Development for oral solid dosage form	Mrs. Nirali Shah Scientist (F&D), Evonik India Pvt Ltd
Selection of Excipients for Oral solid dosage forms	Mr. Siddesh Juvekar Scientist, Enem Nostrum
Preformulation Science	Mrs. Preeti Dali Founder/Director, Insitus Solutions
Day 5: Wednesday, 19th August 2020	
Module 4: Analytical method development and validation	
Practical aspects of method development by UV-Vis spectroscopy pertaining to assay and dissolution	Dr. Anita Ayre Associate Professor, VES College of Pharmacy
Standardization of herbal drugs	Ms. Sneha Singh Application Scientist, Anchrom Enterprises Pvt. Ltd.
Day 6: Thursday, 20th August 2020	
Module 4: Analytical method development and validation	
Practical aspects of method development by HPLC	Dr. Anita Ayre Associate Professor, VES College of Pharmacy
Module 5: Pharmacological Evaluation	
In vitro assays, Metabolism based studies	Prof. Krishna Iyer Bombay College of Pharmacy
Day 7: Friday, 21st August 2020	
Module 5: Pharmacological Evaluation	
Preclinical Protocol Writing as per the CPCSEA Guidelines	Dr. Mrunal Ghag Head Scientific officer, Department of Zoonosis, Haffkine Institute
Zebra Fish: Preclinical model for Pharmacological and toxicological screening	Dr. Kalidas Kohale Scientific Officer (F), Department of Biological Science, TIFR
Valedictory function and Address by the Chief Guest on "Guidance and insights into research endeavors at M.Pharm"	Dr. Anuradha Majumdar Dean, Faculty of Science and Technology, University of Mumbai



Dr. (Mrs.) Supriya S. Shidhaye
PRINCIPAL
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Chembur, Mumbai - 400 074.

Schedule of the aforementioned course



Vivekanand Education Society's College of Pharmacy, Chembur, Maharashtra
organizes

NATIONAL LEVEL INDUCTION PROGRAM FOR M. PHARM STUDENTS

TRANSITION FROM A GRADUATE STUDENT TO

A RESEARCH SCHOLAR

13th -21st August 2020 | Duration: 30 Hours

Schedule for the course

Topic	Speaker	Time/ Duration
Day 1: Thursday, 13th August 2020 - Inaugural Function		
Inauguration and Address by the Chief Guest	Dr. Pravin Digambara Chaudhari President APTI (Central Committee) Professor & Principal, P.E.S. Modern College of Pharmacy, Pune, Maharashtra	2:00 pm
Keynote speaker	Dr. Anilkumar Gandhi Consultant, Associate Professor and Research Advisor, VES College of Pharmacy	2:30 pm
Break for 10 Minutes at 3:35		
A virtual tour to sophisticated instruments for research	Mr. Amrish Dave Head of Division, analytical and Synthetic Chemistry, Anton Paar India Pvt. Ltd.	3:45 pm
Day 2: Friday, 14th August 2020 Module 2: Application of Synthetic chemistry in research		
A Guidance for Post-graduate Research in Synthetic Chemistry Laboratory	Dr. Urmila Joshi Principal, Prin. KM Kundnani College of Pharmacy Dr. Premalata Ambre Associate Professor, Bombay College of Pharmacy	2:00 pm
Module 1. Computer Aided Approaches		
Computer Aided Methods in Pharmacy Research: Where to begin!	Dr. Mushtaque Shaikh Head and Associate Professor, Vivekanand Education Society's College of Pharmacy	3:00 pm
Break for 10 Minutes at 4:00 pm		
Discovery Studio for multidisciplinary research: A Demonstration	Dr. Anand Chintakrindi Assistant Professor, Vivekanand Education Society's College of Pharmacy	4:10 pm



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Page 1 of 3



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Day 6: Thursday, 20th August 2020 Module 4: Analytical method development and validation		
Practical aspects of method development & validation by HPLC	Dr. Anita Ayre Vivekanand Education Society's College of Pharmacy	2:00 pm
Break for 10 Minutes at 4:00 pm		
Module 5: Pharmacological Evaluation		
In vitro assays, Metabolism based studies	Prof. Krishna Iyer Bombay College of Pharmacy	4:10 pm
Day 7: Friday, 21st August 2020 Module 5: Pharmacological Evaluation		
Preclinical Protocol Writing as per the CPCSEA Guidelines	Dr. Mrunal Ghag, Head Scientific officer, Department of Zoonosis, Haffkine Institute	2:00 pm
Break for 15 Minutes at 3:00 pm		
Zebra Fish: Preclinical model for Pharmacological and toxicological screening	Dr. Kalidas Kohale, Scientific Officer (F), Department of Biological Science, TIFR	3:15 pm
Valedictory function and Address by the Chief Guest on "Guidance and insights into research endeavors at M.Pharm"	Dr. Anuradha Majumdar Dean, Faculty of Science and Technology, University of Mumbai	4:15 pm



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Page 3 of 3

Document showing Code of Conduct for students, teachers, governing body and administration

Code of conduct for teaching, non-teaching staff and students



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CODE OF CONDUCT DOCUMENT

CODE OF CONDUCT FOR TEACHERS

{Ref: circular # क्र./अनिवि/ आयसीडी/२०१५-१६/२५५, dated 29th August, 2015}.

1. A teacher shall comply with the provisions of the Act, Government Resolutions, Statutes, Ordinance, Regulations, Rules, Circulars and other directions issued thereunder from time to time by the University and the Central and the State Government,
2. A teacher shall not in the course of his/her duties disobey, disregard or wilfully default in carrying out any lawful instructions, reasonable orders or directives given by any person or body having authority to give such lawful instructions, reasonable orders or directives. A teacher shall not refuse to carry out the academic and administrative decisions taken by the Head/Management/University, A teacher shall however, have the right to express his/her difference with the policies and decisions of the institutions/management/authorities and officers of the University.
3. A teacher shall not commit acts of insubordination and defy lawful orders.
4. Every teacher shall at all times maintain absolute integrity and devotion to duty.
5. Every teacher shall devote himself diligently to his work and utilize his time to the service of the university or the college, as the case may be, and to the cause of education and give full cooperation in all academic programmes and other activities conducive to the welfare of the student community.
6. It shall be incumbent on every teacher to perform the academic duties such as preparation of lectures, class lecturing, tutorials, assignments, demonstrations group discussions, Library assignments, guidance etc. A teacher shall engage classes regularly and punctuality and impart lessons and instructions, do such internal assessment/examinations evaluation as the Head of the institution shall allot to him from time to time and shall not ordinarily remain absent from work without prior permission or grant of leave.
7. A teacher shall report to the duty regularly and punctually.
8. **A teacher shall sign the attendance register on arrival and also before leaving the campus after the working hours. A head of the institution shall determine the time for reporting for duty and closing. A teacher may be required to work beyond the required time in certain circumstances to be determined by the head.**
9. A Head of the institution shall keep record of attendance of the teachers working in his institution. Every teacher shall observe the scheduled hours of working during which he must be present at the place of his duty.
10. A teacher shall devote the requisite number of teaching hours as assigned by the head of the institution according to the teaching work load.
11. A teacher shall not neglect in correcting practical records, class work or home-work done by the students;

