



**Equal Opportunity and (SC-ST) Committee**  
**Vivekanand Education Society's College of Pharmacy [Autonomous]**  
Hashu Advani Complex, Near Collector's Colony, Chembur (E) Mumbai 400074

## ACADEMIC YEAR 2024-25

### Minutes of Meeting

A meeting of Equal Opportunity and (SC-ST) Committee was conducted on 1<sup>st</sup> April 2025.  
Following members attended the meeting

Sr. No	Members	DRIs	Signature
1.	Chairperson	Prof. Supriya Shidhaye	
2.	Coordinator	Dr. Mushtaque Shaikh	
3.	A senior faculty member nominated by the Principal	Dr. Rajashree Hirlekar	
4.	Liaison Officer of Equal Opportunity Cell	Dr. Rashma Tendulkar	
5.	In-charge of the Internal Complaint Committee (ICC)/Women Development Cell	Dr. Nutan Rao	
6.	IQAC Coordinator	Dr. Anita Ayre	
7.	Women Representative to be nominated to be nominated by the Principal	Dr. Nutan Rao	
8.	Students' Representatives to be nominated by the Principal (SC/ST/OBC/EBC/PTW/PH/Minorities)	Kashish Kishor Mali	
9.	Assistant Registrar/ Administrative Officer to be nominated by Principal	Mr. Milind Ghadi	
10.	Coordinator of Scholarship Committee	Dr. Harsha Kathpalia	
11.	Coordinator of Placement and Training Committee (PTC)	Mrs. Aparna Palshetkar	
12.	Coordinator of Counselling Committee (CoC)	<sup>Dr.</sup> Mrs. Nutan Rao	
13.	Coordinator of Anti-ragging Cell (AR)	<sup>Dr. Nutan Rao</sup> Prof. Ganga Srinivasan	
14.	Representative of Outreach Activity (NSS/PHO/DLLE) (ORA)	Mr. Pratik Barve	
15.	Representative of C2C Cell	Dr. Neha Chhabra	Resigned
16.	Program Committee	Dr. Rajan Kalamkar	
17.	Students' grievance redressal cell	Dr. Nutan Rao	
18.	Staff Grievances Redressal Committee	Dr. Rajashree Hirlekar	



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**Following are the minutes of meeting**

**1. Grievances of discriminations reported**

No such grievances were reported by student, support staff or faculty members

**2. Important assignments done**

- a. Equal opportunities Policy in alignment with UGC's guidelines for VES College of Pharmacy, was finalized and approved for implementation
- b. In collaboration with Counselling and Mentoring cell submitted the data required for survey by UGC for compliance of a circular by UGC ensuring physical and mental fitness activities.

**3. Recommendations for Academic Year 2025-26**

- a. Increasing activities, motivational and guidance talks
- b. In collaboration with Women development cell, to start process of appointing **Gender Champions group** and submit to UGC portal.

**Prepared by**

**Dr. Mushtaque Shaikh**  
EOC Coordinator / Nodal Officer

**Reviewed by**

**Prof. Supriya Shidhaye**  
Principal, VES COP  
**PRINCIPAL**  
**VIVEKANAND EDUCATION SOCIETY'S**  
**College of Pharmacy**  
Hashu Advani Memorial Complex,  
Collector's Colony, Chembur,  
Mumbai - 400 074. INDIA

