



**Equal Opportunity and (SC-ST) Committee**  
**Vivekanand Education Society's College of Pharmacy**  
**[Autonomous]**

Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

**ACADEMIC YEAR 2025-26**

**Minutes of Meeting**

**A meeting of Equal Opportunity and (SC-ST) Committee was conducted on 21<sup>st</sup> April 2026. Following are the minutes of meeting**

**A. To confirm the minute of previous meeting**

- Dr. SS suggested to depute students from Second Year as Gender Champion and include them in the Council
- Gender Audit: Dr. SS suggested a gender audit from VESLARC, format for the same can be prescribed by College.

**B. Annual Report Presentation**

- Dr. Mushtaque Shaikh presented the annual report of the committee and informed about the various activities conducted throughout the year through different committees. Dr. SS Suggested to show activities under the header of Inclusion and Equity.
- Dr. SS instructed to upload the report on the college website and UGC website till 24th April, 2026.
- Dr. SS suggested to assign SPOC to future activities and suggested displaying Banner showing information of the committee and helpline for students to reach out without difficulty.

**C. Review of Policies and Compliance**

- Dr. Mushtaque ensured that the constitution of the committee will be shared with IQAC at the start of academic year along with respective DIR
- Dr. Mushtaque ensured amendments suggested in policy will be done.

**D. Issues, Grievances, and Case Discussions**

- Dr. SS invited Mr. Atharv, Students Representative to share his observations about discrimination among students, if any and she asked about the behaviour towards LE students.
- Mr. Atharv, informed that no such behaviour he has observed, however LE students are not seen involved in committees or events, activities
- No formal complaint has been made about any discrimination to Equal Opportunity cell or any other student support forums.



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**E. Inclusivity and Accessibility Measures**

- Dr. SS suggested to identify students who are not participating in anything, encourage such students to participate at least one activity every year.
- Dr. Rajan Kalamkar, suggested that we can give students 01 credit for participating in activities.
- Mrs. Ashwini Wani suggested the college can arrange the helpline portal on ERP cloud diary of the students from where students can refer helplines of all the committees made for students.
- Structured Career Counselling Framework is needed
- Skill Development & Employability Enhancement has been done in 2025-26 and needs to be continued
- Competitive Exam & Higher Education Support needs to be enhanced
- Alumni Mentorship Program to involve Alumni in EOC based activity
- Financial Aid & Scholarship Awareness are required to be done

**F. Planning for Upcoming Academic Year**

- At Least One activity with each concerned committee be done in Collaboration with EoC
- One Flagship Activity to be floated from Next academic year
- Detailed Calendar of the activity to be shared with IQAC in advance in July first week

**G. Any other matter with the permission of Chair : NA**

Prepared by

**Dr. Mushtaque Shaikh**  
EOC Coordinator / Nodal Officer

Reviewed by

**Prof. Supriya Shidhaye**  
Principal, VESCOP

**PRINCIPAL**  
**VIVEKANAND EDUCATION SOCIETY'S**  
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