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- 12 A Teacher while being present in the institution shall not, absent himself (Except with the previous permission of the principal) from classes which he is required to attend,
- 13 A teacher can organize or attend any meeting during the working hours where he is required or permitted by the head of institution to do so,
- 14 **A teacher shall not leave the institution during working hours without the permission of the head of the institution. A teacher leaving the institution for duty elsewhere shall inform his head of his whereabouts to facilitate his recall in an emergency.**
- 15 **A teacher shall not remain absent from the institution without leave or without the previous permission of the Head of the institution/Management/University.**

Provided that where such absent without leave or without the previous permission, is due to reasons beyond the control of the teacher concerned, it shall not be deemed to be a breach of the code of conduct if, on return to duty, the teacher has applied for and obtained ex-post facto, the necessary sanction for the leave.
- 16 **A teacher shall report for any additional duty assign by the Head of institution/Management/University, whether before or after the working hours.**
- 17 A teacher shall do all work connected with extracurricular and co-curricular activities assigned to him from time to time by the Head of the institution/Management/University,
- 18 A teacher shall perform his academic duties and work related to examinations as assigned. No remuneration shall be payable to the teachers for internal assessment /home examinations conducted by the institution. It shall also be obligatory for a teacher to do all work connected with examinations such as paper setting, assessment and reassessment of answer books including moderation, preparing result, invigilation superintendent of examination centre, Working as a member of team of squad/observer, Coding – decoding of answer books, coordinating work of Central assessment etc. assigned to him by the University or by the head of his Institution. It shall also be obligatory for a teacher to train himself in operation and use of all technological advancement and gadgets necessary to perform his duties.
- 19 **A teacher shall not be partial in assessment of a students or deliberately over mark, under mark or victimize a student/s on any grounds.**
- 20 A teacher shall not indulge in or resort to, directly or indirectly, any malpractice or unfair means in teaching/examinations/administrations. Indulging or encouraging any form of malpractice connected with examinations or any other activity is a serious offence.
- 21 A teacher shall not discriminate against any student on political grounds or for reasons of caste, creed, sect, religion, sex, nationality, or languages or for reasons of personal nature.
- 22 A teacher shall not practice or incite any student to practice casteism, communalism or un-touchability;
- 23 A teacher shall not use his position to spread their political, religious or other ideologies among student/s,

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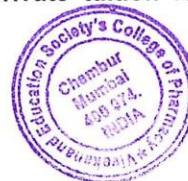


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- 24 A teacher shall not propagate through his teaching lessons or otherwise, communal or sectarian outlook, or inciting or allowing any student to indulge in communal or sectarian activities,
- 25 A teacher shall not behave or encourage or incite student/s, teacher/s, or employee/s to behave in a rowdy or disorderly manner in the institution premises.
- 26 A teacher shall not cause or incite any other person to cause any damage to the institution property.
- 27 **A teacher shall not incite students or teachers against other students or teachers, colleagues or administration/governing body of the college and the university, This does not interfere with the right of a teacher to express his opinion on principles in seminars etc.**
- 28 A teacher shall help the head of the institution to enforce and maintain discipline amongst the students.
- 29 A teacher shall work in the best of interest of students and of University/institution.
- 30 A teacher shall not subject a student to or encourage other students to subject a students to torture or other cruel, inhuman or degrading treatment or punishment including any cultural practice that dehumanizes or is injurious to the physical and mental well-being of the student.
- 31 A teacher shall not do anything that shall suggest or create the impression that a student is more favoured than any other student.
- 32 The teacher shall serve as a role model to learners showing high degree of decency in speech, mannerism, discipline, dressing and general..
- 33 A teacher shall inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace,
- 34 **A teacher shall attend the flag hoisting ceremony on independence and republic day and functions organised by the university/institutions/ on other days of national importance,**
- 35 A teacher shall not misbehave with students or their parents/guardians, teachers or other employees of the institution.
- 36 A teacher shall not use abusive language, quarrel or display riotous behaviour.
- 37 A teacher shall not make false accusations against the head of the institution/management/authorities of the university/colleagues/employees/students whether after being provoked or otherwise.
- 38 A teacher shall refrain from lodging unsubstantiated allegations against colleagues and higher authorities,
- 39 A teacher shall not directly or indirectly do anything that may constitute sexual harassment of student/s and/or colleague/s and/or employees/s or any person at his/her work place.
- 40 **A teacher shall not engage in any other gainful economic activity at the work place. A teacher shall not engage himself in any private tuition for which a**

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fee/remuneration is charged either within or outside the premises of the institution in which he is working.

