

## GOVERNMENT OF MAHARASHTRA State Common Entrance Test Cell

8th floor, New Excelsior Building, A.K. Nayak Marg, Fort, Mumbai 400001 Website: http://www.mahacet.org E-Mail: cetcell@mahacet.org

# Information Brochure {Academic Year 2023-24}

for admissions to

### Full Time Professional Undergraduate Technical Courses

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Bachelor of Pharmacy(Practice)
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning (B.Planning)
- First Year Bachelor of Design (B.Design)

#### Full Time Professional Post Graduate Technical Courses

- First Year Master of Engineering and Technology (Integrated) [M.E.(Integrated) / M. Tech (Integrated)]
- First Year of Pharm. D.

#### Information Brochure for Admission to Under Graduate Technical Courses (2023-24)

(3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

#### 15. Cancellation of Admission and Refund of fees, return of documents by Institutions

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

#### 16. Change of Course or Institution after First, Second or Third year

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner,
  - i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
  - ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;

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