- 41 A teacher shall not prepare or publish any book commonly known as 'Keys',
- 42 A teacher shall not engage himself as a selling agent or canvasser for any published firm or trader,
- 43 A teacher shall not furnish incorrect information regarding is qualifications,, experience, age, etc. in respect of his appointment/promotion.
- 44 A teacher shall not raise questions of caste, creed, religion, race or sex in his relationship with his colleagues, and trying to use the above considerations for improvement of his prospects.
- 45 No teacher shall drink alcohol while on duty or be found drunk during working hours. He shall not be under the influence of any intoxicating drink or drug during the course of his duty,
- 46 A teacher shall not smoke in the classroom during working hours or in any place within the campus of the institution/university,
- 47 A teacher shall not, except in accordance with any general or special order of the university or the institution, as the case may be, or in the performance in good faith or duties assigned to him/her, divulge or communicate directly any official document or other information whatsoever to any teacher or to any other person to whom he/she is not authorized to divulge or communicate such documents or information. A teacher shall not divulge privileged or classified information or document to any person or body that is not entitled to have access to such information or document.
- 48 A teacher shall not misappropriate institution's property, or commit acts of theft, fraud or embezzlement of funds.
- 49 **A teacher shall submit report of the project/activity undertaken by him along with statement of accounts (with all vouchers) to the sponsoring agency within a stipulated time,**
- 50 A teacher shall not obstruct staff of the institution from performing their lawful duties and indulging in any sort of agitation to coerce or embarrass institution authorities/University,
- 51 A teacher shall not take active part in politics so as to cause interference in the discharge of his duties, nor shall be in any manner associate himself with any movement or organization which is or tends directly or indirectly, to be subversive of law and order or the interest of the institution/University education. But a teacher can become, or continue to be a member of any literary, scientific or professional organisations,
- 52 A teacher shall not without previous intimation to the Vice-Chancellor or the Management of the Institution as the case may be, stand for election or accept nomination to any local body, legislature of the State or Parliament. Nor shall he/she in any manner force his/her subordinates of his/her students against their will for the canvassing of his/her election. A teacher shall before seeking election or accepting nomination as aforesaid give an undertaking to the University or the Institution, as the case may be, that in the event of his/her being elected or nominated he/she shall, if so, required by the University or the Institution, remain on leave with or without pay as may

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be admissible to him/her under the rules for the period he/she remains a member of such local body, Legislature or Parliament. The University or the Institution, as the case may be direct a teacher who has been elected or nominated to any local body, legislature or Parliament to apply for leave for the whole or part of the period and the teacher shall comply accordingly; provided that the granting of any leave to a teacher nominated to any local body, Legislature or Parliament shall not prejudice his/her right to promotion, increments or other benefits, if any, to which he/she would have been entitled had he/she not proceeded on leave.

- 53 A teacher shall not contest any election of Banks/Societies/Sports or Socio-Cultural Associations without previous intimation to the Head of the institution/Management/University,
- 54 A teacher shall not approach court of law regarding any matter related with his service/employment without exhausting available remedies and without giving proper intimation to the Head/Management/University,
- 55 A teacher shall not misuse or carelessly use amenities provided to him/her by the University or the Institution to his/her duties. A teacher shall not make use of the resources and/or facilities of the institution/University/Management for personal, commercial, political or villainous purposes.
- 56 A teacher has academic freedom which entitles him to criticise ideas and methods but he shall not defame others,
- 57 A teacher shall not rudely and aggressively behave persistently with other staff members and students.
- 58 A teacher who supervises other staff have especial responsibility to treat their staff fairly and honestly, He shall make available development and training opportunities without patronage, favouritism, or unfair discrimination.
- 59 A teacher shall not participate in decisions to the appointment of a relative or a family member.
- 60 A teacher shall not accept or permit any members of his family or any other person acting on his behalf to accept any gift or pecuniary advantage from any students or his parent/guardian or any person with whom he has come into contract by virtue of his position in the institution, in order to do any kind of favour to the student/any person,
- 61 A teacher shall take paid outside consultative work only in accordance with institution/university's policy and guidelines and it should not interfere with the performance of the teacher's teaching, research and administrative duties.
- 62 A teacher shall not join or continue to be a member of an association the objects and activities of which are prejudicial to the interest of the Institution/university as the case may be, or the sovereignty and integrity of India or public order or morality. Provide that a teacher may become a member of the Association of teachers as may be approved by the University according to rules.
- 63 A teacher shall not give unauthorized interviews or releases to electronic and print media. He shall not use the electronic/print media with malafide intention of defaming the institution/university.

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- 64 A teacher shall not in any radio broadcast or in any document published anonymously or in his own name person or in any communication to the press or in the name of any other any public utterance ,make any statement or express an opinion.
- Which is in the nature of character assassination, reflection on the personal life of his superiors/colleagues,
 - Which is in the nature of criticism of individuals as destined from policy decision.
- Provided that nothing in this rule shall apply to any statement made or views expressed by a teacher in his official capacity or in the due performance or the duties assigned to him on academic matters.
- 65 A teacher shall not, except with the previous sanction of the Vice-Chancellor or the authorities of the institution, as the case may be, engage directly or indirectly in any trade or business or under any other employment.
- 66 A teacher shall not bring or attempt any influence to bear upon any question in respect of matters pertaining to his service.
- 67 A teacher shall not involve himself/herself in any act that is likely to bring the teaching profession into disrepute. ii. It shall therefore be the responsibility of every teacher to preserve the dignity and honour of his profession and also maintain his/her own dignity, honour and integrity.
- 68 Notwithstanding anything herein before contained, bonafide criticism or expression of opinion by any teachers shall not constitute misconduct.
69. The teacher should complete the duty of seven hours per day anyhow, with reporting timing from 9 a.m. to 10 a.m., not exceeding 10 a.m.
- 70 As a policy, Institution will not allow faculty members to go as a guest faculty or visiting faculty to take lectures in other institutions. However, permission will be granted to be a resource person for Seminar/ Symposium or refresher programme.
71. As a policy, maximum number of days for attending seminar/ conference is 6 days per academic year and sanctioned budget per head is maximum Rs. 4000 (towards registration fees) /- per academic year.
72. No duty leave will be granted for Examinership for University other than University of Mumbai. However, faculty will be permitted to go as a referee to conduct viva voce for M. Pharm. or Ph.D. Dissertation.

Misconduct: Failure to Confirm to the above mentioned rule/s shall be construed as misconduct.

CODE OF CONDUCT FOR NON-TEACHING STAFF

{REF. STANDARD CODE RULES HAND BOOK, 1984}

Office Superintendent (In the absence of Registrar)

- The office Superintendent shall regulate the work and conduct of the staff in accordance with the Act, Statutes, Ordinances, Rules and Regulations. It shall be the

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- duty of the Office Superintendent to assess and evaluate the performance of Non-Teaching employees and sections and take such measures as he/ She deems fit to regularise and to improve the working of the College.
2. The Office Superintendent shall have the power to issue warnings, reprimands, memos to the non-teaching employees subject to the approval of the Principal.
 3. The Office Superintendent shall be the custodian of the records, the commons seal and such other property of the College as the Principal may commit to his charge.
 4. The Office Superintendent shall keep the Minutes of all the meetings, and records of such meetings attended by him / her as ex-officio member- secretary.
 5. The Office Superintendent shall co-ordinate the work in the college amongst the teaching and the non-teaching staff.
 6. The Office Superintendent shall bring to the notice of the Principal any of the act of the staff or the students, if prejudicial to the college and/ or is not in the interest of the institution/ College.
 7. The Office Superintendent shall maintain the enquiry service for students, staff and also for visitors to the college regarding courses, being conducted, examination and admission rules and such other allied matters of important nature.
 8. The Office Superintendent shall sign letters issued from the College Office of routine nature.
 9. The Office Superintendent shall watch over the work of college affiliation, staff recognition and follow procedure for appointments. He shall also watch Accounts, Audit, assessment work of Maintenance and other Grants and to keep the check on Accounts of the College.
 10. The Office Superintendent shall look after the Examination work (College/ Board/ University) and shall ensure for the smooth conduct of the examination and prepare necessary work distribution chart in this connection.
 11. The Office Superintendent shall be in-charge of the College office and shall be personally responsible for the smooth conduct and working, for the allotment of work to this subordinates who shall be directly responsible to him/her with the prior approval of Principal.
 12. He/ She shall convene the regular meeting of the office staff and laboratory assistants and shall determine the time dimensions of each of the tasks assigned and supervise the overall working as per the prescribed norms, if any.
 13. He/ She shall inspect attendance register of the non-teaching staff and take such action as he/ she may deem fit in case of habitual late comers or those who habitually remain absent, by issuing warnings in writing and recommending to the Principal to take the disciplinary action, in case, the same employee shows no improvement.
 14. It shall be the duty of the Superintendent to maintain cordial public relations and to attend to the queries of the members of the public and students and supply information through Principal to Government, University, University Grants Commission, Managements and superior authorities as per requirements. It shall also be the duty to help the members of the public to solve their difficulties concerning office to entertain complaints, if any, against the staff subordinate to him, in the college.
 15. He/ She shall carry out the duties and responsibilities in a just manner without any discrimination and motivate his staff to take their work seriously and willingly and shall pay personal attention to their welfare.
 16. He/ She shall be responsible for the work of the highly confidential nature that may be undertaken by his section. He/ She shall be responsible for preserving of the documents, etc. concerning his section.
 17. The Superintendent shall personally look into the court cases concerning the college and obtain orders from Principal whenever necessary.

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The Superintendent shall mark and distribute the letters in the names of dealing Assistant or to Heads of Departments in the College. He shall exercise check and follow up letters received from the Government, University Grant Commission, University, Management etc.

18. He/ She shall draft notes and deal independently cases which are of routine nature. He shall also draft notes, essentially with reference to relevant rules, regulations, precedence and
19. Implications etc. or special cases and submit to higher authority i.e. Principal and give interim replies.
20. The Superintendent shall point out mistakes or mis-statements, if any, and draw attention wherever necessary to the Statutory or customary practice and point out rules where they are concerned.
21. The Superintendent shall scrutinise notes or cases submitted by the lower staff, put his own remarks or suggestions, if any and submit the same to the Principal.
22. The Office Superintendent shall exercise such other powers and perform such other duties as are prescribed or are required from time to time by the Principal of the College and Management of the Society.

Personal Assistant:

1. The Personal Assistant shall be responsible to the Principal.
2. He/ She shall be responsible for Principal's personal correspondence, appointments, engagements etc., other than normal office duties.
3. He/ She shall perform the duties and responsibilities assigned to him by the Principal from time to time.
4. He/ She shall maintain programme sheets of Principal, prepare drafts of meeting and correspondence of routine nature. He shall organise plan and follow tour programme of Principal.
5. He/ She shall maintain the confidential and other files as per requirements and make suitable arrangement for the safe custody.
6. He/ She shall sort out the mail and despatch it promptly to the relevant section.
7. He/ She shall issue reminders etc. in respect of such cases, where the Principal has called for information/ date or has suggested or ordered immediate action in any of the cases. He / She shall maintain absolute confidentiality and integrity in respect of the work assigned to him/ her.
8. Any other work assigned from time to time by Principal.

Senior Clerk / Junior Clerk and Equivalent Cadres:

1. To enter the mail and letters and inter-departmental correspondence / files etc. letters, documents etc. addresses to Principal by name will be received by the officers themselves or through P.A's Stenographers / Secretaries.
2. To acknowledge letter received.
3. To submit dak to the Section Officer/ Assistant Section officer daily, despatch and watch every entry in the register bearing the initials of the recipients of the letter / documents etc.
4. To prepare list of letters issued during a fortnight to which replies have not been received and for which reminders are required to be sent.
5. To send relevant extracts or any part or a receipt, through Superintendent to the Section, branch concerned for remarks and / or necessary action.

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6. To open and maintain service-book / new file(s) note book(s), do copying work/rubber stamping and to attend to all types of administrative / clerical work.
7. To maintain different registers, forms etc.
8. To keep a note-book to watch timely disposal of Urgent papers.
9. To collect the relevant material required for taking action on a receipt viz. file on the subject, if one already exists, other papers/ files, if any, refer to any receipt and any other relevant material etc.
10. To supply other relevant facts and figures and also papers pertaining to previous decisions of policy.
11. To prepare routine letters/ replies for approval where noting is not required issue reminders.
12. To maintain daily work sheet, and to submit weekly arrears report to the Section Officer and / or Assistant Section Officer.
13. To prepare monthly arrears report and submit it to the assistant Section Officer and / or Section officer for perusal and guidance / instructions.
14. Any other work assigned from time to time by Principal.

Accounts Clerk:-

1. To maintain various books of accounts such as ledger, salary registrar, income tax registers.
2. To ensure filling of vouchers and papers.
3. To prepare bills for payment.
4. To file various returns.
5. Any other work assigned from time to time by Principal.

Examination Clerk:-

1. Arrangement of blocks as per instructions given by Examination In-charge
2. Holding of stock of stationery required for examination and supplying the same day-to-day to Senior supervisor of the examination
3. Follow up of Question Paper and Evaluated Answer Sheets of examination
4. Follow up with the University for Results, Revaluation results & other correspondence with the University.
5. Timely submission of examinations forms submitted by students.
6. Maintenance of Register and Records of examination.
7. Making of Results and Mark sheets in co-ordination with Examination co-ordinator
8. To maintain confidentiality of all examination records
9. Any other duties assigned by Principal & Examination In-charge

Laboratory Technicians / Assistant:-

1. To assist students and teachers in conducting practical's and experiments.
2. To maintain dead stock register and register of consumable material and to undertake physical stock verification of laboratory materials.
3. To assist the Incharge of Laboratory in purchase and procurement of laboratory materials.
4. To supervise the work of Laboratory attendants working under him

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5. To assist the Incharge of laboratory in routine administrative matters and to ensure that the laboratory facilities are not misused by any person.
6. To report about breakage/losses in laboratory, to his superiors.
7. To report to In charge of Laboratory about misbehaviour inside the laboratory.
8. To ensure that all the cupboards, doors, windows and gates are properly closed by the Laboratory attendants.
9. To attend to such other duties as may be specially brought to his notice, with the approval of the head of the Department.
10. Any other work assigned from time to time by Principal.

Laboratory Attendants/Library Attendent:

1. To clean laboratory and to keep laboratory materials including apparatus and equipments in proper place.
2. To render physical assistance to Students, Teachers and other Laboratory Staff in movement of Laboratory equipment, instruments, chemical and other materials within and outside the laboratory.
3. To assist Laboratory Assistant and other Laboratory staff in physical stock verification of laboratory equipment, instruments, chemical and other materials.
4. To render Physical assistance to students and teachers in conducting practical's and experiments.
5. To report about loss of laboratory equipment and other materials to his superiors.
6. To open and to lock cupboards, doors, windows and a gates of laboratory.
7. To attend to delivery of letters connected with laboratory and its staff.
8. To attend to such other duties which are assigned to him by the laboratory staff, with the approval of In charge of the Laboratory.
9. Any other work assigned from time to time by Principal.

Peons/Peons-cum-Hamal:

Persons shall-

1. To open windows etc. in morning and switch on fans and lights and closing to close the same, when not required.
2. Do dusting of Office furniture, machines, files, table equipment, switch on light and fans and switch them off when not required remove and replace covers of machines, filling up inkpots.
3. Do the work of opening, pasting and sorting and arranging papers and circulars in accordance with Instructions of the Seniors, and also do the work of sticking agenda and minutes of meeting according to instructions.
4. Do the work of affixing stamps, sticking and sealing envelops or wrappers, packing up of parcels.
5. Carry messages, papers, registers, files, circulars, bags, portable size etc., from one place to another inside and outside as the case may be.
6. Carry out any other work of similar nature which the Officer incharge/ Principal / Office Superintendent, may instruct.
7. Serve drinking water to employees and to visitors, when required.

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8. Dispatch letters including letters by hand delivery (all peons getting bank duty allowances shall take cash / cheques etc. to banks, as per instructions.)
9. Any other work as may be assigned to him by the concerned officer / Principal from time to time.
10. Peon-cum-Hamal shall also have to attend to the duties assigned to Hamals.

Misconduct: Failure to Confirm to the above mentioned rule/s shall be construed as misconduct.

CODE OF CONDUCT FOR STUDENTS

- Students should be respectful
- Student should abide by the rules and regulations of the institute
- Students should show tolerance and accept feelings, habits, or beliefs that are different from your own.
- Students should be punctual, meet deadlines and value others' time
- Students should abide by plagiarism regulations of the institute
- Student should not give any false information at the time of admission
- Students should treat all employees, honorary appointees, consultants, contractors, volunteers any other members of the public and other students with respect, dignity, impartiality, courtesy and sensitivity maintain a cooperative and collaborative approach to inter-personal relationships.
- Student should not indulge in any anti-social and anti-national activities in the college premises.
- Students should not use mobile phones in the instructional area
- Students should not indulge in smoking and consumption of drugs and narcotics
- Copying in examination, possessing any form of scribbled material, exchanging answersheets, allowing proxy writer will be treated as an offence
- Ragging is strictly prohibited in the college premises and outside. Students indulging in ragging will be punished as per "UGC Regulation on Curbing the Menace of Ragging in Higher Education Institutions, 2009, published in the Gazette of India dated 4th July, 2009. Such students will also be expelled from the college and F.I.R will be lodged with the police against them. Moreover, it will be mentioned in the college leaving certificate of such students that they are expelled because of their indulgence in ragging.
- Students are prohibited from indulging into activities which affect the reputation of the college adversely.
- Carrying Identity Cards in the college is compulsory.

Misconduct: Failure to Confirm to the above mentioned rule/s shall be construed as misconduct.

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Code of conduct for governing body



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CODE OF CONDUCT FOR GOVERNING BODY of VES COLLEGE OF PHARMACY

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1.1 Introduction

VES College of Pharmacy has constituted its Governing body as per the guidelines of AICTE (Appendix 18 Approval Process Handbook of AICTE). Governing boards should use a code of conduct alongside individual role descriptions to ensure all members understand what is expected of them. Hence VES College of Pharmacy has instituted Code of Conduct for its Governing Body Members. A copy of the Code will be available upon request and be placed on the VESCOP's website.

1.2 Scope of Code of Conduct

The purpose of this Code is to provide guidance to the Governing Body Members of VESCOP to execute their duties in the best interest of the institution

1.3 Objectives of Code of Conduct

The objectives of the Code are

- To follow an agreed set of ethics.
- To promote and maintain trust on the decisions of governing body by the stake holders.
- To follow law of the land in executing its directives
- To promote compliance with best current governance and management practices in all the activities of VESCOP.

1.4 General Guidelines of Code of Conduct

All Governing Body members of VESCOP are required to observe the following guidelines for the Code of Conduct.

1.4.1 Selflessness

Governing body will solely act in terms of the interest of VESCOP.

1.4.2 Integrity

Governing Body will avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence in internal matter of the Institute. It will not act or take decisions in order to gain financial or other material benefits for themselves, family, or friends.

Governing Body members will avoid giving or receiving gifts, hospitality, preferential

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treatment or benefits which might affect or appear to affect the ability of the donor or the recipient to make independent judgement on business transactions of the Institute.

Governing Body members must be committed to having the Institute compete vigorously and energetically but also ethically and honestly with other educational institutions, commercial and other providers of research and advisory services

Governing Body members are required to avoid the use of Institute resources or time for personal gain, for the benefit of persons/organisations unconnected with the institutions or its activities or for the benefit of competitors; and

1.4.3 Information

Governing Body members are required to respect the confidentiality of sensitive information held by the Institute. This would constitute material such as:

- personal information;
- information received in confidence by the Institute;
- any commercially sensitive information or other information sensitive to thereputation of the Institute.

Members of Governing Body will observe due confidentiality in relation to all discussionsand decisions taken at meetings of the governing body.

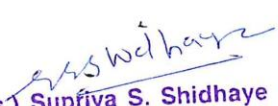
1.4.4 Obligations/Commitments

Members are required to use their reasonable endeavours to attend all governing bodymeetings.

The governing body will also ensure that any procedures that is put in place are monitored and enforced.

We will arrive at meetings prepared, having read all papers in advance, ready to make a positive contribution and observe protocol.

We will participate in induction training and take responsibility for developing our individual and collective skills and knowledge on an ongoing basis.


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1.4.5 Loyalty

Governing Body members will acknowledge the responsibility to be loyal to the Institute and to be fully committed to all its activities, with due respect to the tenets of academic freedom.

The Governing Body of the Institute acknowledge the duty of all to conform to highest standards of business ethics.

1.4.6 Build and maintain relationships

Governing Body members will develop effective working relationships with VESOP's leaders staff, parents and other relevant stakeholders.

Members will express views openly, courteously and respectfully in all our communications with board members and staff both inside and outside of meetings.

Members will work to create an inclusive environment where each board member's contributions are valued equally.

Members will support the chair in their role of leading the board and ensuring appropriate Conduct

1.4.7 Declare conflicts of interest and be transparent

Members will declare any business, personal or other interest that can have conflicts with that of the Institute

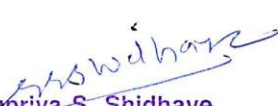
Members will also declare any conflict of loyalty at the start of any meeting should the need arise. If a conflicted matter arises in a meeting, members will have to leave the meeting for the duration of the discussion and any subsequent vote.

Members will act in the best interests of the Institute as a whole and not as a representative of any group.

We accept that in the interests of open governance, our full names, date of appointment, terms of office, roles on the governing board, attendance records, will be published on the VESOP's website.

1.4.8 Review

The Institute will review this Code of Conduct as appropriate.


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Code of conduct for Administrators and Trustees



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CODE OF CONDUCT DOCUMENT FOR VESOP ADMINISTRATORS AND TRUSTEES

Name of the Society: VIVEKANAND EDUCATION SOCIETY

OBJECTIVES:

(As per the Memorandum of Association of VES trust)

- To start kinder garden, primary, secondary, higher secondary schools, colleges, technical, commercial courses, Fine arts academy, research centers where medium of instruction will be Hindi, Sindhi and English.
- To impart education in general and to children of displaced persons from Pakistan in particular.
- To work for moral, physical, cultural and intellectual development of children.
- To infuse in the students the spirit of service, self help and sacrifice.

MANAGING COMMITTEE

(As per the Memorandum of Association of VES trust)

- Management, control and supervision of the society and the institutions run or controlled by the society shall vest in a body called managing committee herein called the committee.
- Managing committee will consist of not less than five and not more than eleven members to be elected by Annual General meeting, every three years.
- Members elected shall elect a President, a secretary, and a treasurer amongst themselves of the managing Committee as well as General Body.
- Any vacancy caused in the committee shall be filled by the committee for the rest of the term.
- Managing Committee shall hold office for three years or till the new committee is appointed.

CODE OF CONDUCT OF MANAGING COMMITTEE MEMBERS

1. Good Governance and Leadership by Understanding its Role and Responsibilities

The members of the committee are equally responsible actions and decisions. They are collectively responsible and accountable for ensuring that the organisation is performing well, complies with all its obligations in terms of:

- Setting and safeguarding the vision, mission and reputation of the organization
- Perform their legal duties as per law of land
- Help the head of the Institution set up an operating environment.



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- Help in structuring the organization
 - Overseeing the work of the organization.
2. *Good governance and leadership by working well both as individuals and as a team*
- From time to time address the changing needs in relation to skills, experience and diversity in the organization
 - Train the members according to the needs.
3. *Values to be promoted*
- Members of the Management Committee are expected to commit themselves to Institution's objectives, to act loyally, honestly and impartially and to subscribe to high standards of professional ethics.
 - Members of the Management Committee shall discharge their professional duties diligently, efficiently and to the best of their abilities.
 - Members of the Management Committee are expected to behave in an exemplary fashion as regards adherence to the rules and principles laid down in the Code.
4. *Non-tolerance of discrimination*
- Members of managing committee shall refrain from any form of discrimination towards all stake holders.
5. *Obligations*
- comply with applicable laws and regulations;
 - comply with the rules, policies and guidelines of the organization
 - act, in all circumstances, in the exclusive interest of organization without allowing themselves to be influenced by personal interests or relationships;
 - avoid any situation which may give rise to a conflict of interest;
 - respect the obligation of confidentiality in respect of information received in the course of their duties and shall continue to be bound by this obligation after termination of their mandate;
 - refrain from overstepping the powers conferred upon them and respect the rules on authorised signatures;
 - remain fully responsible for the duties delegated by them to others and exercise adequate supervision and monitoring;
 - respect the dignity and private lives of their colleagues, staff members, and anyone whom they come into contact with during the discharge of their duties to the Organization
6. *Confidentiality and data protection*
- Members of the Management Committee are bound by the obligation of confidentiality in respect of information received in the course of their duties, and shall continue to be bound by this obligation after termination of their mandate.



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7. Fair practices

Members of the Management Committee shall always endeavour to deal fairly and in good faith with third parties and in particular with stakeholders.

8. Honesty and trustworthiness

All Members are expected to act in accordance with highest standards of personal and professional integrity, honesty and ethical conduct, while conducting themselves in the organization.

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Handbooks on human values and professional ethics

Vivekanand Education society's College of Pharmacy



Since 1962

Vivekanand Education Society's College of Pharmacy

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Maharashtra India

Handbook on

HUMAN VALUES

AND

PROFESSIONAL ETHICS

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1. INTRODUCTION:

Education is one of the six fundamental rights given by the Indian constitution to every citizen. Higher education is critical for advancing one's profession. It also plays an important role not merely in shaping future leaders but in the social and economic growth of a society and a nation. As a result, Higher Education Institutions are entrusted with a significant role and obligation. The goal of education in general and higher education in particular, is to help people reach their full potential by instilling human values and professional ethics in its stakeholders, notably higher education administrators, professors, and students. It is widely agreed that the teaching profession's position needs to be elevated in order to preserve its dignity and integrity. As a result, it is seen vital to have a code of ethics that can be developed by the teaching community itself for guidance. Hence, higher education institutions must develop high-quality procedures and an atmosphere that is based on human values and professional ethics in order to maintain their dignity and integrity. Physical-psychological knowledge, as well as the financial infrastructure of higher education institutions, must evolve in tandem with ideals and ethical behaviours. The work of a teacher is divided into certain key areas of professional activity. Certain principles have been defined for each of these areas to serve as standards for teacher behaviour.

Handbook of 'Code of Ethics' describes the principles and guidelines to be followed by all the stakeholders of Vivekanand Education Society's College of Pharmacy.

2. HUMAN VALUES:

Human values relate to the intrinsic moral dispositions toward compassion, honesty, loyalty, love, peace, sympathy, truth and other virtues that increase human beings' and society's fundamental goodness. In most of the world, humans cherish these values and hold in common, consciously and unconsciously. Human values assist in comprehending the situation. Attitude, motivation, and behaviour all influence one's view of the situation. They make it possible to interpret "good and wrong" and show how to do so to comprehend people and organizations.

The most important human values, in a nutshell, are as follows:

1. **Love and compassion:** Love displays a genuine concern for others, kindness, empathy, and compassion for all. Compassion is a result of true unconditional love. It can be observed at work in human gestures of charity, mercy and kindness.

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1. **Love and compassion:** Love displays a genuine concern for others, kindness, empathy, and compassion for all. Compassion is a result of true unconditional love. It can be observed at work in human gestures of charity, mercy and kindness.

2. **Peace:** Peace includes principles such as equality, humility, optimism, patience, and forgiveness, self-assurance, self-control, and self-esteem, to name a few. Peace can be viewed at various levels such as the individual, societal and global level.
3. **Truth:** Truth is everlasting and unchangeable. It is imbued with virtues such as accuracy, fairness, sincerity and honesty. Professionally, a person can be looked for sincerity and integrity, having a desire to fulfil all the work commitments.
4. **Non-Violence:** Non-violence refers to refraining from knowingly harming any living or non-living entity through one's thoughts, speech or action. Nonviolence necessitates the absence of hatred and the fostering of compassion.
5. **Righteousness:** Righteousness serves as the foundation for all essential human values. It entails conducting one's life and actions with decency and decorum at each stage. It includes ethical principles, ethical behaviour, and moral values.
6. **Renunciation:** Renunciation implies a compassionate attitude toward all living things. It manifests itself in frugality, self-control and restraint a person's selflessness.
7. **Service:** Service is an action that is done out of love. It also represents empathy for others and self-sacrifice. The service should be impartial, devoid of any conditions or prejudice based on caste, creed, race, geography or religion.
8. **Peaceful co-existence:** Peaceful coexistence refers to partnerships that are harmonious and consistent. Hence, a peaceful co-existence would include values like benevolence, compassion, consideration, morality, forgiveness, fraternity, equality, perseverance, respect for others, environmental awareness and other psychological and social values.
9. **Discipline:** Discipline refers to the individual's regulated values for all beings. It includes values such as regulation, direction and order, among others.

Values are the foundation of a robust human civilization and values need to be practiced on a continuous basis to maintain strong culture. Administrators and teachers at higher education institutions must remember that their colleagues and students learn values through their actions and behaviour. Institutions with higher human values and are recognised universally. By upholding the aforementioned human principles VES College of Pharmacy (VESCOP) has become one of the leading Pharmacy Colleges in Mumbai. In order to nurture these values, VESCOP incessantly works on the following measures:

- Ethical management with transparent governance

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- Academic excellence through learner centric Outcome-Based Education
- Dedicated faculty with blend of industrial and academic experience
- Innovation and entrepreneurship ecosystem
- Opportunities for holistic development of learners
- Research ecosystem backed with eminent research advisors
- Personal attention and counselling through effective mentoring system
- Quality sustenance through robust feedback mechanism from all stakeholders

3. PROFESSIONAL ETHICS:

Human values and professional ethics go hand in hand. Human values are all about the personal conviction. Ethics describe the accepted rules and standards of behaviour about moral obligations and virtues in an organisation or even otherwise. Professional ethics indicate an organization's acceptable and unacceptable professional behaviour. The basic principle of professional ethics is to compel people to act consistently in ethical manner. The success of an institution's mission and vision is determined by the devoted faculty members, officers, employees and students' value-based ethical behaviour. Professional organisations must incorporate the following essential components of professional ethics in their code of conduct:

1. **Integrity:** Integrity is adhering to the ideals of honesty, trust, transparency, and fairness in the performance of one's tasks.
2. **Trusteeship:** Managing an institution in an efficient, ethical and truthful manner while assuring group involvement and a system of checks and balances.
3. **Harmony:** Balancing diversity through a culture of tolerance, debate and forgiveness.
4. **Accountability:** Creating an open and trusting environment in which mistakes can be tolerated and individuals are encouraged to take onus of their actions.
5. **Inclusiveness:** Adopting standards, rules and procedures to promote and assure equal opportunity for individuals and groups pursuing education, employment, advancement and other activities in an institution without discrimination
6. **Commitment:** Dedicating to the vision and mission of the institution while cultivating one's knowledge, skills and attitudes to achieve excellence in due time and regulatory boundaries.

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7. **Respectfulness:** Establishing an environment of mutual respect, a level of credibility and high-quality engagement, as well as a level of fairness in participation for those who work for the institution and those who benefit from it.
8. **Belongingness:** Fostering a shared vision of the institution in order for everyone to feel safe, supported, accepted and be a part of the institution.
9. **Sustainability:** Ensure economic, social and environmental resource utilization so as to create a long-term and secure future.

4. CODES OF PROFESSIONAL ETHICS:

4.1. Administrative Authority

It includes Principal, HODs and Office superintendent. They will be responsible to observe that the aforementioned are regulated in the institute and

1. Provide motivation to faculties and students by value-based academic leadership through policy formation, optimised human resources and concern for environment and sustainability.
2. Follow the highest degree of ethics in its decision making in the best interest of the college and society.
3. Contribute to achieve its mission and vision by policy adaptation.
4. Promote the work culture and ethics that bring about quality, professionalism, satisfaction.
5. Comply with laws, rules, and regulations of the government applicable from time to time.
6. Refrain from any misappropriation of financial and other resources.

4.2. Administrative Staff

Administrative staff would adhere to the code of Ethics policy of VESCOP (Ref. No. VES/2011/01/Rev01) and:

1. Maintain the confidentiality of the records and other sensitive matters.
2. Take care of institutions property.
3. Facilitate congenial environment.
4. Refrain from any form of discrimination.
5. Make every effort to complete the assigned work in a time-bound manner.

4.3. Teachers

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Teaching is a noble profession which tends to add knowledge and values to the students. The role and practise of teacher in the institute reflects in the students.

Teachers would adhere to the code of Ethics policy of VESCOP (Ref. No. VES/2011/01/Rev01) and:

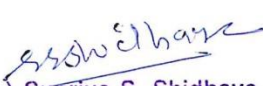
1. By their dedication, passion for teaching, punctuality would contribute to student's knowledge by Teaching, practical's, assignments, Presentations, Research etc.
2. Contribute for the growth of profession by their Research activities.
3. Share their knowledge by participating in various seminars, conferences etc.
4. Get involved in the various academic activities like admission, examination, evaluation etc.
5. Create teaching-learning environment through innovative teaching methods such as smart classrooms, websites etc.
6. Act as role models for students by adopting good conduct and character.
7. Encourage students to participate in various activities of national importance.
8. Refrain from harassment of students by strictly adopting anti ragging policies and through different grievance redresser cells.
9. Maintain impartiality with students regardless of their religion, caste, and political, economic, social and physical characteristics.
10. Respect the rights of the students in freedom of speech.
11. Follow the conduct and behaviour expected from them by the society.
12. Mentor the students from time to time and encourage them to contribute to society by understanding human values.

4.4. Students

Students of the college are expected to use their energy in learning and all round development. Students would adhere to the code of Ethics policy of VESCOP (Ref. No. VES/2011/01/Rev01) and:

1. Follow rules and regulations of the college and respect vision, mission of college and respect the culture and traditions of college.
2. Behave with dignity and courtesy with teachers, supportive staff and their friends.
3. Disciplined and regular in attending class lectures, assignments, tests etc.
4. Carry out various research works to groom their knowledge.
5. Maintain harmony among one another belonging to different socio-economic statuses, communities, castes, religions and regions.

6. Maintain the standard of academic integrity while presenting one's own academic work.
7. Contribute to various issues of national importance like maintaining clean campus, refrain from gender differences etc.
8. Take care of the institutional properties.
9. Strictly keep the campus ragging free (Anti ragging policy, Ref no. VES/2012/01).


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Report on the student attributes facilitated by the Institution



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Student attributes facilitated by the Institution

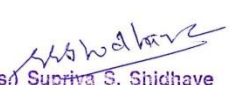
We believe in imparting quality education that translates to humanistic outreach to build better communities and socially conscious citizens.

Our vision which is to "Create competent pharmacy professionals to positively impact healthcare of the Society" is encouraged with great passion and dedication to put into practice by one and all stake holders.

Our curriculum, all the co-curricular and extracurricular activities facilitate in building these attributes.

The values of respect, honesty, service to society, tolerance for all religions are woven into the fabric of our curriculum. To foster all round development of a student, there is a need to strike a balance between syllabus, co-curricular and extracurricular activities, Hence, we provide sufficient opportunities to students to participate in these activities and gain life skills.

Following table gives a glimpse of how important student attributes are facilitated through various activities carried out throughout the year.


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Report on the student attributes facilitated by the Institution



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Attributes	Attribute Facilitated through
Professionalism	Curricular and Extracurricular Activities
Knowledge enrichment	Add-on course, online courses
Employability	Placement training Cell, Career counselling and guidance cell for competitive examinations.
Personality Development	Invited talks and Students Council activities.
Value addition in biodata	Participation in Workshops / Seminars / Conferences
National values, Human Values, Ethical values	Independence day, Republic day, NSS activities and awareness programmes
Social cohesion, tolerance and Communal harmony	Celebration of linguistic and religious festivals and days
Social sensitivity	Departmental extension activities and NSS
Event management	Organising College day, spectrum, Seminars and Club activities
Life skills	Atnavikas, Disha, Vidyanmach (C2C activities)
Environment sustainability	PHO and Rotaract, Environment Councilness Cell and NSS Activities
Gender equality	Gender sensitisation programmes through VESLARC, Women development cell
Team spirit, acceptance	Sports and other competitions
Creative Thinking and problem solving	Chemtastic, Ignition and various IIC programs
Self-awareness and emotional intelligence	VESLARC, Mentoring cell, Student Council, Atnavikas

Through the various programmes conducted by the institution, our students are encouraged to explore their potential and challenges, and go beyond their comfort zone. It also gives them opportunity to express themselves beyond academics.

Lectures, discussions in the classroom, assignments, projects, innovative means of evaluation facilitate our students to think critically, independently and creatively.

Especially under the aegis of the Public health office, DLLE, NSS Unit, Atnavikas, Disha and various activities, the relevance of ethics in everyday life is

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Chembur, Mumbai - 400 074.



Report on the student attributes facilitated by the Institution



Vivekanand Education Society's College of Pharmacy

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074.

highlighted which foster attributes of integrity, transparency and accountability. DLLE and NSS give an opportunity to our students in caring for the marginalised and the disadvantaged in the society. Social sensitivity is facilitated by encouraging students to participate in the numerous extension activities.


The Mentoring cell and VESLARC (Leadership academy of VES trust) facilitate in building emotional, interpersonal, social and spiritual intelligence.

The Projects, debates, seminars organised by departments and associations help our students appreciate pluralism and diversity in our society.

Organisation of various environmental activity with Student council, PHO, NSS and Environment conscious cell helps to raise awareness about the importance of the natural environment.

Spectrum our annual extravaganza, Chemtastic, Ignition, RX festival equip our students to develop confidence, organisational skills and leadership qualities.

Through all these activities and by being part of various committees, students improve their leadership, interpersonal skills and self-confidence. This also allows them to link their academic knowledge with practical experience and thereby leading to a better understanding of their own abilities and career goals.


Dr. (Mrs.) Sunita S. Shidhaye
PRINCIPAL
Vivekanand Education Society's
College of Pharmacy
HAMC, Behind Collector Colony,
Chembur, Mumbai - 400 074.



Web-Link to the relevant documents at HEI website

The following link will navigate you to our college website's page where HR Policy and Prospectus having code of conduct for students is available

<https://vespharmacy.ves.ac.in/code-of-conduct>